Sarasota County Public Schools
Office of School Choice and Charter Schools
Division of Integrated Instructional Services

Charter Renewal Application and District Review Findings

Charter School Seeking Renewal: **Suncoast School for Innovative Studies**

Suncoast School for Innovative Studies (SSIS) submitted a request and application to renew their charter. SSIS opened in 1997-98 and the current charter term ends on June 30, 2013. SSIS is requesting a 10-year renewal term, effective July 1, 2013.

As the charter sponsor, renewing charters is the responsibility of the School Board of Sarasota County. As authorized in Florida Statute 1002.33 (8), the sponsor may choose not to renew or may terminate a charter on any of the following grounds:

1. Failure to participate in the state's education accountability system created in F.S. 1008.31, as required in this section, or failure to meet the requirements for student performance stated in the charter.
2. Failure to meet generally accepted standards of fiscal management.
3. Violation of law.
4. Other good cause shown.

The charter renewal process consists of reviews of the following areas of accountability: business operations and fiscal management, student performance, and compliance.

Business Operations and Fiscal Management: The review of this area of accountability primarily consists of examining the annual financial and compliance reports filed by the charter holder with School Board of Sarasota County. The sponsor will evaluate whether the charter holder has filed all of the required reports and whether the reports demonstrate that the charter holder has satisfied generally accepted accounting standards of fiscal management under the applicable statutes and rules.

Student Performance: The review of this area of accountability is primarily based on examining state and Federal accountability ratings that have been issued since the charter school began operating and determining whether the charter holder has satisfied the student performance requirements under the applicable statutes and rules.

Compliance: The review of this area of accountability involves evaluating the charter holder's compliance with the initial charter contract, federal and state requirements, and reporting requirements. This review includes but is not limited to services provided to ESE and ELL students, health and safety requirements, class size requirements and general services to parents and students at the school. This review also consists of evaluating the information provided in the completed renewal application.

The district's charter renewal review parallels the process used to initially evaluate charter school applicants. To date, the following steps have been taken or are expected in this year's renewal process:

- SSIS charter school submitted a renewal application by January 7, 2013.

- The district's Charter Review Committee (CRC) met on January 17 and 24, 2013 to review SSIS's application and to review results of routine annual monitoring conducted by the district and other documented evidence of school compliance with requirements and policies.

- Based on the CRC's review and discussions, SSIS was asked to provide clarifying or updated information.

- On February 19, 2013, the SSIS leadership team and the charter school's governing board member(s) met with the School Board to present their renewal request. The school presented their proposal and answered questions posed by the School Board. The School Board requested a 5-year financial summary report (attached) as additional information but otherwise had no concerns regarding the school's performance history or current status

- The School Board will vote to approve/deny the charter renewal at the March 19, 2013 School Board Meeting.

- If the Board approves the renewal, a new charter agreement will be negotiated with the SSIS Governing Board and voted upon by the School Board of Sarasota County at a subsequent meeting. The new term of the charter would take effect on July 1, 2013.

The following charter school renewal documents are submitted for consideration:

- SSIS Charter Review Committee Summary and Background Information
- Charter Review Committee's Clarification Questions and SSIS Responses
- SSIS Charter School Renewal Application

The School Board of Sarasota County, Florida
Statement of Revenues, Expenditures and Fund Balance Excluding Loss on Demolition of Buildings
Selected Charter School Analysis

Suncoast School for Innovative Studies						
Account	12/31/2012	6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008
Revenues	$2,073,194	$2,947,059	$2,717,754	$2,449,712	$2,265,714	$2,115,891
Less Expenditures	$1,895,367	$3,050,080	$2,861,435	$2,196,624	$2,085,127	$1,963,127
Revenues Over (Under) Expenses	$177,827	($103,021)	($143,681)	$253,088	$180,587	$152,764
Beginning Net assets	$372,638	$475,659	$619,340	$366,252	$185,665	$32,901
Ending Net assets	$550,465	$372,638	$475,659	$619,340	$366,252	$185,665

Sarasota County Public Schools

2012-2013 Charter Renewal Application for

Suncoast School for Innovative Studies

Information Considered to Determine Recommendation for Charter School Renewal

- The Suncoast School for Innovative Studies (SSIS) is seeking a 10 year charter extension.
- SSIS currently serves students in Pre-K through grade 8. The December 2012 enrollment is at 387 with 55% minority students and 81% on free/reduced lunch. SSIS is a Title I school.
- SSIS would like to expand enrollment to 700 students by 2016. The student enrollment history and projected enrollment for SSIS is attached.

School Finances and Financial Viability

The audited financial statements as of June 30, 2012 indicate the unassigned fund balance of Suncoast School for Innovative Studies, INC. was $69,585 or 2.92% of total Governmental Fund program revenues. The total ending gross fund balance was $91,926. The school has renegotiated the lease payments on the Tuttle Avenue property for the fiscal year 2012-2013 to reduce lease payments by approximately $13,000 per month or $156,000 per year. In the 2011-2012 fiscal year the school spent $125,980 for one time capital improvements. As of December 31, 2012 revenues exceed expenditures by $127,428 increasing the ending gross fund balance to $219,354 and the unassigned fund balance has increased to $197,013 or7.23% of total revenues.

Appropriate information and supporting documentation is in place that the school is in compliance with the requirements of financial accounting, including evidence of financial accounting procedures, evidence that monthly financial statements are filed timely with the District, evidence that the annual audit is consistent with GASB 34 requirements and submitted by the required date, evidence that capital projects allocations are expended in accordance with an approved plan and the school has an established system of accounting for fixed assets in accordance with Rules of the State Chief Financial Officer.

SSIS is a Title I school. Documentation of Title I expenditures and budget records are maintained and submitted appropriately.

Student Achievement and Accountability

SSIS is rated a "B" school in 2012. Over the past 5 years SSIS has received a school grade of A or B, with the exception of 2010 when the school received a grade of C. A chart of the school grades history for SSIS and all other charter and non-charter schools is attached.

School performance levels in reading and mathematics have fluctuated over the years. Please see the attached charts showing the percent of students proficient in mathematics and reading, for grades 3 – 5 and grades 6 – 8. SSIS showed significant improvement in the percent proficient at the elementary level from 2003 through 2007, then declined, fluctuated, and is recently back on the upward trend. Performance patterns of improvement and declines at the middle school level have also fluctuated over time. The state implemented the new FCAT 2.0 in 2011, and many schools including SSIS experienced declines in scores from 2010 to 2011. SSIS is showing improvement in meeting the proficiency goals set forth in the 2011-12 School Improvement Plan for reading, science and writing, and the learning gains goals for reading.

The school participates in all district and state-required assessments and adheres to all school improvement planning and school grades reporting requirements.

ESE and ELL Services

Procedures are in place and followed for determining eligibility and placement in the least restrictive environment and the provision of special education and related services to ESE students as set forth in the IDEA guidelines. ESE education and related services are being delivered as indicated on the student's IEP. Service delivery models implemented at the school align with the level of service indicated in the application.

In 2011 the district conducted an on-site review and findings revealed that SSIS was not in full compliance with the provision of services and the maintenance of required documentation for ESE students. The school took the appropriate corrective action to address the concerns and is now in full compliance.

SSIS follows the district ELL plan and in general meets all requirements to ensure compliance with the META Consent Decree. ESOL education and related services are being delivered as indicated on the student's ELL Plan. Results of the district's routine 2012 ELL monitoring found that in some cases that the school was not in full compliance with maintaining appropriate documentation and coding. The school is

presently working with district staff to address these discrepancies and to bring all areas into compliance with state requirements.

Human Resources

Instructional staff meets the teacher certification and/or the highly qualified requirements. ESOL and ESE endorsed teachers serve the needs of ELL and ESE students, respectively. As per the 2012-13 Opening of School Checklist, a complete list of SSIS employees is on file and all employees have been fingerprinted and have background screenings on record. SSIS' personnel handbook is made available to their employees.

Business Operations

SSIS has submitted documents and evidence that transportation services and food services are consistent with requirements. Evidence of fire, safety and health inspections are on file and meet facilities requirements. Insurance policies are on file documenting active coverage for all of the required areas of insurance.

Future Plans for Facilities

SSIS is pursuing a plan to add a modular building to the elementary school on School Avenue for the 2014-2015 school year. In addition, plans are underway to relocate the middle school (on Tuttle Ave) to the new site (4311 Wilkinson Road) in time for the start of the 2013-2014 school year. District staff will work with the school to ensure that the additions and new facilities are in compliance with state and federal requirements.

Contract Compliance

The school has a good track record of submitting all required documents, manuals, handbooks, as listed on the Opening of School Checklist and all state-required reports in a timely fashion.

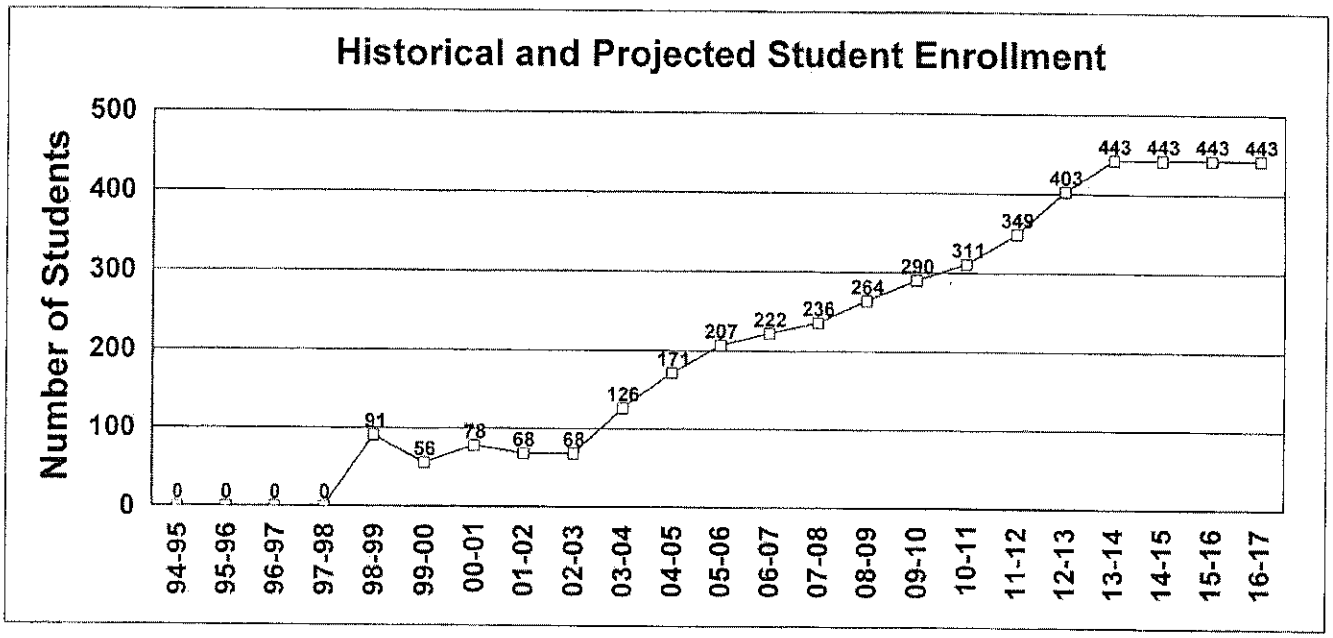
The School Board of Sarasota County, Florida
Suncoast School for Innovative Study - Charter School

School Principal:	Mr. Stephen Evans	Year School Opened	1998
School Address:	845 S School Ave. Sarasota FL 34237	Buildings are leased and Owned	
School Phone	(941) 952-5277	Free / Reduced Lunch Percentage	80.76%
School Web Site	suncoastschool.org	Title One School	Yes

Student Enrollment for the Period 2010-2011 through 2017-2018

Historical Student by enrollment by Grade level information (Based upon October of each school year)

Student Enrollment by Grade Level								
Grade Level	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
PreKindergarten	15	27	20	20	20	20	20	20
Kindergarten	30	39	41	43	43	43	43	43
First	27	39	38	45	45	45	45	45
Second	40	26	36	36	36	36	36	36
Third	34	45	34	46	46	46	46	46
Fourth	24	33	44	34	34	34	34	34
Fifth	42	27	41	51	51	51	51	51
Sixth	36	48	54	57	57	57	57	57
Seventh	25	41	51	57	57	57	57	57
Eighth	38	24	44	53	53	53	53	53
Ninth								
Tenth								
Eleventh								
Twelfth								
Total by Grade	311	349	403	443	443	443	443	443
Students by Program funded through the Florida Education Finance Program								
Basic Education	227	262	284	312	312	312	312	312
Dropout Prevention								
E.S.O.L.	13	22	40	44	44	44	44	44
Students with Disabilities k-3	16	11	7	8	8	8	8	8
Students with Disabilities 4-8	36	31	55	61	61	61	61	61
Students with Disabilities 9-12								
ESE Level 4								
ESE Level 5								
Vocational								
Total Students by Program	291	326	387	425	425	425	425	425



OCTOBER 2012 MEMBERSHIP REPORT ELEMENTARY SCHOOLS

"Shows the number of students attending their zoned school plus
the students that have transferred into this school from another attendance zone."

SCHOOL ATTENDING	ZONED SCHOOL	PK	KG	G01	G02	G03	G04	G05	TOTAL
SUNCOAST SCH INNOVATIVE ST	Addresses not on the map	1	0	1	2	0	3	1	8
SUNCOAST SCH INNOVATIVE ST	ALTA VISTA ELEMENTARY	4	11	8	7	11	7	11	59
SUNCOAST SCH INNOVATIVE ST	ATWATER ELEMENTARY	0	0	0	1	1	0	0	2
SUNCOAST SCH INNOVATIVE ST	BRENTWOOD ELEMENTARY	1	1	5	3	2	2	5	19
SUNCOAST SCH INNOVATIVE ST	EMMA E BOOKER	3	10	7	3	9	9	7	48
SUNCOAST SCH INNOVATIVE ST	ENGLEWOOD ELEMENTARY	0	0	1	0	0	0	0	1
SUNCOAST SCH INNOVATIVE ST	FRUITVILLE ELEMENTARY	0	1	0	1	0	1	0	3
SUNCOAST SCH INNOVATIVE ST	GLENALLEN ELEM	0	0	0	0	0	1	0	1
SUNCOAST SCH INNOVATIVE ST	GOCIO ELEMENTARY	0	7	4	7	3	5	5	31
SUNCOAST SCH INNOVATIVE ST	GULF GATE ELEMENTARY	2	0	1	0	0	0	2	5
SUNCOAST SCH INNOVATIVE ST	LAUREL NOKOMIS K-8	0	0	0	0	0	1	0	1
SUNCOAST SCH INNOVATIVE ST	PHILLIPPI SHORES ELEM	1	1	1	1	1	2	1	8
SUNCOAST SCH INNOVATIVE ST	SOUTHSIDE ELEMENTARY	0	0	0	1	0	2	0	3
SUNCOAST SCH INNOVATIVE ST	TATUM RIDGE ELEMENTARY	1	0	0	0	0	0	0	1
SUNCOAST SCH INNOVATIVE ST	TUTTLE ELEMENTARY	3	7	8	8	5	7	4	42
SUNCOAST SCH INNOVATIVE ST	WILKINSON ELEMENTARY	4	3	2	2	2	4	5	22
								TOTAL**	254

*Numbers attending zoned school (Row 3 Enrollment Analysis)
**Total equals True Membership (Row 10 Enrollment Analysis)

Prepared by Long Range Planning
10/15/2012 2 month count
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OCTOBER 2012 MEMBERSHIP REPORT MIDDLE SCHOOLS

"Shows the number of students attending their zoned school plus
those that have transferred into this school from another attendance zone."

SCHOOL ATTENDING	ZONED SCHOOL	G06	G07	G08	TOTAL
SUNCOAST SCH INNOVATIVE ST	Addresses not on the map	3	5	3	11
SUNCOAST SCH INNOVATIVE ST	BOOKER MIDDLE	28	22	25	75
SUNCOAST SCH INNOVATIVE ST	BROOKSIDE MIDDLE	18	17	9	44
SUNCOAST SCH INNOVATIVE ST	MCINTOSH MIDDLE	3	4	7	14
SUNCOAST SCH INNOVATIVE ST	SARASOTA MIDDLE	1	3	1	5
				TOTAL**	149

*Numbers attending zoned school (Row 3 Enrollment Analysis)
**True membership (Row 10 Enrollment Analysis)

Prepared by Long Range Planning
October 15, 2012 2 month counts
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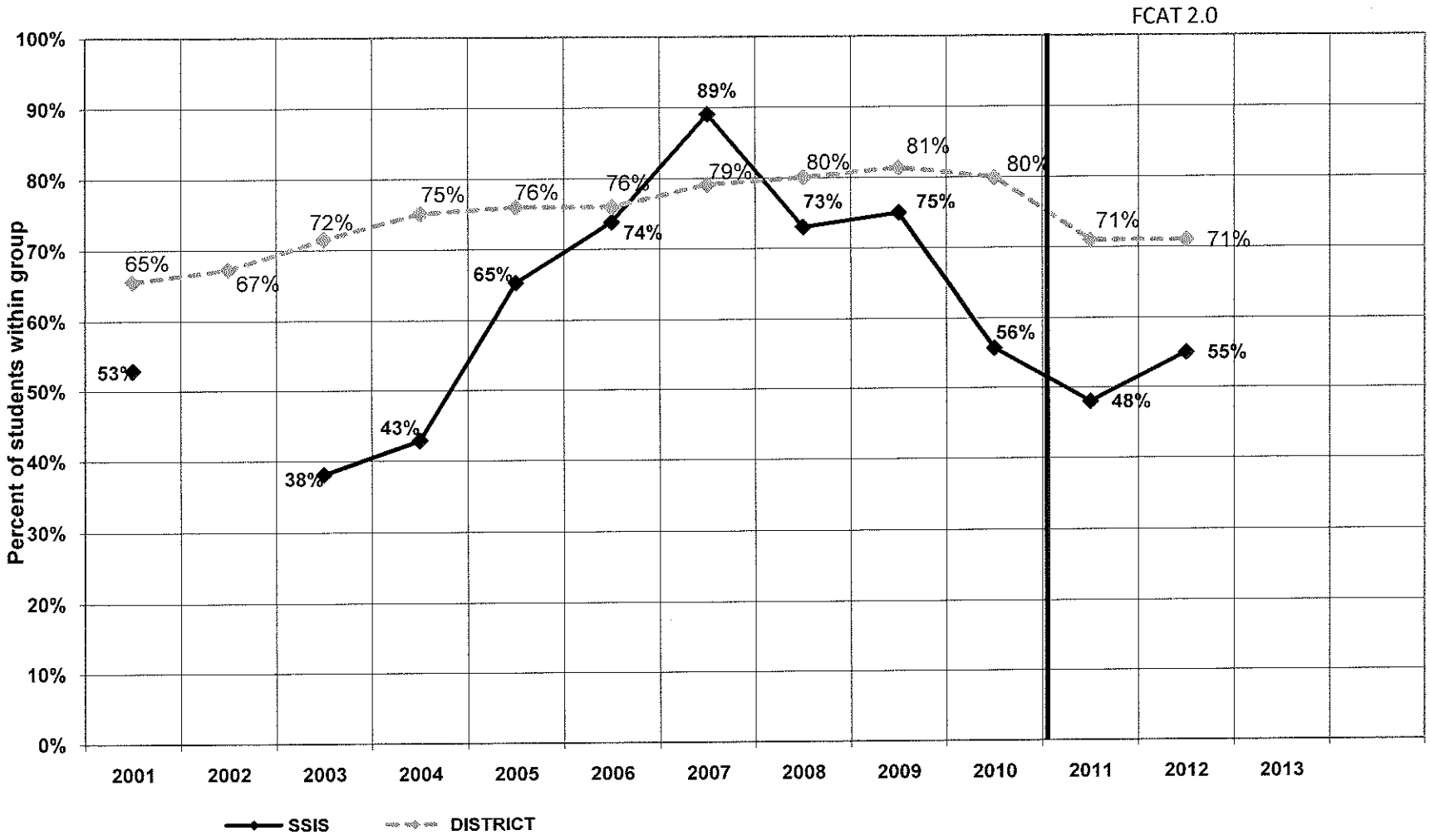
SARSOTA COUNTY PUBLIC SCHOOLS
SCHOOL GRADES REPORT
1999-2012

School Number	School Name		2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
0021	Pine View	COMBO	A	A	A	A	A	A	A	A	A	A	A	A	A
0293	Oak Park School	COMBO	F	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
1211	Laurel Nokomis School	COMBO	A	A	A	A	A	A	A	A	A	A	A	B	C
1281	Phoenix Academy	COMBO	NG	NG	D	C	C	C	C	F	NA	NA	NA	NA	NA
1311	Oak Park South	COMBO	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
0012	Alta Vista Elementary	E	A	A	A	A	A	A	A	A	A	B	C	C	C
0301	Ashton Elementary	E	A	A	A	A	A	A	A	A	A	A	A	A	B
1241	Atwater Elementary	E	A	A	C	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
0071	Bay Haven Basics Plus	E	A	A	A	A	A	A	A	A	A	A	A	A	B
0101	Brentwood Elementary	E	A	B	A	A	A	A	A	A	A	A	A	C	A
1271	Cranberry Elementary	E	A	A	A	A	A	A	B	A	A	NA	NA	NA	NA
0501	Emma E. Booker Elementary	E	C	C	C	B	C	B	B	C	B	B	C	C	D
0121	Englewood Elementary	E	A	B	A	A	A	A	A	A	A	A	A	B	B
0131	Fruitville Elementary	E	A	A	A	A	A	A	A	A	A	A	B	C	A
0381	Garden Elementary	E	A	B	B	A	A	A	B	A	A	A	A	A	A
0461	Glenallen Elementary	E	A	A	B	A	A	A	B	B	B	A	A	C	A
0261	Gocio Elementary	E	B	A	A	A	A	A	B	B	B	C	C	B	A
0271	Gulf Gate Elementary	E	A	A	A	A	A	A	A	A	A	A	A	B	A
0471	Lakeview Elementary	E	A	A	A	A	A	A	A	A	A	A	A	A	A
1341	Lamarque Elementary	E	A	B	A	A	A	A	NA	NA	NA	NA	NA	NA	NA
0171	Phillippi Shores Elementary	E	A	A	A	A	A	A	A	A	A	A	B	C	C
0191	Southside Elementary	E	A	A	A	A	A	A	A	A	A	B	A	B	A
1282	Tatum Ridge Elementary	E	A	A	A	A	A	A	A	NA	NA	NA	NA	NA	NA
0491	Taylor Ranch Elementary	E	A	A	A	A	A	A	A	A	A	A	A	A	C
1231	Toledo Blade Elementary	E	A	A	B	A	A	A	A	B	A	A	A	C	A
0201	Tuttle Elementary	E	B	A	A	A	A	A	B	B	A	A	A	C	C
0211	Venice Elementary	E	A	A	A	A	A	A	A	A	A	A	A	B	B
0291	Wilkinson Elementary	E	A	A	A	A	A	A	B	A	A	A	A	A	C
0085	Booker High	H	B	B	A	D	C	D	C	C	C	C	C	C	C
1251	North Port High School	H	A	B	B	C	B	C	C	C	C	C	NA	NA	NA
0181	Riverview High	H	A	B	B	B	A	B	A	B	A	A	A	A	C
1391	Suncoast Polytechnical	H	A	A	B	A									
0051	Sarasota High	H	A	B	B	C	C	B	B	B	C	B	B	A	C
0221	Venice High	H	B	B	A	C	A	B	A	C	B	B	A	C	C
0084	Booker Middle	M	C	B	C	C	C	C	B	C	C	C	B	C	C
0111	Brookside Middle	M	B	A	A	A	A	A	A	C	A	A	A	B	C
1261	Heron Creek Middle	M	A	A	A	A	A	A	A	C	B	NA	NA	NA	NA

SARSOTA COUNTY PUBLIC SCHOOLS
SCHOOL GRADES REPORT
1999-2012

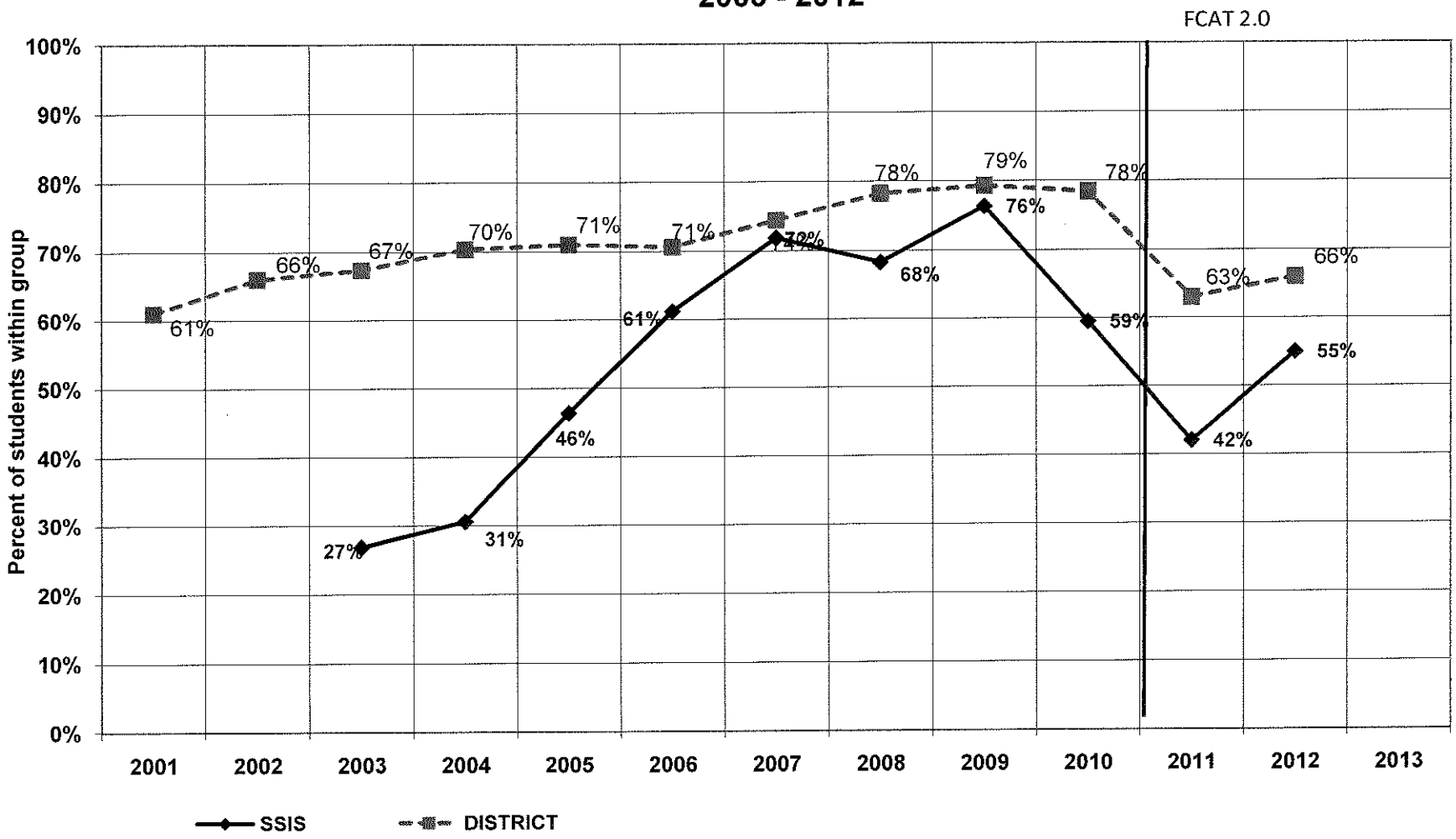
School Number	School Name		2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
0141	McIntosh Middle	M	A	A	A	A	A	A	A	B	B	A	A	A	C
0031	Sarasota Middle	M	A	A	A	A	A	A	A	A	A	A	A	A	C
0451	Venice Middle	M	A	A	A	A	A	A	A	B	A	A	A	C	C
1291	Woodland Middle	M	A	A	A	A									
	Charter Schools														
0074	Sarasota Military Academy	H	A	B	A	C	B	B	B	B	C	NA	NA	NA	NA
0110	Sky Academy	M	A	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
0081	Suncoast School for Innovative Studies	COMBO	B	A	C	A	B	B	C	B	C	NA	NA	NA	NA
0083	Sarasota School for Arts and Sciences	M	A	A	A	A	A	A	A	B	B	A	A	B	NA
0090	Island Village Montessori	COMBO	A	A	A	B	A	A	A	A	NA	NA	NA	NA	NA
0100	Sarasota Suncoast Academy	E	A	A	A	A	A	NA	NA	NA	NA	NA	NA	NA	NA
0102	Student Leadership Academy	M	A	A	A	B	A	A	A	C	NA	NA	NA	NA	NA
0103	Imagine at North Port	COMBO	A	A	A	C	NA	NA	NA	NA	NA	NA	NA	NA	NA
0106	Imagine at Palmer Ranch	COMBO	A	B	B	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
FCAT READING
Percent of Students Level 3 and Above
Grades 3-5
2001 - 2012



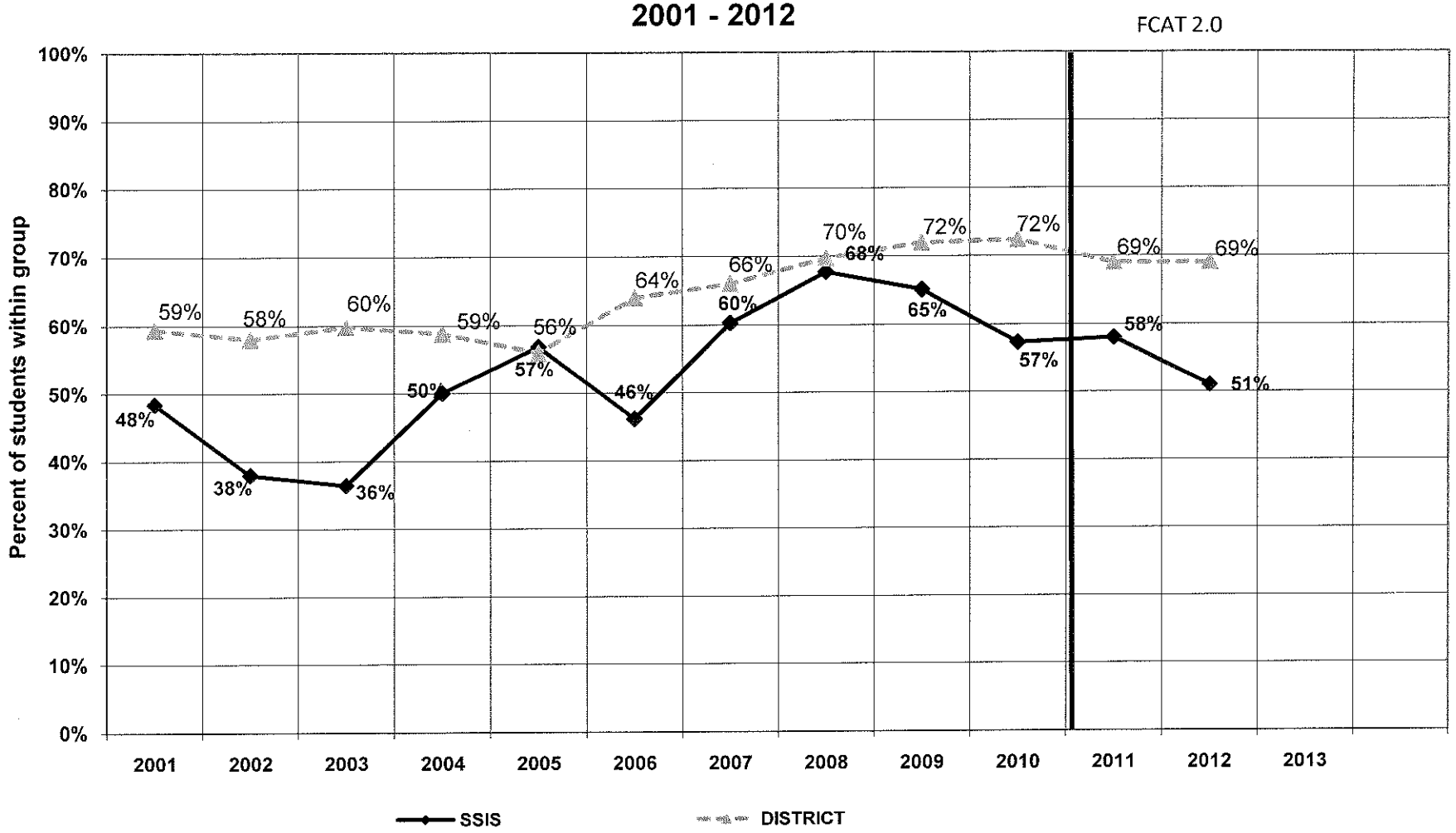
RESEARCH, ASSESSMENT AND EVALUATION

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
FCAT MATH
Percent of Students level 3 and above
Grades 3-5
2003 - 2012



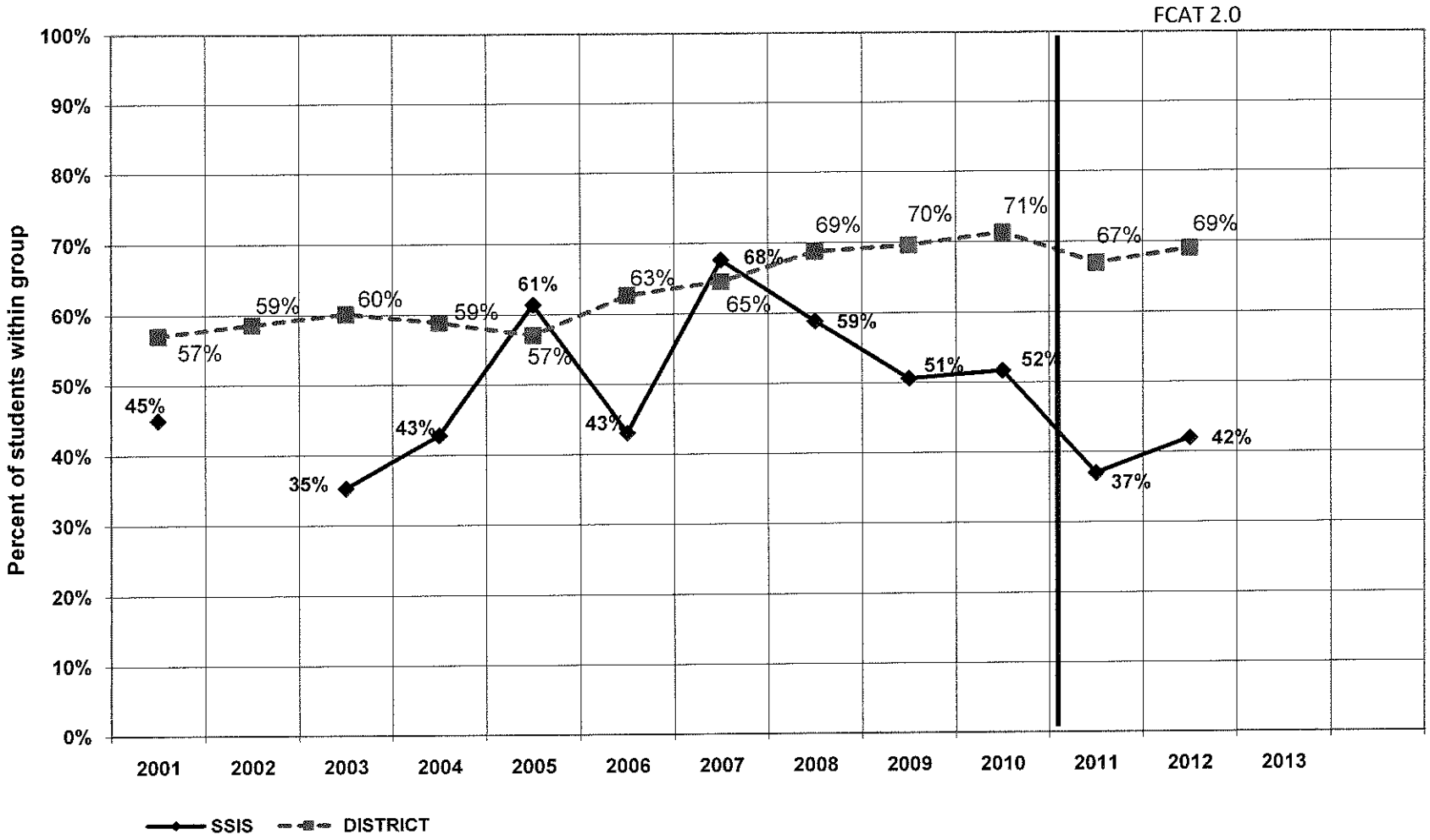
RESEARCH, ASSESSMENT AND EVALUATION

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
FCAT READING
Percent of Students Level 3 and Above
Grades 6-8
2001 - 2012



RESEARCH, ASSESSMENT AND EVALUATION

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
FCAT MATH
Percent of Students Level 3 and Above
Grades 6-8
2001 - 2012



RESEARCH, ASSESSMENT AND EVALUATION

Sarasota County Public Schools

2012-2013 Charter School Renewal Application Review

The following questions and/or request for additional information is based upon the review of the Charter Renewal Application submitted by the school as well as the current Charter Agreement, results of routine annual monitoring conducted by the district, and other evidence of documentation that the school is in compliance with requirements and policies. Please respond to the Charter Review Committee's questions and submit any additional information or documentation requested.

Name of Charter School: **Suncoast School for Innovative Studies (SISS)** Date: 2/8/13

Question or Concern	**Location in Renewal Document Or source of information**	**Additional Information or Documents Requested**
Teacher Qualifications The CRC is concerned that there are no teachers in grades 6 – 8 with reading endorsement. **All teachers 6-8 have specific content area certification. Although they are not reading endorsed, they are considered highly qualified according to NCLB.** How are the Level 1 students receiving their intensive reading instruction and who is their reading endorsed or certified teacher? How are the Level 2 students receiving the required reading instruction and who is their reading endorsed, certified, or NGCARPD-trained teacher? **Level 1 and 2 students receive intensive reading instruction by a certified teacher at both our elementary and middle school campuses. They receive intensive reading instruction through pull-out services in addition to their 90 minute reading blocks. They receive intensive math instruction through push-in services during their math classes. Our elementary teacher has Elementary Ed K-6 and ESOL Endorsement. Our middle school teacher has Elementary Ed K-6 and English 6-12.**	Page 9 in application	
Teacher Qualifications The CRC is concerned that there are no teachers with ELL endorsement at grades 4, 5, 6, 7 and 8. Please expand on the brief statement provided on page 9 of the application. **It is correct that our 4, 6, 7, and 8 grade teachers do not have ELL endorsements. Currently, two of our 6-8 grade teachers have completed courses for ELL endorsement and are in the process of**	Page 9	

having it put on their teaching certificates. All grade 5 teachers are ELL Endorsed. How are these ELL students receiving instructional services? **Our ELL population has increased 12.1% over the past 5 years. Due to this increased ESOL population, it is our goal to hire an additional ESOL provider. We currently have this position posted.** Are students pulled out for all content areas for the entire block? **ELL students receive pull-out instructional support services in reading and math by our ESOL liaison. These services are provided outside of the 90 minute reading block.**		
One of strategies mentioned is that ELL students are pulled out and provided support on their class work in students' heritage language. SSIS is following the district ELL plan which does not include bilingual or dual language education. To be in compliance, ELL students must be taught the curriculum in English using ESOL strategies. Please clarify. **SSIS follows the district ELL plan and does not provide bilingual or dual language education. ELL students are taught their curriculum in English and provided clarification in their heritage language by the ESOL teacher on an as needed basis. They are also taught how to independently use an approved heritage language dictionary.**	Section VI, no page number Under "area of improvement section"	
ELL Requirements The ESOL liaison has missed several training meetings this fall; required documentation is not up-to-date. **Due to late hire date, relocation from another area, and technical difficulties relating to A number and email account status, the ESOL liaison did miss several trainings. He has been working with ESOL administrators at the district office, such as Susan Gordon and Jamie Rodriguez to make-up and complete the necessary training.** In some cases the school is not in full compliance with 3-year re-evaluation and post-reclassification ELL monitoring requirements. **The ESOL liaison is using all necessary procedures in order to correct this issue. Due to the large increase in our ELL population there has been a delay in forwarding all the necessary documentation. We are working toward correcting all compliance issues, and plan to hire an additional ESOL provider.**	District ELL monitoring findings August 2012	Please contact your ELL school contact for additional details and to obtain assistance to remedy the discrepancies. Please provide a brief description of the school's plan to address these concerns.

Future growth plans Please provide more detail regarding the stated plan to increase student enrollment. **Please see attached 5 year student enrollment projections by grade level.** Is SSIS pursuing the plan to add the modular building to the elementary school? If so, what is the projected time line? **Yes, the projected timeline is the 2014-2015 school year.** What is the timeline for the proposed plan to relocate the middle school to the new site? **2013-2014 school year**	Section IX	Please provide 5 year student enrollment projections by grade level. Please provide plans for the new additions and/or relocation to the new site.

You may respond directly on this Word document or provide a separate document that will be amended to your application. Please respond by February 15, 2013. Please contact Dr. Natalie Roca, Executive Director, Integrated Instructional Services, if you have any questions or need additional time to respond. Dr. Roca may be reached at 941-927-9000, ext. 32250.

SSIS 5-Year Class Growth by Grade Level

		NUMBER OF CLASSES				
School Year:		2012-13	2013-14	2014-15	2015-16	2016-17
Class Size (Max)						
ELEMENTARY:						
		(Current)		Elem Add-on		
K	18	2	2	3	3	3
1st	18	2	2	3	3	3
2nd	18	2	2	2	3	3
3rd	18	2	2	2	3	3
4th	22	2	2	2	2	3
5th	22	2	2	2	2	3
Total Classes		12	12	14	16	18
Increased Classes			0	2	2	2
Student count at Max.		232	232	268	304	348
Student Increase			0	36	36	44
MIDDLE:						
			New School			
6th	22	3	4	4	4	4
7th	22	3	4	4	4	4
8th	22	3	4	4	4	4
Total Classes		9	12	12	12	12
Increased Classes			3	0	0	0
Student Count at Max		198	264	264	264	264
Student Increase			66	0	0	0
TOTAL SSIS:						
Total Classes		21	24	26	28	30
Increased Classes			3	2	2	2
Student Count at Max *		430	496	532	568	612
Student Increase			66	36	36	44

* Not all classes are currently filled

Reaching Toward the Future

Suncoast School for Innovative Studies

Charter School Renewal Application

Elementary Campus: 845 South School Ave. • Sarasota, FL 34237 • office: 941-953-4433 • fax: 941-953-4435
Middle School Campus: 1300 South Tuttle Ave. • Sarasota, FL 34239 • office: 941-952-5277 • fax: 941-952-5087
www.suncoastschool.org

SARASOTA COUNTY PUBLIC SCHOOLS
CHARTER SCHOOL
RENEWAL APPLICATION

Deadline:
January 7, 2013
4:30 P.M. Eastern Time

Please submit one original and 20 copies of the application.

Deliver or Mail to:
School Board of Sarasota County
Office of School Choice, Charter Schools, and Virtual School
Blue Awning Building, Room 107
1950 Landings Boulevard
Sarasota, Florida 34233

Suncoast School
for Innovative Studies
Reaching Toward the Future

Suncoast School for Innovative Studies
Letter of Intent

December 10, 2012

To: Superintendent, Lori White
Sarasota County Board of Directors

Superintendent Lori White,

This correspondence is to serve as our official letter of intent on behalf of the governing board of Suncoast School for Innovative Studies, for the continuation of our Voluntary Pre-Kindergarten, Elementary, and Middle School Charter Agreement. Furthermore, Suncoast School for Innovative Studies has formally submitted the Sarasota County charter renewal application as required for the continuation of our charter.

Please be advised that Suncoast School for Innovative Studies formally requests a renewal period of ten years. This request and justification of such request is based on our 2008 renewal application at which time several concerns were noted. Since 2008, all areas of concern have been alleviated and with significant progress found within vital portions of our program. Details of our program successes are outlined within our charter renewal application.

Secondly, we request our student enrollment projection be increased from 273 to 700 from the years 2013-2016. This request and justification is based on our current enrollment trends from 2009 to the current school year. As of August of 2012 our student count was 403 students in VPK through eighth grade. The total amount of students we received funding for was 387 in grades Kindergarten through Eighth Grade. Detailed plans outlining our student projections, budgets, and facilities are within our charter renewal application as well as our Executive Summary.

From the staff, students, parents, and governing board of Suncoast School for Innovative Studies, thank you in advance for your assistance and support of Sarasota County Charter Schools.

Sincerely,

Stephen Evans, Executive Director
Suncoast School for Innovative Studies

Elementary Campus
845 South School Avenue • Sarasota, FL 34237 • 941-953-4433 • 941-953-4435 fax

Middle School Campus
1300 South Tuttle Avenue • Sarasota, FL 34239 • 941-952-5277 • 941-952-5087 fax

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Suncoast School for Innovative Studies

The Charter Renewal Application for SSIS was created through a team approach. The charter renewal team worked in conjunction with the entire staff to fulfill the requirements of the application.

SSIS Charter Renewal Team Members:

1. Stephen Evans
2. Maryanne Jablonski
3. Karen Young
4. Ann Tilman
5. Linda Kneeland
6. Ingrid Messina
7. Tyler Hyslop
8. Katie Kephart
9. Alicia Melendy

Suncoast School for Innovative Studies

Executive Summary

Since January 2009, Suncoast School for Innovative Studies has made unquestionable progress in all aspects of our program. We sincerely thank the governing board of SSIS, as well as the many support systems throughout the Sarasota County District. Our program successes can be found within our academics, financial accounting, facilities, staffing, student conduct, the arts, and our sports programs. Below are some of accomplishments that we would like to share with you. Please note that a more detailed description and documentation can be found within our charter renewal application.

Academic Program – In spite of nearly doubling our student enrollment and our increasing subgroups, SSIS continues to show and maintain the academic integrity of our program.

Student Academics-Student academics are the single most important aspect to the program. SSIS reviews the services and the quality of services provided at every given opportunity. A brief list of accomplishments is provided in chronological order:

- 2009
  -SSIS received a school grade of "A", which was one of only a select few in Sarasota County. This was the first "A" rating in school history. SSIS received letters of accommodation from Sarasota County School District as well as the State of Florida Department of Education.
- 2010
  -100% of third grade students successfully passed the FCAT assessment. This was the highest FCAT success percentage of third graders in school history. No students scored a level 1.
  -100% of fourth and eighth graders were successful on FCAT writing.
- 2011
  - SSIS received the second "A" school rating.
  -Eighth grade maintains perfect FCAT writing scores.

Student Conduct - SSIS implemented a PBS system that follows the Florida PBS project model. This system focuses on the positive behaviors of students instead of the traditional discipline method.

Sports Program – SSIS worked with the Sarasota County Recreation Department and charter and private schools to open the first co-ed sports program of its kind in September 2009. It was embraced by an overwhelming number of participants. The program includes flag football (co-ed), soccer, and basketball. During the 2011-2012 school year SSIS had its first winning season in flag football, making it to the first round of the playoffs. In 2012 our flag football team won first place among the charter and private schools in the area.

Special notes: First sports program in school history.

Arts Program – In 2010 SSIS hired its first highly qualified elementary/ middle school art instructor. Due to increased student enrollment a second highly qualified art instructor was hired for our middle school program. Both instructors have been instrumental in ensuring that the students' art work is present within the Sarasota community.

Technology – Suncoast School for Innovative Studies is constantly keeping technology in mind as it will become more important in the coming years with the state's adaptation of the Common Core Standards.

Student Enrollment-During the 2009-2010 year student enrollment increased from 220 to 287. Enrollment increased again during the 2010-2011 year from 287 to 307. The third consecutive increase in student enrollment was during the 2011-2012 year. Enrollment grew from 307 to 321.

Special note: Last two years posted largest student enrollment in school history.

In the last two years, SSIS's socio-economically disadvantaged student population has significantly increased designating us as a Title 1 school.

Special note: SSIS is currently the only Title 1 Charter School in Sarasota County

Financial Accounting – Since the conception of the SSIS program, archived documents have outlined continued financial management concerns. In 2008, SSIS was required to submit a deficit elimination plan to the State of Florida due to poor financial management.

In August of 2010, working in conjunction with K & B accounting firm, SSIS implemented its first documented Accounting Manual. Since 2010, SSIS has maintained clean audits, as reported by Escoffery Independent Accounting Firm.

Budget Improvements -During the close of the 2009 school year, SSIS implemented a new Accounting Manual and Budget Reporting System by working in conjunction with the SSIS Board of Directors and K & B Accounting. Such changes have led to fiscal accountability. These changes have been noted by Al Weidner from the District Accounting Office and our school auditor, Marc Escoffery. SSIS has also received letters of accomplishment from Stephen Altier of Seaside Bank, our banking institution. In 2010, SSIS hired its first in-house school accountant. The 2009-2010 school year had the highest end of year fund balance in ten years.

Special Note: SSIS was cited for several accounting violations prior to 2009. Our 2010 end of year audit return cited no accounting concerns. This was the first clean report in school history. 2012 marked two consecutive years without any financial audit concerns.

- *Recognized by Seaside bank for an outstanding end of year audit report*
- *Recognized by the SSIS School Board for an outstanding audit report*
- *Recognized by Escoffery Auditing Firm for improved end-of-year school financials*

Building Level -Working in conjunction with the SSIS Staff, a marketing team was developed. This was the first marketing effort made by the school. The results lead to a new school logo, mascot (Florida Panthers), new school colors, and increased student enrollment. The school acquired a new school van with school logo. The efforts increased student population by nearly 100 students in 2010.

SSIS developed and implemented a new school website by working in conjunction with an outside vendor and our newly appointed marketing team. The website details programs, services, logos, sports programs, parent information, and more. Prior to January 2009 the school website consisted of only one page.

In January of 2009 student records were in disarray. There were two cabinets of antiquated records that have since been sent to Records Retention. SSIS's office management worked with Sarasota County School Records Department and Data Reporting to reconfigure our student records in compliance with the district records. Working with our and the Sarasota County School District Student Records Department and Data Reporting, our student records were completely reconfigured in compliance with the District records.

The administrative staff along with the instructional staff worked together to develop student schedules, progress reports, and attendance policies and documentation. Attendance and student progress reports are now posted via Teacher Ease, an internet reporting instrument for parents accessible at www.teacherease.com.

> *Special Note: In January of 2009 there were limited student schedules and no student progress reports.*

In 2010 SSIS added new state of the art computer equipment and labs for the elementary and middle school campuses. All staff members also received new laptops. In 2011, Kindle E Readers and IPAD Max, which are used to support literacy, were added. Also, in 2011 the school added Success Maker to support reading and math achievement.

> *Special note: All computers used prior to September 2010 have been used computers acquired from the Sarasota County School District. We are thankful to the District for their assistance.*

SSIS was instrumental in negotiating design and contractual terms for the new elementary building. The new building opened in March of 2011. SSIS also utilized a temporary site facility, negotiating terms and contractual arrangement for the middle school during this transition time.

> *Special note: This new building provides all the amenities never before available to the SSIS students and parent. It includes a library, gymnasium, special needs classrooms, resource center, multipurpose room, parent resource area, larger classroom spaces, art and computer lab space, and a very nice outside area with much safer access for students and parents.*

During the 2010-2011 school year, SSIS revitalized the Media Center /Library by adding computers, tables and chairs, a parent resource area, space for the book fair. Parents and community members participated in a gently used and new book drive to help fill the library.

A new stage for the gymnasium was built during the 2010-2011 school year. It boasts new wood floors, logos, and a back drop.

District Supplies and Materials – As of June 30, 2012 SSIS had 26 Sarasota County District asset items. As of December 1, 2012 all appropriate forms were completed for the return of these items to the district. As of December 12, 2012 these items have not yet been picked up. All remaining assets at SSIS are the property of SSIS. SSIS acquired the appropriate textbooks needed for core academic classes and made them accessible on line to students and parents.

Employment – Due to the increased number of students with special needs, combined with their current level of academic performance, an additional special needs provider was hired in 2010. SSIS also hired two highly qualified Art Instructors in 2010. This was the first time an Art instructor at SSIS had been highly qualified.

Prior to 2010 there were issues regarding the highly qualified requirement outlined within NCLB. After working closely with the Sarasota County School District Human Resource Office, Title 1 District Representative, and the State of Florida, all current staff members have been highly qualified since 2010.

In 2011, SSIS hired two full time teachers to provide assistance to identified low achieving students through Title 1. Two Deans of Students were also hired with the primary goal of working with students who are having behavioral difficulties during instructional time and transitions.

Beginning in 2012, SSIS implemented the PRIDE instructional performance evaluation system. This allowed SSIS to begin mentoring its own staff performance.

Employee Benefits- Our employee benefits have changed considerably since 2009 to better accommodate our staff members as well as reduce the school's cost. Below is a list of the school's changes.

- During the 2009-2010 school year all staff members were presented with a new, revised employee manual made possible by the SSIS Board of Directors and the administrative staff.

Special note: Upon arrival in January of 2009 there was no published active employee manual.

- SSIS was also able to provide Dental and Vision insurance for our Para-educators.

  Special Note: Full time employees had very limited insurance benefits with twice the current co-pay. There were no prior benefits offered to any support staff.

- In 2010, a human resource representative was hired through Paychex to support our staff with a variety of services including Professional Development.

Special Note: SSIS had been operating with a Human Resource provider.

- A retirement plan has been offered to our staff with a 3-5% matching contribution made possible by the SSIS Board of Directors, accountant, and outside providers.

  Special Note: The prior retirement plan was dropped making this the first opportunity for staff to receive matching funds.

Student / Parent Update- SSIS developed and implemented a Student/Parent Handbook which was then presented to all parents, students, and staff members. In 2009-2010, the SSIS administrative staff along with the instructional staff developed a school wide behavioral plan drastically reducing physical altercations between students from 7 to 1. Then, SSIS established a school wide building level behavioral plan in 2011-2012, known as PBS (Positive Behavioral Support System) with the help of the Sarasota County School District.

Special Note: The current handbook, as presented, does not supersede that of the Sarasota County District.

Facilities Update – It is our goal by August of 2013 to increase both our school campus populations. In order for our campuses to facilitate the increases, property development will be required. This student increase will allow for both our school campuses to operate independently and become self-sustaining.

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Explanation of Renewal Process and Application Instructions

Charter renewal is a function of the charter sponsor, the School Board of Sarasota County. As authorized in *Florida Statute 1002.33(8),* the sponsor may choose not to renew or may terminate a charter for any of the following grounds:

1. Failure to participate in the state's education accountability system created in s 1008.31, as required in this section , or failure to meet the requirements for student performance stated in the charter.
2. Failure to meet generally accepted standards of fiscal management.
3. Violation of law.
4. Other good cause.

F.S. 1002.33 contains additional information about charter renewal.

The charter renewal process consists of reviews of the following areas of accountability: student performance, business operations and fiscal management, and compliance.

Student Performance: The review of this area of accountability is primarily based on examining state and Federal accountability ratings that have been issued since the charter school began operating and determining whether the charter holder has satisfied the student performance requirements under the applicable statutes and rules. In addition, the review will address the performance objectives identified in the charter itself.

Business Operations and Fiscal Management: The review of this area of accountability primarily consists of examining the annual financial and compliance reports filed by the charter holder with School Board of Sarasota County. The sponsor will evaluate whether the charter holder has filed all of the required reports and whether the reports demonstrate that the charter holder has satisfied generally accepted accounting standards of fiscal management under the applicable statutes and rules.

Compliance: The review of this area of accountability involves evaluating the charter holder's compliance with the initial charter contract, federal and state requirements, and reporting requirements. This review includes but is not limited to services provided to ESE and ELL students, health and safety requirements, class size requirements and general services to parents and students at the school. This review also consists of evaluating the information provided in the completed renewal application.

The charter renewal process provides an opportunity for schools to communicate with the sponsor about their current practices. The renewal process is separate from the charter amendment process. Generally, significant changes from the original charter should not be made in the renewal application unless a charter amendment has been granted.

Selected Definitions

Listed below are selected terms and definitions:

- *Charter school* – a Florida public school sponsored by the School Board of Sarasota County, Florida that operates under a contract authorized by Florida Statute 1002.33.

- *Governing body of a charter school* – the board of directors that governs the charter school in accordance with Florida Statutes 1002.33 (9) and maintains accountability to the sponsor.

- *Management company* – a person or entity, other than a charter holder, who provides management services for an authorized charter school.

- *Administrative personnel of a charter school* – the principal, director, or other chief operating officer of a sponsored charter school; an assistant principal or assistant director of charter school; or a person charged with managing the finances of an charter school or any personnel defined as administrative by the State of Florida Department of Education.

- *Board chair or chairperson* – generally the board president or presiding officer of the governing board

APPLICATION INSTRUCTIONS

This application process is designed to give the district, through its Charter Review Committee, a complete picture of the Charter School and its recent history to enable the School Board of Sarasota County to make an informed decision related to the renewal of the charter ending June 30, 2013. By gathering information available from a variety of sources into one document, the Board will have the opportunity to review the school's operation, its record of student performance and its compliance both with appropriate laws and the school's charter. This application will provide the basis from which a discussion between the School Board and the Board of the Charter School can ensue. This application with one original and 20 copies is due by January 7, 2013.

The following guidelines are to be used by the Charter School in the preparation of this application:

- The Charter School should use existing documents, wherever possible, to compile the application.
- The school may request a copy of a document already available in the district's Office of Charter Schools (Items such as Financial Recovery Plans would represent such documents).
- While it is not imperative, the Charter School is encouraged to submit copies of parent surveys, special recognitions or other items that support the application as appendices.
- The application is specifically designed to examine the past and current performance of the school. A brief section is included to discuss the school's future plans. It would be most helpful in that section to comment upon any significant problems that have been addressed and the manner in which they will be handled in the future. However, most of the discussion of the future of the school should be held until a new charter is negotiated.
- The narrative used to describe any aspect of the school's performance should be thorough and yet concise. The intent of the narrative sections in the application is to provide the school the opportunity to explain discrepancies, identify rationale for changes from the original charter and document compliance with both laws and the charter language.
- The School should be prepared to answer questions of the Board in a workshop scheduled on February 19, 2013.

Please address questions about the application process to Dr. Natalie Roca in the Office of Charter Schools at 927-9000 ext 32171 or natalie_roca@sarasota.k12.fl.us

Section I. Current Information about the Charter School

School Name: Suncoast School for Innovative Studies

School Address:	**Elementary Campus** **845 South School Avenue** **Sarasota, FL 34237**	**Middle School Campus** **1300 South Tuttle Avenue** **Sarasota, FL 34239**
Telephone Number:	**Elementary Campus** **941-953-4433**	**Middle School Campus** **941-952-5277**
Fax Number:	**Elementary Campus** **941-953-4435**	**Middle School Campus** **941-952-5087**

Number of students per grade level as of the October 2012 Survey period:

GRADE LEVEL	NUMBER OF STUDENTS	NUMBER OF CLASSROOMS
Kindergarten	41	2
First	37	2
Second	36	2
Third	34	2
Fourth	44	2
Fifth	41	2
Sixth	54	3
Seventh	51	3
Eighth	44	3

Number of ESE students and services provided in the school as of the October 2012 Survey period:

GRADE LEVEL	NUMBER OF STUDENTS	SERVICES PROVIDED
Kindergarten	0	N/A
First	1	Gifted
Second	3	Gifted, OT, Speech-Language
Third	4	Gifted, ESE, Speech-Language
Fourth	13	Gifted, ESE, OT, Speech-Language
Fifth	10	Gifted, ESE, Speech-Language
Sixth	12	Gifted, ESE,OT, Speech-Language
Seventh	10	Gifted, ESE,OT, Speech
Eighth	10	Gifted, ESE, OT, Language

Number of ELL students and services provided by the school as of the October 2012 Survey:

GRADE LEVEL	NUMBER OF STUDENTS	SERVICES PROVIDED
Kindergarten	7	ESOL Pull-out
First	11	ESOL Pull-out
Second	1	ESOL Pull-out
Third	8	ESOL Pull-out
Fourth	7	ESOL Pull-out
Fifth	4	ESOL Pull-out
Sixth	5	ESOL Pull-out
Seventh	3	ESOL Pull-out
Eighth	2	ESOL Pull-out

Ethnicity, socioeconomic status and gender composition of school for 2012-2013—numbers of students

GRADE LEVEL	K	1	2	3	4	5	6	7	8	TOTAL
Gender:										
Female	21	24	14	16	21	18	29	26	19	173
Male	17	13	21	19	21	25	23	25	20	180
Ethnicity										
White	10	15	17	15	19	16	20	33	18	165
African Am.	8	4	6	5	6	6	16	8	10	62
Asian	0	0	0	0	0	0	0	2	0	2
Hispanic	19	15	9	15	12	15	13	5	6	96
Native AM.	0	0	0	0	0	0	0	1	1	2
Other	1	3	3	0	5	6	3	2	4	26
Lunch:										
Free	26	29	23	25	26	35	39	27	24	254
Reduced	3	3	1	3	4	2	1	8	4	29

- Please include any information about your students or the services that you provide to those students that you might consider unique to your school.

Suncoast School for Innovative Studies

Mission Policy

The mission of Suncoast School for Innovative Studies is to celebrate and recognize each individual child so that all students will achieve their full intellectual and social potential. Family commitment to the learning process, as well as the use of multi-age groupings and multi-modality teaching, will help develop in each child a love of learning, the ability to engage in critical thinking and mastery of comprehensive academics. Families and the larger community will be partners in the achievement of the student.

Charter Statement

SSIS objective is to involve the community, parents and other stakeholders in the life of the students by forming integral partnerships that will assist in the planning, development and implementation of educational programs.

SSIS will explore and facilitate different learning styles (i.e., visual, auditory, hands-on) to meet the needs of every child in attendance.

Teaching and learning at SSIS will be achieved through corporative partnerships established by administration, teachers, parents and students. SSIS school curriculum will emphasize active participation through hands-on learning.

SSIS vision is centered on enriching the lives of each student by not giving the child a tool or skill, but rather nurturing the tools and skills within the child. Students will be more self-sufficient through learning to be responsible for their education and develop leadership skills to improve the quality of their lives for now and in the future.

Suncoast School for Innovative Studies

Please include any information about your students or the services that you provide to those students that you might consider unique to your school.

At Suncoast School for Innovative Studies we strive to make the learning process of our students as exciting and as innovative as we can. The following is a list of our school-wide accomplishments:

- PBS (Positive Behavior Support) -SSIS utilizes PBS school wide and on a classroom level and has a volunteer committee to discuss praises and/or concerns about the program.
- SWST (School Wide Support Team) –Makes placement decisions about students' individual needs based on input from parents and classroom teachers.
- Progress Monitoring Reading Groups/Class- SSIS uses this instructional method for low achieving students who are not yet receiving support services.
- Push-In Style Math Assistance- SSIS uses this method to provide both small group instruction and individual remediation
- FAIR/LEARN Assessments- These are used to measure student progress, provide parents with data, and guide and differentiate instruction in small groups in the classrooms.
- Success Maker- SSIS added this to our technology program to provide math and reading goals for each student.
- On-site Tutoring Services- SSIS provides free tutoring to all qualifying students in grades K-8 twice a week after school.
- Panaboard Technology- This year SSIS added these to every elementary classroom as well as the science and math classrooms at the middle school. These boards have been useful in playing interactive games and introducing new concepts.
- Kagan Structures- These is used to reinforce concepts learned in class. Some examples are round robin, showdown, and take off-touchdown.
- Journaling- This instructional method is used daily with given prompts.
- MTSSS (Multi-Tiered Student Support System)
- PLC (Professional Learning Community)- These are collaboration meetings that take place weekly between K-2 teachers, 3-5 teachers, and 6-8 teachers
- Title 1 Student Services
- SES Tutoring- This is a state funded, on-site and/or in-home, program in which students who scored a Level 1 or 2 in math and reading on their FCAT last year may participate.
- Gifted Program- This is a newly implemented program at SSIS in which students have to test into in order to qualify. Students are placed in multi-age groupings and receive services three to four times a week.
- Technology- SSIS has several technologies we incorporate into our student's daily learning process. Some examples include: computers, Kindles, Panaboards, Success Maker, and SKYPE
- Science Fair- Each student at SSIS is expected to participate in this activity.
- Backpack Food Program- The school in conjunction with Whole Foods sends home extra food to families in need to use over the weekends.
- Mentoring Program- SSIS has their own mentoring program in which new teachers and/or those new to Florida participate in for one full school year.

- Differentiated Instruction- On professional development days, Dr. Lopez visits our school to teach the staff about differentiated instruction and how important it is to use it continuously.
- Parent Empowerment Event- SSIS invited community organizations to come and present information to the school's parents.
- School-Based Sand Play- The guidance counselor at SSIS uses this technique in counseling sessions.
- Mix It Up Day- This is an opportunity students are given to use their team building skills.
- YMCA Safe Place Presentation
- Gingerbread House Contest- SSIS participates in through Community Youth Development

Kindergarten through Second Grade

- Field trips to Van Wezel, The Children's Garden, Embracing our Differences and Sarasota High School
- Uses music and technology to enhance learning and incorporate the multiple intelligences
- Holiday Heritage Feast- parents are invited to bring a traditional dish from their culture to share
- Author Studies- uses to teach math and science
- Boohoo Breakfast- Kindergarten parents attend to form new bonds with their child's first teacher and parents
- Lively Letters
- Robust Vocabulary- students are encouraged to act out their words in order to better learn them
- Reader's Theater- this instructional strategy is used to practice expression, public speaking, and fluency
- Book-It- SSIS participates in this program starting in October and ending in March, if the students meet their reading goal for the month they receive a free pizza from Pizza Hut.
- Science- act out the orbit of the planets in the solar system using the basketball court, observe the transformation of a butterfly, filter feed krill, and create pumpkin books.
- Reading Fur Fun- Students are referred through SWST and classroom teachers based on reading competence and confidence. The selected students then read to Pet Therapy dogs and their human counterparts.

Third through Fifth Grade

- Novel Studies- vocabulary, character studies, letter writing projects, morals, and self-to-text projects from books such as *The Hundred Dresses*; *Johnny Appleseed; Flat Stanley; Miss Alaineus: The Vocabulary Disaster*, and more.
- Holiday Activities- students enjoy a Thanksgiving Day feast as an end to the study of Native Americans and Pilgrims. Gingerbread houses are also made yearly by students for their families.
- County Fair Projects- students participate in 4H radish growing, leaf collections, and SW Indian Kachinas.
- Science- Spider projects and Friction projects are done by students.
- Service Projects- Students make cards for seniors and sing to them in a nursing home. 3rd graders participate in the Macy's Make a Wish Foundation Letters to Santa Program.

- Field Trips- Based upon units of study, students attend trips to educational locations such as New College, Van Wezel, G-Wiz, and Oscar Shear.
- Games and Technology- Panasonic Pana-boards are used to engage students in games, lessons, and activities. Friendly competition is utilized in many classrooms.
- FST Young Playwright's Competition- Students work in small groups or as individuals to create and write plays. Students are also involved in prop and set making, make-up, direction, and acting.
- Reading Fur Fun

Sixth through Eighth Grade

- Offer Algebra I and Spanish for high school credits
- Math Counts- a club to prepare for the Math Counts competition
- Disney Leadership Trip- students who exhibit positive leadership qualities and conduct are selected by teachers, students then attend the Leadership Conference as well as a Disney theme park.
- Student Government- Democratic committee of students that make student based decisions.
- Co-ed Competitive Sports Teams-football, soccer, basketball, and cheerleading.
- Skills n' Drills- an after school activity in which students work on their basketball skills in preparation for the next season.
- Big Sisters and Big Brothers Program-
- Teen Court- eighth grade students demonstrating positive leadership skills and a career interest in law are invited to participate in this evening event.
- Peersuasion Program- grades 6 and 7 females, in a partnership with Girls Inc., participate in a drug prevention program that emphasizes refusal skills.
- Video Presentations- homeroom teachers use this for select classroom guidance delivery when the counselor is not available.
- Peer Mediation Club- selected students complete an intensive training in conflict resolution and then facilitate peer mediations on non-disciplinary topics that are supervised by the school counselor.
- Peer Helper Club- students apply with teacher referrals and must be accepted, then they help with various activities within the school.
- 504 Self Advocacy- Students review their accommodations and personal goals.
- Drug/Alcohol Awareness Presentation-
- Gatekeeper- program is available for students dealing with self-injury and suicidality.
- Guidance Resource Center- In the counseling office, various resources are made available to parents and students.
- Slick Tracy- 6th graders participate in a peer led alcohol prevention curriculum.
- Get Real- a school based program offered by Girl Scouts
- Individualized high school planning meetings- 8th grade students have individual conferences to discuss their future in high school.

Art

- Art Room where students have the opportunity to be creative, collaborate with peers, and learn and reflect upon self, their community and culture through the arts.
- Elementary Art Club meets every Monday 3:30-4:30
- Various Art Shows and Contests in Community-Selby Library, Sarasota County Fair, SRQ Airport (2012 update- 3 students chosen to have artwork displayed for a year at the airport with one student winning 3rd place in grade category for Sarasota County) , Sarasota Calendar Contest, Embracing Our Differences, Children's Week, Art Night at the Sarasota Marriott
- Community Art Field Trips- Embracing Our Differences, Art Center Sarasota
- Holiday Art Sharing-Students facilitate a holiday art project with the residents of The Pines of Sarasota.
- Holiday Art Fundraiser-raise funds for art supplies

- Cross-Curricular Art Projects- Rocket Building-1st Grade Science, Navajo Weaving-3rd Grade Social Studies, "100 Dresses" Art Contest- 3rd Grade Language Arts, Florida Eco System Printmaking, USA Map Project, Atom Paintings- 5th Grade Science/Social Studies, Book Making-K-5 Language Arts

- Various School Wide Art Projects –
    - Recycle Boxes- Classes collaborated to create a recycle box for their classrooms. Students voted on boxes and winning classes received a pizza party. SSIS has partnered with Sarasota Document Shredding and together SSIS has saved **9 trees, 3500 gal of water, 1-barrel of oil, 1.5cu yards of landfill space, and 2050 kw of electricity,** not to mention 1000lbs of paper has been recycled from our campus since August 2012!! School mural is planned to reflect positive impact on environment.
    - Other examples include- We Are All Pieces to the Puzzle" mural and collaborative art project for National Mix it Up Day, Plates for Peace- School wide art installation for National Peace Day, September 2011, Large Peace Sculpture made with natural materials, September 2012.

- Student Artwork on display throughout the school

Physical Education

- Integrates Math and Science through movement utilizing "Moving to Math" by Jack Hartman
- Participates in the Presidential Fitness Program
- Utilizes Sarasota County Parks and Recreation by taking walking trips to Payne and Arlington Parks.
- During daily lessons, general explorations of movement are taught and assessed. The following are unique examples:
    - Animal Walks
    - Simple Dances, Partner Dances, Fold and Square Dances
    - Basic Tumbling
    - Partner Stunts and Balances
    - Ultimate Frisbee
    - Football, Softball, Basketball, Volleyball, and Soccer Skills
    - Balloons
    - Beanbags
    - Hoops
    - Scooters
    - Parachutes
- Field Day and Special Activities

Building Level Accomplishments

Macy's Make a Wish Foundation Program

- Since December 2009 Mrs. Kneeland's third grade class has participated in the Make a Wish Foundation Program at Macy's. This involves writing a letter to Santa which is then deposited in the mailbox at Macy's (Southgate). For every letter, Macy's donates $1.00 to the Make a Wish Foundation. Each year all students and staff at SSIS participate in writing letters. In 2010 this equated to $300.00 being donated by SSIS.

  Special Note: When the employees at Southgate Mall found out what SSIS was doing, the 3rd grade classes were treated by "Too Jays" to lunch both in 2009 and 2010. Starlight Limousine also donated luxury limo buses to transport the children and adults. They also included a sightseeing trip to St. Armand's Circle to see the big Christmas tree.

Mayor's Feed the Hungry Program

- For the past 5 years SSIS has been involved in the Mayor's Feed the Hungry Program.

Selby Art Project and other Art Programs

- In the fall of 2010 the Elementary and Middle School Art Programs at SSIS were invited to display their artwork at the Selby Library.
- In October 2010 the Elementary students of SSIS participated in the Sarasota County Recycle Art Calendar contest.
- Middle School Students created artwork for an empathy poster contest in Atlanta Georgia in the spring 2011.

Sarasota County Fair

- Since 2009 SSIS has displayed assorted artwork done by both Elementary and Middle School Students at the Fair. In 2010 all 43 participants were awarded ribbons.

After School Clubs

- New to SSIS in 2010 is the establishment of After School Clubs running Monday, Wednesday, Thursday and Friday from 3:30 – 4:30 P.M. All staff members were asked to choose an area of interest and offer it to the students. We have clubs such as the Art Club, Earth Club, Fishing Club, Tech Heads, Mad Scientist, Guitar, Model Ship Builders, Book Club, Chess/Checkers, Performing Arts, Chorus, Year Book, Panther News, and Student Government.

- SSIS also participates in the 4-H Club and the Girl Scouts.

Staff Involvement

- In 2009 and again in 2010 the staff of SSIS participated in the American Cancer Society's Relay for Life.

- In 2010 and 2011, the students and staff of SSIS participated in the annual "Pasta for Pennies" program benefitting the Leukemia & Lymphoma Society.

- Since 2009 the staff of SSIS has participated in SPACC's "Stepping out against Domestic Violence Awareness Walk" benefiting The Safe Place and Rape Crisis Center.

- In 2009 Suncoast School participated in the Jump Rope for Heart program.

Student Activities

- Children make holiday cards that are delivered to nursing homes in Sarasota, Lakeland, and Seminole Florida.
- Each Kindergarten child in 2010 donated one of their own gently loved stuffed toys to children in Haiti.
- The entire school helped box and donate clothes and necessities to Haiti in 2010.
- Letters, cards and children's art was mailed to known US Military Service Members in Iraq and Afghanistan.
- The Student Counsel at the middle school proposed a student activity fund to support those in need of funds to attend field trips and other school related activities.
- In 2011, SSIS participated in the "New to Me" book drive and exchange where gently used books were brought in and exchanged within our Suncoast School Family.

Grants

Teacher Rewards Program (Wal-Mart)

- Suncoast School for Innovative Studies was the recipient in 2009 and again in 2010 of an award from Wal-Mart. Each year, this award consisted of a $1,000.00 grant given to the school, and, 10 teachers, randomly selected, received $50.00 Teacher Reward Cards to help purchase much needed classroom supplies.

Special Note: SSIS was the only school in Sarasota County to receive this award both years.

Edge of Excellence Grants

- In December 2009, Mrs. Lee Maxwell and Ms. Tiffany Prince, 2 Middle School Teachers at SSIS, were awarded grants from the Education Foundation of Sarasota County, Inc. at the 20th Annual Edge of Excellence Award Ceremony. Mrs. Maxwell received a grant of $497.51 and Ms. Prince received a grant of $480.22. These grants were to enable them to use innovative and new approaches to learning.

Special Note: This was the first time SSIS had received a grant from the Education Foundation.

Target Field Trip Grant

- SSIS was awarded $300.00 in December 2010 to attend the Van Wezel Children's Performances.

Section II. Principal and Board Chair Information

The school principal and/or the charter governing board chair will be contacted by agency staff if there are issues to be resolved in any of the sections.

Principal Contact Information:

Principal's Name:	Stephen Evans	
Telephone Number:	Elementary Campus 941-953-4433	Middle School Campus 941-952-5277
Fax Number:	Elementary Campus 941-953-4435	Middle School Campus 941-952-5087
E-mail Address:	sevans@suncoastschool.org	

Governing Board Chair Contact Information:

Charter Holder Board Chair's Name:	Larry Robbins
Telephone Number:	941-366-5500
Fax Number:	None
E-mail Address:	lrobbins@bbsarasota.com

Suncoast School for Innovative Studies

Please attach a copy of the Principal's resume and any other information that documents the Instructional and organizational leadership capacity of the Principal.

STEPHEN TODD EVANS

Executive/Operations Director ♦Leadership Development Consultant ♦Trainer ♦ Professional Speaker

CAREER OBJECTIVE

To utilize my professional knowledge, skills and leadership expertise to inspire, empower, train, equip individuals, organizations and companies to maximize potential and attain aspired goals

EDUCATION

SAGINAW VALLEY STATE UNIVERSITY MI Ed Leadership 2000- 2008 /Cont. Ed. Credits
INDIANA UNIVERSITY, Indiana, Ph. D Research Seminar 2001
WALDEN UNIVERSITY FL Ph. D Ed Leadership Studies 1998-2001
NC A & T STATE UNIVERSITY N.C MA Leadership & Counseling 1994
MARSHALL UNIVERSITY, W.VA BA Education 1987
FERRUM COLLEGE, VA Assoc. Degree in Science Education 1982

CERTIFICATIONS & LICENSURES

- National Speakers Association, Michigan Professional Speakers Association
- Michigan, North Carolina Counseling Licensure
- Florida, Michigan, North Carolina and West Virginia Teacher Certification
- FL, MI Dept. of Ed First Aid/CPR, Maturation Training, HIV/AIDS Education,
- North Carolina Alcohol and Drug Defense Training
- N.C. Peer Mediation / Conflict Resolution /Protective Crisis Intervention
- FL Certified Teacher Mentor
- FL Certified Instructional Performance Evaluation System / Sarasota County

PROFESSIONAL EXCELLENCE SKILLS – RESULT ORIENTED!

Fiscal Budget Forecasting, Data Analysis, Personnel Recruitment, Capacity Management and Evaluation, Marketing, Federal and State Compliance, Contracted Services, Public Relations principles and practices; Marketing; Business and Community Partnerships, Administrative Professional Development Trainer, Project Management, Strategic Planning and Execution, Contracting, Negotiating, Change Management, Re-engineering Operations, Formulating Policy, Grant Writing, Developing and Delivering Presentations, Excellent Interpersonal Communication, Customer Service and Teamwork Skills, Motivator and Coach, Excellent Customer Service and Conflict Resolution Skills, Proficient in *all* Microsoft Applications.

PROFESSIONAL EXECUTIVE OPERATIONS SUMMARY 01/09 – Current
Executive Director / Suncoast School for Innovative Studies
Fiscal and Personnel Administrator, Marketing and Compliance Director,
Contracted Services, Sarasota FL

Executive Directors Selected Achievements

- Restructured the elementary and middle school schedule and services provided
- Implemented building wide employee manual, pay structure, benefits plan – without cuts saving the academy nearly $50,000 during the first 6th months of employment
- Implemented new student / handbook and dress code – uniform policy
- Introduce first building wide student behavioral plan – reducing negative behavioral conduct by 80% in the first full academic year – We had no aggressive acts towards staff or students in 3 consecutive years
- Developed marketing team and marketing plan – increasing student enrollment from 180 in 2010 to 380 by spring of 2012
- Earned first school letter grade of "A" 2009, 2010 – Recognized by the Florida Dept. of Education
- Implemented after school academic tutoring – and summer academic enrichment program
- Applied for and received Title 1 E-Rate / saving the academy thousands per year
- Improved Technology – Dell Systems – Elementary and Middle school campuses, and lap tops for staff
- Introduced Panasonic Interactive Classrooms Tech - 2012
- Working in conjunction with local district food service provider, implemented middle school student choice lunch program
- Implemented independent transportation provider saving the academy an estimated $15,000.00 per year
- Increased socioeconomically disadvantaged population from 30% to 80% in 2011 – becoming the only Title 1 Charter School in Sarasota County School District
- Applied for and received several area community grants for science, arts, and transportation to support and participate in community events.
- Implemented IPAD and Kindle Technology at the middle school level
- Split campuses due to increased enrollment 2010-2011, adding first time amenities such as; gym, multi-purpose room, special education, art , computers parent corner outside play structures and basketball court
- Renegotiated rental agreement / reduction for middle school campus saving academy $14,000.00 per month
- Implemented student data base which interfaced with local district – AS-4000
- Hired first school accountant and out sourced HR provider
- Top 10 Middle School Students attended the National Disney Leadership Conference in Orlando
- Consecutive "clean" Financial audits from 2009-current
- Press release published by Florida Charter School Consortium and featured on Local News 7 - 2011

PROFESSIONAL EXECUTIVE OPERATIONS SUMMARY 10/00 – 6/08
Chief Executive Officer / Superintendent Pontiac Academy for Excellence
Fiscal and Personnel Administrator, Marketing and Compliance Director, Contracted Services, Pontiac MI

CEO Selected Achievements

- Immaculate 100% performance on State and Federal annual audits from 2000-2008!
- Significantly increased Federal and State revenues from $48,000 to over $300,000 in eight years!
- Augmented Technology Literacy from 60% to 100% for professional and support staff from 2003-2004.
- Fostered demand for employee growth by 200% percent from 25 employees in 2000 to over 120 in 2008
- Launched business and community partnerships producing over 12 organizations providing resources and donations in excess of $500,000 dollars from 2000-2008.
- Eradicated $700,000 deficit in one year without reducing professional or support staff!
- Negotiated better health coverage and benefits for all employees while reducing company healthcare costs by 20%
- Generated policies, procedures and best practices increasing revenue from $750,000 to $10,000,000 annually from 2000-2008.
- Recognized by Strathmore who's who for Professional Leadership in Fortune 500 Companies
- Three- time Oxford Round Table Conference Presenter 2003-2005, Oxford England
- Harvard University request participation in "Strategic Management Styles." 2007-2008
  - Expanded student growth by 600% **USA Today 2007* noted PAE largest Charter School Per City Capita in Michigan
  - Negotiated incredible land contract for 1 penny a year over seven years for property expansion at a savings of $500,000!
  - Significantly reduced vending costs by approx. $300,000 per year

CEO Additional Honors

- Success Feature Story- Lexington Dispatch, Lexington NC 3//21/2008
- Educator of The Year- Bloomfield Hills Optimist Club 2/2008
- Lifetime Achievement Award by PAE -2007
- Nominated CEO of the year by MAPSA 2006
- Nominated Outstanding Charter Public Academy by MAPSA 2005- 2006
- Man of The Year – American Biological Institute Board of International Research 2006
- Harvard University – Selected to attend Strategic Management for Charter School 2006
- Global Publication's Who's Who 2006
- Strathmore's Who's Who – Recognized for Professional Accomplishments 2006
- Continental Who's Who - Recognized for professional accomplishments 2006
- Empire Empowering Executives & Professionals Who's Who 2005
- ABA American Biological Institute – American Medal of Honor for Accomplishment and Contribution to Society 2005
- Annual Yearly Progress 2004-05 Pontiac Academy for Excellence
- Metropolitan Registries Who's Who 2004
- Manchester Who's Who among Executives and Professionals 2004
- Outstanding Community Service Award –Mayor of Pontiac, MI 2004
- Feature Speaker "Educating at-Risk Students" Greater Pontiac Broadcast 2001
- Featured in the Oakland Press, Pontiac News and Citizen's Post 2000

DIRECTOR/BUILDING ADMINISTRATOR PROFESSIONAL EXPERIENCE 6/97 – 9/2000
Principal, Detroit School of Industrial Arts (9-12) Detroit, MI *Urban High school emphasis on academics and technology 1/99-9/00*
Principal, New Directions Institute, Pontiac, MI (9 –12) *Urban skills trades high school program for at-risk students 6/97 – 1/99*

Selected Building Administrator Achievements

- Selected Achievements as Director for DSIA and NDI
- Letter of Commendation for Exemplary Work and Extraordinary Improvement on State MEAP scores, 2000
- Selected Conference Speaker for Governors Workshop, 1998
- Selected Conference Presenter for State of Michigan School Improvement Conference 1996-7.
- 50%increase in staff growth (NDI)
- Strengthened Professional Development
- Client growth 40% (NDI) 1999
- Curriculum/Testing and Program Development Coordinator
- Contract negotiations of all service providers
- Improved Federal and State Compliance alignment
- Achieved extraordinary marks in customer service and building climate
- Dramatically increased parental support
- Radically improved client safety through Security Supervision
- Expanded Business Partnerships

References

Mr. Roy Walter Former Regional Superintendent Imagine School, Primary Supervisor at Pontiac Academy for 7 years 248-376-3806/407-268-4096

Mr. Payton Jackson H.S. Principal of Pontiac Academy For Excellence, I was His supervisor for 8 years 313-282-5937 or 248-745-9420

Dr. Syropoulus Superintendent Curriculum Development / MDE School Compliance for Pontiac Academy 6 yrs 586-482-7666

Mrs. Rose Pond Former Director of Operations 8yrs, Pontiac Academy for Excellence 248-842-0790

Dr. Ron Snider President of University Partnerships / Saginaw Valley State University/ Collaborated on school board policy and development 8yrs 517-331-8857

Larry Robbins President Board of Directors Suncoast School for Innovative Studies 6 years 941-952-5277

Mr. Gary Cass MDE Director of Compliance Imagine Schools /Pontiac Academy Auditing Director 8 years 615- 773-4147

Dr. Richard Halik School Superintendent MDE Board of Education Policy Development, Curriculum Development & Leadership training/ PAE Charter 8yrs 989-964-462

Mr. Sam Howard Regional Director Imagine Schools / Pontiac Academy for Excellence 7yrs 862-205-9184

Resume Addendum of professional experience and achievements: College Instructor, Professional Speaker, Administrator, Counselor, Teacher, NFL

Adjunct Instructor Cornerstone University, Troy, MI Spring 2002- 2005
Adjunct Faculty for Business, Communications and Technology courses
Responsibilities: Course descriptions, evaluation, lecture and professional development

International Ministries- *Michigan Professional Speakers Association and National Speakers Association* 1997- present Seminars, Workshops, Lectures, Conferences etc for Schools, Agencies, Universities, Churches, Organizations, Correctional Facilities ***Services provided:*** Leadership Development, Educational Consultant, Workshop Facilitator, Keynoter, Motivational Speaker

Multi-ability Inclusive Education Teacher (grades ¾) Kaiser Elementary School, Ypsilanti, Mi. 8/ 94 – 6/ 97 *Successful pilot program -Willow Run School District*
Responsibilities: Special and Regular Education Curriculum, facilitated multi-learning Teams/subjects, Reading Program Consultant

Leadership and Achievements

- Ann Arbor News and Ypsilanti Press Feature Story "Educator who makes a difference" 1995
- Nominated Teacher of the Year Willow Run Schools 1994
- Excellence in Teaching Award Willow Run Schools 1994
- Systemic Initiative Team Leader of Professional Development
- Co- PTO President
- WLEA Executive Board Member
- Drug Awareness Education Representative

Davidson County Youth and Family Services, Lexington, North Carolina SP/SU 94
Juvenile at-risk Counselor teen clients ages Responsibilities: Behavior Modification, Social Awareness/ Development small groups, Individual Counseling Self Awareness /Esteem and Self discipline, Established and Maintained Individual and Family Records

Davidson County Community College Thomasville, North Carolina SP/SU 1993-94
Adult Education Instructor Responsibilities: Early Childhood Development/Parenting skills Employability skills, Career Assessment, Interpersonal Communication

Counselor /Assistant Building Administrator Eanes Middle School Lexington, N.C 8/ 88 – 6/ 94 *Alternative Education for special needs students: EMI, BEH, Willie M, LD to TMI.* Responsibilities:

- Formulated and Implemented Behavioral Modification Plans and Discipline
- Home-School Coordinator
- Generated Parent Support Team
- Member of strategic Curriculum Development Team
- Executed Individual and Group Counseling
- District Special Needs Consultant for Eanes
- Principal Advisory Committee Member
- Administrative head in absence of Principal

Related Honors /Achievements

- 1990's Outstanding Community Service Award - Lexington, NC
- 1990's Outstanding Young Black Professional
- Outstanding Young Man Of America 1989

North Davidson Sr. High School, Davidson County, N.C Psychology Teacher 1987 –1988
Prepared and taught Senior Psychology courses according to State Curriculum

National Football League 1986-1987
Buffalo Bills, New York 1987 Head Coach M. Levy – Free Agent – Offensive Receiver and Special Teams, Tight End.
Atlanta Falcons, Georgia 1986
Head Coach M. Campbell – Free Agent – Offensive Receiver and Special Teams, Tight End

Academic and Athletic Honors

- Selected "Who's Who" among our Nation's top Junior College Students 1981
- All American Athletic Honors, Ferrum College 1981
- Shrine Bowl Classic, Ferrum College 1981
- Selected for the Junior College East / West All-Star classic, 1981
- Nominated "Who's Who" among University Students, Marshall University 1984

Suncoast School for Innovative Studies

If there are other administrative personnel in the school, please include a resume for that personnel and the administrative duties assigned to them.

MARY ANNE JABLONSKI

Professional Experience

October 2000 – Present – Administrative Assistant, Suncoast School for Innovative Studies
Elementary Campus – 845 South School Avenue, Sarasota, Florida 34237
Middle School Campus – 1300 South Tuttle Avenue, Sarasota, Floorida 34239

- ***Responsibilities and Duties:***

(1) Perform administrative tasks and manage day-to-day secretarial duties within the office.
(2) Operate a variety of office equipment, including computer.
(3) Transcribe,create and type correspondence.
(4) Duplicate, assemble and distribute documents.
(5) Maintain office records and files.
(6) Process communications, including telephone calls, faxes and mail.
(7) Assist staff and the public by answering questions, scheduling appointments and completing forms.
(8) Assist in preparing communications, activities and announcements.
(9) Communicate effectively with public, students, coworkers and administration.
(10) Respond to inquiries and concerns in a timely manner.
(11) Assist in maintaining payroll records as assigned.
(12) Keep Executive Director informed of potential problems or unusual events.
(13) Model and maintain high ethical standards.
(14) Type correspondence and answer routine letters.
(15) Coordinate meetings, conferences, appointments as needed.
(16) Open incoming mail for Executive Director to assure handling and response in a timely manner.
(17) Maintain a daily calendar for the Executive Director.
(18) Assist the Executive Director with SSIS related duties.
(19) Participate in SSIS School Board Agenda Review as needed.
(20) Assist in the coordination, preparation and delivery of SSIS School Board Agenda to School Board Members, Attorney and administrative staff as needed.
(21) Maintain and assist staff and outside agencies with scheduling.
(22) Attend all SSSIS School Board meetings and workshops within the county and prepare appropriate Minutes
(23) Attend legislative, legal and administrative issues training and conferences as required.
(24) Prepare all required reports and maintain all appropriate records.
(25) Follow attendance, punctuality and proper dress rules.
(26) Maintain confidentiality regarding school matters.
(27) Maintain positive relationships with students, parents and staff.
(28) Participate in workshops and training sessions as required.
(29) Prepare all required reports and maintain all appropriate records.
(30) Follow all SSIS School Board policies, rules and regulations.
(31) Exhibit the interpersonal skills necessary as an effective team member.
(32) Perform other incidental tasks consistent with the goals and objectives of this position.
(33) Demonstrate initiative in the performance of assigned responsibilities.
(34) Provide for a safe and secure workplace.
(35) Model and maintain high ethical standards.
(36) Follow attendance, punctuality, and professional and proper dress requirements.
(37) Maintain confidentiality regarding school matters.
(38) Maintain positive and cohesive relationships with staff and vendors.
(39) Keep Executive Director informed of potential problems or unusual events.
(40) Respond to inquiries and concerns in a timely manner.
(41) Follow all SSIS School Board policies, rules and regulations

(42) Exhibit interpersonal skills to work as an effective team member.
(43) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Lifting up to 20 pounds frequently as needed to move objects.
TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the SSIS approved compensation plan.
Length of the work year and hours of employment shall be those established by Executive Director.
EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Mary Anne Jablonski

Professional Experience

October 2000 – Present - Administrative Assistant, *Suncoast School for Innovative Studies,* Elementary Campus 845 South School Avenue, Middle School Campus 1300 South School Avenue, Sarasota, Florida

- Performs administrative tasks and manages day–to-day operations of 2 separate campuses
- Prepares communications, activities and announcements
- Communicates effectively with public, students, teachers, parents and administration
- Keeps Executive Director informed of potential problems or unusual events
- Coordinates meetings, conferences, appointments
- Assists the Executive Director with SSIS related duties
- Attends all SSIS Board of Director meetings and workshops and prepares minutes
- Attends all, and at times, chairs weekly staff meetings
- Represents SSIS at meetings with vendors, District School Board, outside organizations,
- Attends legislative, legal and administrative training and conferences
- Performs HR Duties as required including advertising, interviewing and hiring of staff
- Prepares all required reports and maintains all appropriate records and files
- Member of Marketing Committee, Planning Committee, SIP, Technology Team, RTI Team and SAC
- Direct supervision of 2 office managers

June 1979 – June 1995 – Administrative Assistant, *Rutgers University, Department of Mathematics,* Busch Campus, Piscataway, New Jersey

- *Management of Word Processing, Duplicating and Technical Centers*
  - Direct supervision of 11 Principal Secretaries and 4 work Study Students
  - Supervised daily activities which included mail services, purchasing and distribution of office supplies, maintenance and operation of equipment.
  - Determined work priorities of staff
  - Trained typists in typing of mathematical manuscripts
  - Interviewed and hired staff

- *Administrative coordinator and consultant for computer equipment, peripherals, software, fax and copier machines for administration, instruction and research.*
    - Investigated, evaluated and recommended purchase of all equipment
    - Maintained software hardware and budget related to equipment
    - Trained users in use of equipment

- *Administrative Conference Coordinator*
    - Planned, coordinated and supervised all aspects of departmental and international conferences which included housing, transportation, meals and publicity. At times dealt with foreign governments regarding visa issues.

- *Administrative support for the Graduate Programs in Pure and Applied Mathematics*
    - Supervised administration of all aspects of the graduate programs which included advertising, financial aid, admissions, curriculum, schedules, registration and grades
    - Administrative advisor for numerous committees including, Graduate Committee, Applied Mathematics Committee, Graduate Student-Faculty Liaison Committee and Graduate Student Orientation Committee
    - Acted as Liaison between the Graduate Programs in Mathematics and other divisions within Rutgers, outside Universities, Government Agencies, Foreign Governments and local Industries.

Honors and Awards

Recipient of Rutgers University Merit Award, 1991, 1992, 1993, 1994, 1995
Elected to Rutgers University Administrative Counsel
Member of National Association of Female Executives
Notary – State of New Jersey
Notary – State of Florida

Responsibilities and Duties of SSIS Director of Finance

- Responsible for all accounting and financial statements.
- Responsible for financial reporting to the SSIS Board of Directors and Sarasota County School Board.
- Responsible for all accounts payable and accounts receivable.
- Develops annual budget and budget amendments.
- Performs actual/budget variance analysis.
- Responsible for accounting and funding controls, analysis, and payroll activities.
- Coordinate Year-End audit process with independent audit firm.
- Submits Reimbursement Request Invoices to the Sarasota County School Board.
- Performs monthly bank and credit card reconciliations.
- Conducts monthly financial presentations to the SSIS Board of Directors.
- Maintains fixed assets/depreciation schedule.
- Performs monthly cash flow analysis.
- Creates various ad hoc financial reports and analysis as requested and required.
- Processes purchase order requests.
- Prepares credit applications as needed.
- Performs payroll analysis as needed.

LARRY N. COEL

OBJECTIVE: Financial/Accounting Management & Administration

EXPERIENCE

Suncoast School for Innovative Studies
Sarasota, Florida

DIRECTOR OF FINANCE
April 2010 to Present

- Responsible for all financials, accounting, accounts receivable, accounts payable, $3.2 million budget, budget amendments, accounting and funding controls, analysis, and payroll activities.
- Received three consecutive "A+" independent annual audit reports.

Arbor E&T, Subsidiary of Rescare
(Formerly Affiliated Computer Services, Inc.
a Fortune 500 Company, d.b.a. Jobs Etc)
Sarasota, Florida

FINANCE/ACCOUNTING MANAGER
September 2003 to October 2008

- Responsible for all financials, accounting, accounts receivable, accounts payable, $3 million budget, budget amendments, funding controls and analysis, and HR/Payroll activities.

Manatee County
Bradenton, Florida

FISCAL SERVICES MANAGER
January 2002 to December 2002

- Supervised fiscal staff and provided fiscal project management services and consulting to key County departments: Utilities, Transportation, and Parks.
- Reprogrammed and managed Project Status Reports for several hundred projects
- Funding analysis, budget amendments, and in-house billed services.

5 Star Communications Services, Inc. &
Siesta Telecom, Inc. (an affiliate)
Sarasota, Florida

ACCOUNTING MANAGER
August 1999 to June 2001

- Managed the accounting functions, budgets, and proformas.
- Converted company accounting software data from Peachtree to QuickBooks Pro2000.
- Transformed accounting practices from cash basis to accrual basis.

Florida Cities Water Company
Sarasota, Florida

MANAGER, RATES, REVENUES & BUDGETS
December 1989 to August 1999

- Performed rate of return analysis and prepared 25 utility rate cases resulting in increased Company revenues of $7.4 Million (40%).
- Created and programmed budget models which projected 1998 consolidated revenues of $35.7 million with 100% accuracy and consolidated net income of $3.3 million with 99% accuracy.
- Developed rate base, operating income statements, rate of return, and benchmark analysis.
- Computerized the Minimum Filing Requirements of the Florida Public Service Commission, Sarasota County Government, and the Arizona Corporation Commission.
- Managed multiple projects, which required direct supervision, as well as, management of employees that did not directly report to me.
- Testified before the Florida Public Service Commission and the Sarasota Board of County Commissioners.
- Programmed mainframe Accounting/Financial Programs on JD Edwards & FASTR.
- Promoted three times in seven years.

EXPERIENCE (Continued)

Millipore Corp./Waters Division — **SR. FINANCIAL ANALYST**
Milford, Massachusetts — September 1988 to December 1989

- Responsible for financial reporting of 28 international business operations.
- Developed, programmed, maintained, and analyzed detailed and consolidated financial statements.
- Headcount analysis.

SUMMARY OF CAPABILITIES

My current and past positions have included the following:

- Complex problem solving and project management.
- Establishment of objectives, creation of databases and graphs, and analysis of trends.
- Development of Financial Operating Plans and making presentations.
- Creation of ad hoc financial reports and detailed financial analysis.
- Designing and monitoring Budget/Variance Reports.
- Making recommendations to management, which increase profitability.
- Manage and supervise the Accounting/Financial Functions.
- Utilization of programming skills to increase efficiency and obtain objectives.
- Programming in Excel, Lotus, PowerPoint, QuickBooks, MS Word, WordPerfect, & MS Access.
- Financial operating systems: Oracle, Masterpiece, & JD Edwards.

EDUCATION

M.B.A. **BUSINESS MANAGEMENT** **University of Hartford**
Courses included: Accounting, Financial and Cost Accounting, Management Accounting, Corporate Financial Data Processing and Systems Analysis, Quantitative Business Methods, Economics, and Financial Strategy.

B.S. **BUSINESS MANAGEMENT** **Worcester Polytechnic Institute**
Courses included: Accounting, Financial and Cost Accounting, Management Accounting, Economics, Mechanical Drawing, and Engineering Management.

REFERENCES

Available Upon Request

Responsibilities and Duties of SSIS Office Managers

Answer phones

Help parents with Gradebook sign in questions

Make daily announcement corrections and print off.

Keep staff and substitute/tutoring time sheets up to date

Keep sign in and out book up to date

Hand out any flyers/parents newsletters

Keep class lists accurate-give student count weekly to the Director

Have enrollment packets ready for disbursement

Keep files in order

File enrollment packet & other papers throughout the year.

Make new files for out of county students

Pony files to others schools for students who withdraw

Tour of campus for enrolling students

Ongoing parent contact

Attendance Clerk

Check to see if attendance is taken daily

Help students and parents sign in and out

Update attendance when excuse notes are received (file in envelope)

Clinic Aide

Aid ill students

Administer medications

Make sure all students are placed in TERMS/clinic log book for entry and exit into the clinic

Vanessa Garcia

Profile

Bilingual Criminal Justice Major looking for a position where I can expand my career and show my talent and be able to help not just in my field but in other fields too.

Education

Keiser University, Sarasota, FL
AA Criminal Justice 06/2008-05/2010
- 3.0 GPA

Employment

Suncoast School for Innovative Studies **Present**
- Office manager
- Resgistrar/admissions
- Health Aide
- Receptionist/answer phone
- Data entry
- Making files and keeping files updated

YMCA Safe Children Coalition
- Receptionist/Administrative task 08/2010-07/2011
- Processes request for check request
- POS Tracking
- Copying, filing, data entry, answering phone
- Receives and distributes mail
- Operates office equipment

YMCA Family Management / Triad Alternative Program
- *Answering Phone*
- *Assisting Director and counselors*
- *Filing* *2009-2010*
- *Entering data into computer*
- *Scheduling for Case Staffing Committee*
- *Screening clients*

Skills

- Fluent in Spanish
- Microsoft Office Software
- Customer service skills
- 50 wpm

Awards received

Certificate of completion of supervision and management from Sarasota High School in Business Technology Courses

AMANDA HARNER

PROFESSIONAL

Suncoast School for Innovative Studies Sarasota, Florida, United States

Registrar/Office Manager August 2012 - Present

Office Manager August 2010 - July 2012

Para-Educator August 2005 - July 2010

EDUCATION

State College of Florida Bradenton, Florida, United States

Associate in Arts- Liberal Arts and Science Graduate, Jun 2012

- Bachelor of Applied Science
  Technology Management Program- 12/2014

ADDITIONAL SKILLS

- Plans and schedules meetings, responds to various inquiries both external and internal, manages communications via email, phone calls,etc.
- Organizes and accurately maintains filing system of confidential information
- Processes and analyzes monthly student reports
- Strong organizational, planning and time management skills
- Proficient in Sarasota County District Technology Programs: TERMS, Crosspoint-(SIS) Student Information System, State Reports, FTE Reports, ESE &ESOL Data Collection

Section III. Governance Structure and Procedures

The following information is to be submitted to document Charter School complianee with statutory requirements.

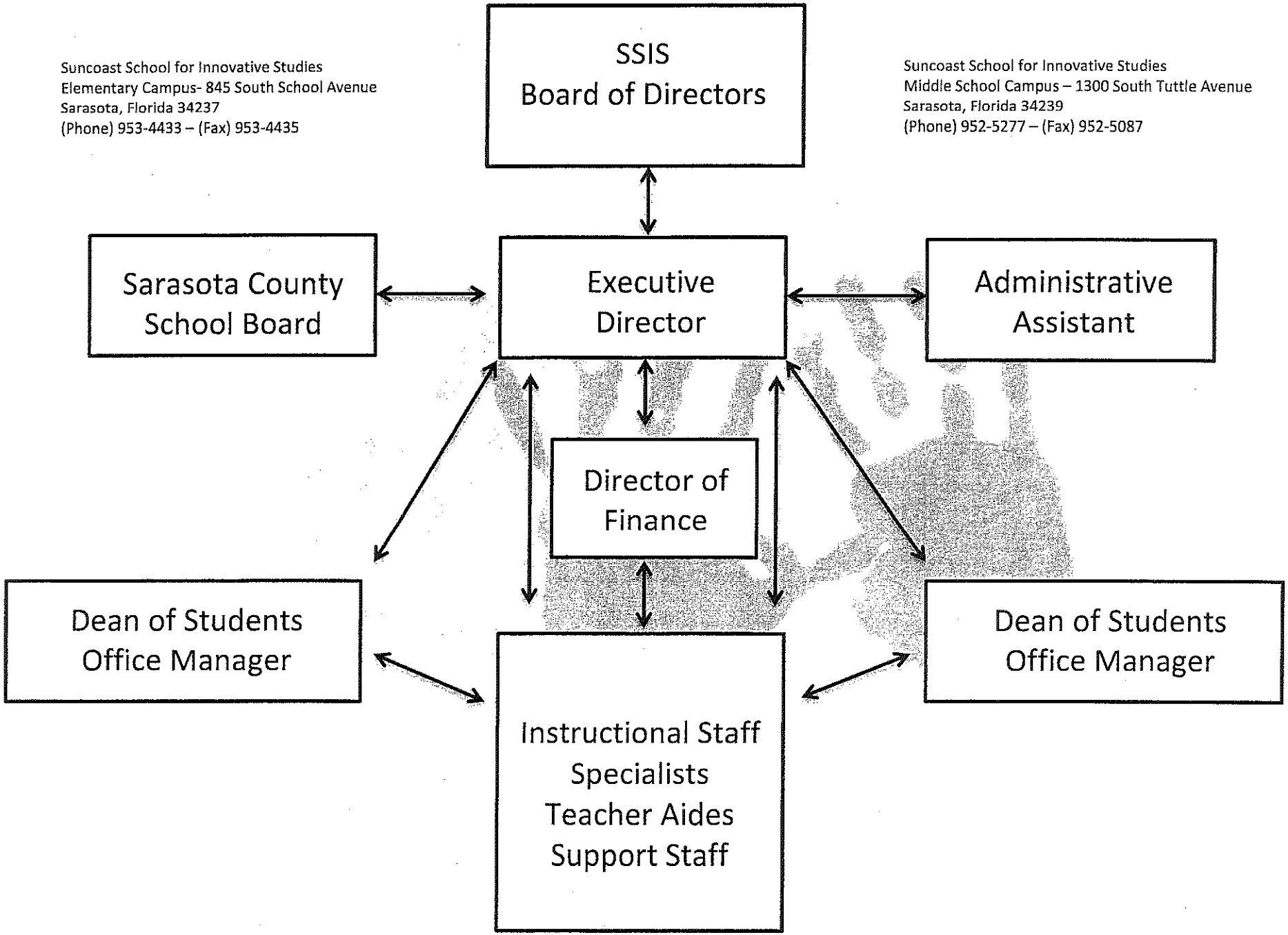
- Please submit a copy of the current organizational chart.
- Please list all of the Governing board members, their addresses, phone numbers, e-mail addresses and employers (if applicable).
- Please attach a copy of the governing boards' current bylaws.
- Please attach copies of the last six governing board's meeting minutes.
- Please provide evidence of the public notification of the governing board meetings for the last six meetings.
- Please identify any governing board member who is directly or indirectly receiving financial compensation from the school and describe the nature of that compensation.

Suncoast School for Innovative Studies

Please submit a copy of the current organizational chart.

Suncoast School for Innovative Studies
Elementary Campus- 845 South School Avenue
Sarasota, Florida 34237
(Phone) 953-4433 – (Fax) 953-4435

Suncoast School for Innovative Studies
Middle School Campus – 1300 South Tuttle Avenue
Sarasota, Florida 34239
(Phone) 952-5277 – (Fax) 952-5087



Suncoast School for Innovative Studies

Please list all of the Governing board members, their addresses, phone numbers, e-mail addresses and employers (if applicable).

SSIS BOARD MEMBERS
2012 – 2013

PRESIDENT:	**Larry Robbins**
VICE PRESIDENT:	**Patricia Tan**
SECRETARY:	**Terrell J. Neal**
TREASURER:	**Michael Johnson**

MEMBER: **David Wertman**

Suncoast School for Innovative Studies

Please attach a copy of the governing boards' current bylaws.

BYLAWS
Of
SUNCOAST SCHOOL FOR INNOVATIVE STUDIES, INC.

A FLORIDA NOT FOR PROFIT CORPORATION

ARTICLE I

Definition

1.01 These Bylaws constitute the code of rules adopted by the Suncoast School for Innovative Studies, Inc. for the regulation and management of its affairs. The school shall be a not-for-profit corporation established under the laws of the State of Florida. The corporation shall do all things necessary to qualify for and remain exempt from income tax under Section 501 © (3) of the US Internal Revenue Code.

Purpose

1.02 The purpose for which this corporation is formed is to establish and maintain a public charter school for children in grades pre-kindergarten through eighth as set forth in the charter issued by the Sarasota County School Board and made a part of these by-laws.

The core philosophy of the Suncoast School for Innovative Studies is to provide an integrated method of education by incorporating an experiential interdisciplinary curriculum, utilizing mentoring, multi-age classes and authentic assessment. The educational program will offer instruction that will be relevant and will be presented in a manner that will reach all students regardless of their individual learning style. The learning environment will be modified to accommodate the uniqueness of each learner. Community involvement and family commitment will be a strong focus. All of this will facilitate each child's desire to become a healthy, well-rounded human being.

Mission Statement

1.03 Suncoast School for Innovative Studies is committed to providing a learning community where each child has the opportunity to reach their full potential.

ARTICLE II

Offices

The principle place of business of this Corporation in Florida will be located at 1300 South Tuttle Avenue, Sarasota, FL 34239. The Board is granted full power and authority to change the principle office from one location to another within the attendance boundaries of the Sarasota County School district.

ARTICLE III

Non- Membership Corporation

3.01 Suncoast School for Innovative Studies is a non – member corporation governed by a Board of Directors.

ARTICLE IV

Directors

General Powers

4.01 Subject to the limitations of the law, Articles of Incorporation, and these Bylaws, the activities and affairs of the corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the corporation's activities to any person(s), management company, or committees, however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. No assignment, referral or delegation of authority by the Board or anyone acting under such delegation shall preclude the Board from exercising full authority over the conduct of the corporation's activities, and the Board may rescind any such assignment, referral or delegation at any time.

Duties of the Board of Directors will be, but are not limited to:

- Developing an annual budget with the Executive Director
- Reviewing and approving the budget
- Ratifying and monitoring any changes in the charter
- Developing personnel policies
- Developing general school policies
- Selecting the school's Executive Director and creating job descriptions
- Overseeing the implementation of the curriculum
- Developing a student code of conduct, a disciplinary and expulsion policy, personnel policies and student admissions criteria
- Creating a management of operations plan

Number of Directors

4.02 The number of Directors of this Corporation will not be less than three. The exact number shall be determined by resolution of the Board from time to time. Directors must be at least 21 years of age.

4.03 Not more than 51% of the Board members will be parents of SSIS students.

Candidates for Directorship

4.04 Candidates will submit a resume along with a letter that includes their reasons for seeking the position and any other information they wish to share with the Board. The criteria for the selection will include the candidate's ability to:

- Demonstrate a shared vision and commitment to the Mission of the school.
- Demonstrate that they possess credibility and integrity in the community.
- Demonstrate educational, professional and practical qualifications.
- Be willing to comply with the bylaws and policies and procedures established by the Board for the School.

Additionally, the Board will recognize the importance of a diverse membership and will seek representatives of different professions and sectors of the community at large, i.e., finance, law, retail, technology, service, construction or education. An entrepreneurial spirit will be valued. Effort will be made to diversity in terms of gender, race and age. It is understood that some duplication will occur.

Terms of Directors

4.05 A director shall assume responsibility of office following election and shall serve until a successor has been selected and qualified. The terms of the elected Directors shall be for two years so as to create alternating terms where only up to one-half of the Board will change over at a time.

4.06 When possible continuity between the Founding Board and the Board of Directors will be achieved by having a Founding Board Member on the Board of Directors. A founding member may continue as an ex-officio member for an indefinite period. Any Founding Board Members not on the Board of Directors may serve on the School Advisory Committee.

4.07 The Immediate Past President shall serve as an ex-officio advisor.

4.08 Vacancies occurring during the term of a Director, however caused, shall be filled as soon as practicable by a vote of the majority of the remaining Directors in office. A Director so elected to fill a vacancy shall hold office for the remainder of his predecessor's term

Meetings

4.09 The annual meeting of the Board of Directors shall be held each June at a date, time and place to be determined at a preceding meeting of the Board of Directors. The purpose of the annual meeting shall be to elect directors of the Corporation, decide on time and day of monthly meetings and to conduct such other business as may come before the meeting.

4.10 There will be regular monthly meetings, held in Sarasota County; all meetings will be advertised to the public. Notice of any meeting of the Board of Directors shall be given personally or by writing at least twenty four hours in advance of the meeting. Meetings may be called by either the President, Vice President, or any three directors.

Quorum of Directors and manner of Acting

4.11 A majority of the whole Board of Directors will constitute a quorum. The act of a majority of the Directors present at a meeting at which quorum is present will be the act of the Board of Directors unless a greater number is required under the provisions of the Articles of Incorporation of the Corporation or any provisions of these Bylaws.

4.12 Within thirty (30) days of appointment to the School's governing board, the member(s) shall be fingerprinted by the Sarasota School District.

4.13 No member of the School's governing Board or their immediate family will receive compensation, directly or indirectly.

Removal of Board Members

4.14 Any member of the Board may be expelled when the Board determines by resolution that the best interest of the Suncoast School for Innovative Studies may be served, passed by a majority vote of the Board of Directors at any meeting. Such member shall be notified of the intention of the Board to consider their expulsion at least five days prior to the meeting. The member shall be given an opportunity of a hearing before the Board as determined by the Board. The resolution of the Board shall be final.

ARTICLE V

Officers

5.01 The slate of the officers shall include President, Vice President, Secretary, and Treasurer. Any Board member shall be eligible to be an officer. The Executive Committee shall consist of all the elected officers and the Parliamentarian.

Selection of Officers

5.02 Each vacancy of office of this corporation will be elected and filled by the Board of Directors. Each Officer will remain in office until a successor to such office has been selected and qualified. Such election will take place at the annual meeting of the Board of Directors.

Multiple Officeholders

5.03 In any election of officers, the Board of Directors may elect and appoint a single person to any two or more offices simultaneously, except that of the offices of President and Secretary must be held by separate individuals.

President

5.04 The President shall preside over all meetings of the Board of Directors, work with the Executive Director in procuring items that the school will need and assist in the general administration of the school. He/she shall appoint committee chairperson, schedule meetings and perform other duties as appropriate.

Vice President

5.05 The Vice President shall exercise the powers and perform the duties of the President of the Board in the absence or disability of the President of the Board.

Secretary

5.06 The Secretary shall keep records of all Board meetings; perform all other duties generally associated with the office.

Treasurer

5.07 The Treasurer shall have oversight of all funds of the Corporation. He/she shall present regular financial reports to the Board acting as the liaison between the accounting manager and the Board. He/She will keep the Board informed on the current budget status. He/she shall cause an annual audit of all financial operations. He/she shall be instrumental in develop(ing) the budget, and all other duties associated with the office.

Removal of Officers

5.08 Any officer elected by the Board of Directors may be removed by a majority vote of the Board, whenever in their judgment the best interests of this Corporation will be served.

Vacancies

5.09 A vacancy in any office because of death, resignation, removal or otherwise, may be filled by the Board of Directors upon recommendation of the President for the unexpired portion of the term.

ARTICLE VI

Committees

6.01 This Corporation may have certain Committees, each of which will consist of two or more members. Such Committees will have and exercise the purpose, powers, and duties from time to time established by the Board of Directors.

Appointment of Committees

6.02 The Board of Directors, by resolution duly adopted by a majority of the Directors in office, may designate Committees and appoint two or more Directors to the Committees and delegate to such committee specific and prescribed objectives, purposes, powers and duties. However, the creation of such Committees will not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed on such personnel otherwise stated by law.

ARTICLE VII

Operations

Fiscal Year

7.01 The fiscal year of this Corporation will be from July 1 to June 30.

Execution of Documents

7.02 Except as otherwise provided by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of this Corporation will be signed by the President or Treasurer and Countersigned by one other designated Board Director. Contracts, leases, or other instruments executed in the name of and on behalf of the Corporation will be signed by the President.

Nonprofit Operations-Compensation

7.03 This Corporation will not have or issue shares of stock. No dividend will be paid, and no part of the income of this Corporation will be distributed to its Members, Directors, or Officers.

Parliamentary Authority

7.04 The parliamentary guidance for the SunCoast School for Innovative Studies shall follow the guidance of ROBERTS RULES OF ORDER, NEWLY REVISED (Glenview, Ill.) (Scott, Foreman & Co.)

ARTICLE VIII

Admission Policy

8.01 The Suncoast School for Innovative Studies admits students regardless of religion, sex, race, color, national or ethnic origin, nor does it discriminate in administration of its educational policies, admissions policies, and other school administered programs.

ARTICLE IX

Amendments

9.01 The power to alter, amend, or repeal these Bylaws, or to adopt new Bylaws, insofar as is allowed by law, is vested in the Board of Directors and requires a vote of two-thirds of the Board of Directors.

ARTICLE X

Indemnification

If a trustee or officer of the Corporation is made a party to any civil or criminal action or proceeding in any matter arising from the performance by such trustee or officer of his or her duties for or on behalf of the corporation, then, to the full extent permitted by law, the Corporation, upon affirmative vote of the Board of Directors, a quorum of directors being present at the time of the vote who are not parties to the action of proceeding, shall:

(a) Advance to such trustee or officer all sums found by the Board, so voting, to be necessary and appropriate to enable the director or officer to conduct his or her defense, or appeal, in the action or proceeding: and
(b) Indemnify such director or officer for all sums paid by him or her in the way of judgments, fine, amounts paid in settlement, and reasonable expenses, including attorneys' fees actually and necessarily incurred, in connection with the action or proceeding, or appeal therein, subject to the proper application of credit for any sums advanced to the director or officer pursuant to clause (a) of this paragraph.

Adoption of Bylaws

These Bylaws were adopted by the Board of Directors by resolution and vote June 29, 2010, at Sarasota, Florida.

Directors:

Original Signed in File

Suncoast School for Innovative Studies

Please attach copies of the last six governing board's meeting minutes.

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
MAY 10, 1012

6:00 P.M.
SSIS

MINUTES

I.
Board President Larry Robbins called the General Meeting of the Board of Suncoast School for Innovative Studies to order at 6:00 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins and Patricia Tan. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski and Accounting Manager Larry Coel were also in attendance.

There were 6 members of the public in attendance.

III. Minutes
Michael Johnson made a motion to accept the minutes of the April 12, 2012 General Board Meeting. Patricia Tan seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Accounting Manager presented the Financials to the Board via a power point presentation. Larry apprised the Board that enrollment is up for the 4th month in a row, cash flow is stable and equity remains strong.

V. Comments from the Public
Lisa Leonard a parent of a student at the middle school advised the Board of a concern regarding her child.

VI. Unfinished Business
There was discussion regarding the Lease amendment for 1300 South Tuttle Avenue which has been reviewed by all involved including the school attorney. Terrell Neal made a motion to approve the 4th amendment of the Lease between Bahia Vista Associates LLLP and Suncoast School for Innovative Studies. Patricia Tan seconded. All in favor. Motion passed.

VII. Report from the Director
Mr. Evans spoke to the Board regarding record enrollment for next year, FCAT Testing, Summer Food Service Site, and ongoing Instructional Staff Performance Evaluations. Mr. Evans introduced to the Board Susan Morin of Children's Healthy Pantry/Yummy Stuff, Rob Wagner of Brown and Brown Insurance and Kevin Robbins of Robbins Real Estate.

Susan Morin proposed bringing to SSIS a partnership which involves a pantry at SSIS accessible to students which is stocked with healthy foods for the children to eat at various times of the day. There is no cost to the students. She also is involved in Yummy Stuff which is a program of learning tools designed to help children and their families develop everyday habits of healthy eating. Ongoing discussions will continue with Ms. Morin and the school in bringing these program to SSIS.

Rob Wagner Executive Vice President of Brown and Brown Insurance introduced himself to the Board and spoke of new property insurance coverage he is working on for SSIS.

Kevin Robbins updated the Board on potential sites for a new middle school campus, activity regarding the potential sub lease of 1300 South Tuttle Avenue and discussions with Jeffrey Tamkin, President of PFIC in reference to developing and financing of a new middle school.

VIII. New Business and Reports from Standing Committees

Operations: Larry Robbins, Chair
Nothing to discuss

Finance: Michael Johnson, Chair – Committee Members: Terrell Neal, Larry Robbins, Patricia Tan
Michael advised that we need to look at the budget closer as current spending is not sustainable.

Governance: Terrell Neal, Chair – Committee Members: Larry Robbins, Patricia Tan
Terrell advised that the Executive Director Annual Review is underway. Surveys are being sent to select staff, students, vendors and parents. Terrell also updated the Board on the current status of recruiting additional Board Members. He introduced to the Board David Wertman who has expressed interest in joining the Board of SSIS. Mr. Wertman apprised the Board of his background in Business, Health and Education.

IX. Adjournment
There was discussion regarding changing the date of the June Board Meetings. There must be an Annual and a General Meeting during the Month of June. It was decided that the June Annual and General Meetings will be held Tuesday, June 12, 2012. The Annual Meeting will begin at 6:00 P.M. and the General Meeting at 6:15. They will be held at the 845 South School Avenue Campus Cafeteria. Terrell Neal seconded. All in favor. Motion passed. The meeting was adjourned at 7:05 P.M.

Respectfully submitted

Mary Anne Jablonski

Mary Anne Jablonski
Administrative Assistant

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
JUNE 12, 2012

6:00 P.M.
SSIS CONFERENCE ROOM

MINUTES

I.
Board President Larry Robbins called the General Meeting of the Board of Suncoast School for Innovative Studies to order at 6:10 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins and Patricia Tan. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski and Accounting Manager Larry Coel were also in attendance.

There was 1 member of the public in attendance.

III. Minutes
Terrell Neal made a motion to accept the minutes of the May 10, 2012 General Board Meeting. Patricia Tan seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Accounting Manager presented the Financials to the Board via a power point presentation. Larry apprised the Board cash flow is stable and equity remains strong. Our Year to Date income is $15K ahead of last year.

V. Comments from the Public
None

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans updated the Board on the 2011-2012 school year. He was happy to report that we wrapped up a great school year. We purchased computers, playground equipment, lockers, desks, chairs etc. He explained these were conscious and strategic moves, the plan was risky but it worked. We brought in more students than SSIS has ever enrolled. Mr. Evans spoke of FCAT results – disappointed but positively showed AYP this year.

He also apprised the Board of the YMCA summer program at the Middle School, the Free Lunch Program and the SKI Academy summer program at the Elementary School. Lastly, Mr. Evans informed the Board that staff evaluations are complete. Some staff are moving on and 1 staff member is gone due to performance. Mr. Evans was happy to report that the VPK program went from a score of 2 to a 4 in 2 years. The search is on for a new Middle School. Kevin Robbins is on vacation but would be available at the next Board Meeting to update the Board on the search.

VIII. New Business and Reports from Standing Committees

Operations: Larry Robbins, Chair
Nothing to report.

Finance: Michael Johnson, Chair – Committee Members: Terrell Neal, Larry Robbins, Patricia Tan
Michael reported that the Committee has reviewed the 2012-13 Budget, based on 347 students. The anticipation is that in October enrollment will increase, but the budget for now, will be based on 347 students. There was discussion that at this time no pay increases will be initiated but in October if money is managed well and there is the anticipated student increase the matter will be reviewed. The Finance committee also discussed the future creation of new staff positions.

A motion by the Finance Committee recommends that the proposed budget from staff be approved. Motion was approved.

A motion by the Finance Committee requires Finance Committee approval for all new staff positions created in the future. Motion was approved.

Governance: Terrell Neal, Chair – Committee Members: Larry Robbins, Patricia Tan
Terrell introduced a potential Board Member to the Board – David Wertman. Mr. Wertman spoke of his visit to SSIS and the love and admiration from the children that was shown to Mr. Evans and the great school spirit and staff. He spoke of marketing SSIS and how the Community should know more about SSIS.

Terrell advised the Board that he will be holding a meeting with Mr. Wertman to review his resume and would be ready to make a recommendation at the next Board Meeting.

IX. Adjournment
There was discussion regarding changing the date of the July General Board Meeting. It was decided that the July Board Meeting would be held Thursday, July 19, 2012, 6:00 P.M. at the 845 South School Avenue Campus Cafeteria. Michael Johnson made a motion to adjourn the June 12, 2012 General Board Meeting, Terrell Neal seconded. All in favor. Motion passed. The meeting was adjourned at 6:52 P.M.

Respectfully submitted
Mary Anne Jablonski
Mary Anne Jablonski
Administrative Assistant

GENERAL BOARD MEETING
JULY 19, 2012

6:00 P.M.
SSIS Conference Room
MINUTES

I.
Board President Larry Robbins called the General Meeting of the Board of Suncoast School for Innovative Studies to order at 6:06 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins, Patricia Tan and David Wertman. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski and Accounting Manager Larry Coel were also in attendance.

There were 10 members of the public in attendance.

III. Minutes
Terrell Neal made a motion to accept the minutes of the June 12, 2012 Annual Meeting and the June 12, 2012 General Board Meeting. Patricia Tan seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Accounting Manager presented the Financials to the Board via a power point presentation. Larry apprised the Board that cash flow is pretty strong and equity is still incredibly strong.

V. Comments from the Public
None at this time

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans advised the Board that SSIS has turned the corner this year in being competitive with other schools. There will be 100 more students in 2012-2013. In 3 years SSIS has doubled its student population. We have maxed out 2 buildings. Mr. Evans informed the Board that SSIS had received a "B" Grade this year and we are making changes in order to regain our "A" next year.

Mr. Evans updated the Board on the Summer School Programs (YMCA and Shalom Kids) being held on the SSIS campuses this summer. He also apprised the Board that the Food Service Contract and the Transportation Contract have arrived and will be forwarded to the Board for review.

Mr. Evans then updated the Board on the need for additional staff this year in Middle School Math, Science and Social Studies due to increased enrollment at the Middle School. Mr. Evans will work with the Finance Committee regarding additional staff for approval at the next Board Meeting.

Mr. Evans acknowledged to the Board that there were several people in attendance representing benefit providers.

VIII. New Business and Reports from Standing Committees

Governance: Terrell Neal Chair, - Committee Members: Larry Robbins, Patricia Tan

Terrell made a motion that the Governance Committee recommends that David Wertman be appointed to the SSIS Board for a 2 year term effective July 19, 2012 ending June 30, 2014. At this point Mr. Wertman was invited to join the Board at the front table.

Terrell advised the Board that the Governance Committee had completed its evaluation of Mr. Evans. Terrell thanked Mr. Evans for all the work that he does and related how the staff, parents and students love him. Goals have been drafted for the Executive Director for 2012-2013 and Terrell will sit down with Mr. Evans and apprise him of them.

Operations: Larry Robbins, Chair

Larry Robbins introduced Kevin Robbins to update the Board on the Bahia Vista Property and other items for discussion.

Kevin apprised the Board that he is aggressively marketing 1300 South Tuttle as a sub-lease.

Kevin updated the Board of a new property that may become available. There is nothing positive yet about what will be done with the property but it is a good option for the Middle School. West Florida Christian School is where the property is located. They are shutting down due to low enrollment. They aren't exactly sure what they are going to do yet with the property. The school is on 8.8 acres. He presented to the Board a power point presentation of the site.

Mr. Evans expressed his excitement of all of the amenities that this site would afford the middle school that are lacking at the present location.

Larry Robbins advised that the Finance Committee should further explore this location with Kevin and also expanding the School Avenue site. The committee will be: Larry Robbins, Pat Tan Terrell Neal and Mike Johnson. The meetings that this committee will hold will be open to the public. Kevin Robbins was asked to make the power point presentation available to the Board.

Larry Robbins advised the Board that the Transportation and Food Service Contracts will be tabled for this meeting and copies will be sent to the Board Members for review to be voted on at the August General Board Meeting.

Finance: Michael Johnson, Chair – Committee Members Terrell Neal, Larry Robbins, Patricia Tan

Mike advised the Board that the new budget will presented at the August General Board Meeting. Mr. Evans also advised Mike that the new cleaning service has come on board and costs have been cut.

IX. Workers Compensation Presentations:

Bojana Ostojic, Paychex presented to the Board what Paychex can offer SSIS in Workers Comp and Benefits. Since Bojana is not the Workers Comp Representative but the HR Representative she could not fully present.

Robert Wagner, Brown and Brown presented to the Board that they are the Property and Casualty representatives for SSIS and feel that Workers Comp falls in that category and they can best represent SSIS in the marketplace.

After much discussion the Board decided that they did not have enough information to decide who should become the future Broker of Record for Workers Compensation Insurance for SSIS. The subject was tabled for a later date.

X. Employee Benefits Service Presentations:

Larry Mercer, Mercer Insurance presented to the Board that he has been the Broker of Record for SSIS for the past 4 years for Health Benefits. He explained all the variables of going to the market and getting pricing including the fact that there may be major health issues that affect pricing. He explained the additional services his company provides in customer service to the school.

Shawn Hanlon, Brown and Brown presented to the Board why they should become the Broker of Record for Health Benefits for SSIS. He explained their position in the market place, and the fact they are a national brokerage firm. He proposed that larger groups get more leverage with carriers. He also advised that as an HR provider they could offer additional services aside from health benefits.

There were representatives from Paychex that were waiting to speak but they were not on the agenda and were not allowed to present.

After discussion the Board decided not to make any decision at this time regarding employee benefits. A committee was formed with Mike Johnson and David Wertman representing the Board and the Executive Director, Administrative Assistant and Accounting Manager to review and analyze workers compensation and benefit services and providers and report back to the Board with their findings.

Another Committee was formed regarding the West Florida Christian Property . Kevin Robbins, Patricia Tan and Stephen Evans are to report back their findings to the Board.

XI. Adjournment

Michael Johnson made a motion to adjourn the July 19, 2012 General Board Meeting. Terrell Neal seconded. All in favor. Motion passed. The next General Board Meeting will be held 6:00 P.M. August 16, 2012. The meeting was adjourned at 7:55 P.M.

Respectfully submitted
Mary Anne Jablonski

Mary Anne Jablonski
Administrative Assistant

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
AUGUST 14, 2012

6:00 P.M.
SSIS CONFERENCE ROOM

MINUTES

I.
Board President Larry Robbins called the General Meeting of the Board of Suncoast School for Innovative Studies to order at 6:00 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins and Patricia Tan. Board Member David Wertman was excused. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski and Director of Finance Larry Coel were also in attendance.

There was 1 member of the public in attendance.

III. Minutes
Terrell Neal made a motion to accept the minutes of the July 19, 2012 General Board Meeting. Patricia Tan seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Director of Finance presented the Financials to the Board via a power point presentation. Larry apprised the Board that we broke even in July partly because we pulled in funding streams faster than expected and because of the rent reduction. Cash continues to hold steady.

V. Comments from the Public
None

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans reported to the Board that it was an extremely busy summer involving marketing and professional development. Mr. Evans also reported that Mr. Escoffery again indicated that SSIS had another clean audit. He has requested of Mr. Escoffery, relating to the Charter review, that he supply us with a 3 year review of our financials.

Mr. Evans advised the Board that the Landings will now Direct Deposit our checks and there will no longer be live checks to be picked up. We have submitted a revised budget based on the new FTE count. The last staff position, ESOL, has been filled.

Lastly, Mr. Evans spoke of both facilities being maxed out and that we have long waiting lists at both campuses. He also invited the Board to come and visit the staff during professional development.

VIII. New Business and Reports from Committees

Property Committee: Patricia Tan, Chair – Committee Kevin Robbins, Stephen Evans, Terrell Neal, Mike Johnson, David Wertman, Larry Robbins

Kevin Robbins apprised the Board regarding a walkthrough of the 1300 South Tuttle Avenue property by an interested party.

Pat spoke of the need for a new middle school building and the work that she and Kevin Robbins have done so far in that regard.

Kevin Robbins spoke regarding the West Florida Christian property. He advised the Board that there is a New Board at that Congregation, a new Pastor and they are, at this time, deciding what they want to do regarding that property, i.e., rent, sell. Kevin and Pat will explore further regarding this property.

Larry Robbins requested of Mr. Evans that he bring back to the Board how we propose we want to use this property, how many students, etc. Explore the use as a middle school plus eventually a high school to be located on this property. How will the other buildings on the property beyond the classroom space be used?

There was further discussion regarding expansion of the elementary campus. Mr. Evans apprised the Board that he has spoken with Larry Eger and he indicated he is ready to move on this but cost is an issue for him as well as for us. There are options of how this can be done that were discussed.

Kevin suggests that we get some contractors, engineers and architects to look at the property and make recommendations. Larry Robbins asked that the Property Committee come back to the Board with a proposal as to how much money this would cost and to go to Larry Eger to find out if he might cover the up front costs.

Governance: Terrell Neal, Chair – Committee Larry Robbins, Patricia Tan
Nothing to report at this time.

Operations: Larry Robbins, Chair

i. After discussion the Operations Committee made a motion to approve the Starlight Limousine Contract for 2012-2013 SSIS Student Transportation. All in favor. Motion passed.

ii. After discussion the Operations Committee made a motion to approve the Lunch and Breakfast Contract and the Snack Program Contract from the Sarasota County School District for 2012-2013. All in favor. Motion passed.

iii. Terrell Neal presented the Executive Director Contract Extension and Bonus Plan to the Board. Mr. Evans Salary will remain flat until we get budget figures in October the same as staff. The Operations Committee motions to approve the payroll and compensation package for the Executive Director as proposed including goals and objectives for the 2012-2013 school year. All in favor. Motion passed.

iv. In answer to the question asked by Pat Tan at the last Board meeting, does SSIS have a conflict of Interest Policy, the answer is yes. Kathleen Schoenberg, SSIS attorney has brought to the Board's attention the Statutory Exemptions. After discussion the Operations Committee made a motion based on legal opinion from our attorney Kathleen Schoenberg to adopt the amended conflict of interest policy. All in favor. Motion passed.

Finance: Michael Johnson, Chair – Committee Larry Robbins, Terrell Neal, Patricia Tan

i. After discussion the Finance Committee made a motion to allow Brown and Brown to take over the Workers Compensation Insurance for SSIS effective immediately. All in favor. Motion passed.

ii. After discussion the Board decided to leave the Benefit Insurance as is for 2012-2013. The Finance Committee recommendation is that Employee Benefit Insurance renewal will be reviewed earlier in making decisions for 2013-2014. The Finance Committee recommendation is that we stay with Larry Mercer Insurance this year for Health Benefits.

iii. Increased Staff Recommendation – None – Analysis to be done – Tabled.

Larry Robbins requested that Michael Johnson try to contact Paychex regarding their costs and investigate HR support with the same due diligence as his work regarding workers comp insurance.

IX. Adjournment

Patricia Tan made a motion that the meeting be adjourned until the next General Board Meeting scheduled for September 18, 2012, 6:00 P.M. at the 845 South School Avenue Campus Cafeteria. Michael Johnson seconded. All in favor. Motion passed. The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Mary Anne Jablonski

Mary Anne Jablonski
Administrative Assistant

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
SEPTEMBER 18, 2012

6:00 P.M.
SSIS CONFERENCE ROOM

MINUTES

I.
Board President Larry Robbins called the General Meeting of the Board of Suncoast School for Innovative Studies to order at 6:01 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins, Patricia Tan and David Wertman. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski, and Director of Finance Larry Coel were also in attendance.

There were 2 members of the public in attendance.

III. Minutes
Terrell Neal made a motion to accept the minutes of the August 14, 2012 General Board Meeting. David Wertman seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Director of Finance presented the Financials to the Board via a power point presentation. Mr. Coel apprised the Board of a loss of $16,000 for the month of August. If the forecast holds true based on 380 students we should show a profit of $59,000 in September.

David Wertman questioned what happens if we go over our numbers. Mr. Evans advised the Board that the Florida Consortium explained that as long as we stay within our Charter Agreement, we make no amendments until we can confirm our numbers.

V. Comments from the Public
None

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans reported to the Board that the student count is holding. The staff has been performing excellent and that this is the smoothest school opening ever for SSIS.

He also spoke of maybe at some point we consider upping the Line of Credit from $300,000 to $500,000.

He apprised the Board that we are looking at Paychex and 3 or 4 other HR companies for price comparisons.

He informed the Board that the Title 1 Resource Center is established as part of one of the goals he was given to complete.

The SES Tutoring program was approved and will begin on October 15th. The Title 1 funded tutoring program was approved also and has already started.

Mr. Evans updated the Board about the October 27th Parent Empowerment Fair being held at the Elementary Campus, that the Progress Monitoring is almost completed, Kagan Training has been scheduled at SSIS for the first time with other Charter Schools being invited to participate. Last but not least Mr. Evans advised the Board that the Panasonic smart boards are presently being installed in all classes. Finally, there was discussion regarding meeting up with Food Service Providers at the Charter School Conference in November as an alternative to the district food service provider.

At this point Mr. Evans introduced Karen Young, a founder, former Executive Director and Board Member to the Board. Karen explained that she is with the 360 Church and has garnered volunteers to work with our children here at SSIS. She has also gotten a volunteer to come in and set up the Library at the Elementary Campus.

VIII. New Business and Reports from Committees

New Property Committee: Patricia Tan, Chair – Committee Kevin Robbins, Stephen Evans, Terrell Neal, Michael Johnson, David Wertman, Larry Robbins

Pat and Kevin have been working on the following:
Kevin presented to the Board information regarding the expansion of the elementary campus at 845 South School Avenue. Feasibility study should include building expenses, not staff expenses, 5 classrooms, architect costs construction costs, etc. He informed the Board he has not spoken with Larry Eger yet. He will go to Larry Eger the owner to talk about ideas and hopefully get a proposal from him.

Patricia Tan made a motion to authorize Kevin Robbins to approach the Landlord and present our findings so far, as to expansion of the elementary school building, Kevin then to report back to the Board as to the financial proposal that would be acceptable to the Landlord. Terrell Neal seconded. All in favor. Motion passed.

Kevin presented an update on the McIntosh property. There was discussion that we could bring on 88 students without any additional staff. There are currently 144 students at the middle school. There was discussion of a total of 300 students. Cost of project would be based on student count and cosmetic issues which would need to be dealt with (improvements made as enrollment goes up, pay as we go).

There was also the issue of the need to raise revenue in the middle school and also how do we go about getting $300,000 to pay off the landlord at 1300 South Tuttle Avenue. Kevin advised the Board we have more time to discuss this. What is needed now is a proposal with Temple Baptist for the McIntosh property.

Governance: Terrell Neal, Chair – Committee Larry Robbins, Patricia Tan
No Report

Operations: Larry Robbins, Chair
The Executive Director Contract has been approved in concept. The attorney is not yet done with her review. This item is tabled until the contract comes back from the attorney.

Discussion of the Disaster Plan is tabled until next month.

Finance: Michael Johnson, Chair – Committee Larry Robbins, Terrell Neal, Patricia Tan
There was discussion regarding the Payroll provider. It was decided to keep Payroll at Paychex, it will not be brought in house. Workers Compensation will be provided by Brown and Brown. There would be no decision at this meeting regarding HR services. Quotes will be requested from various HR providers and 401K providers will be reviewed also.

Mike felt new staff positions were not brought to the Board for review prior to hiring. Mike thought that it was decided that the Board would review all new positions. He also feels that purchases should have to be approved by the Board. He feels there needs to be checks and balances.

It was decided the proposed revised budget will be presented after the October count.

IX. Adjournment

David Wertman made a motion that the meeting be adjourned until the next General Board Meeting scheduled for October 11, 2012, 6:00P.M. at the 845 South School Avenue Campus Cafeteria. Terrell Neal seconded. All in favor. Motion passed. The meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Mary Anne Jablonski
Mary Anne Jablonski
Administrative Assistant

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
OCTOBER 11, 2012

6:00 P.M.
SSIS CONFERENCE ROOM

MINUTES

I.
Board President Larry Robbins called the meeting of the Board of Suncoast School for Innovative Studies to order at 6:02 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins, Patricia Tan and David Wertman. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski, and Director of Finance Larry Coel were also in attendance.

There were 2 members of the public in attendance.

III. Minutes
Michael Johnson made a motion to accept the minutes of the September 18, 2012 General Board Meeting. David Wertman seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Director of Finance presented the Financials to the Board via a power point presentation. Mr. Coel apprised the Board that the October forecast is for $220,000 per month based on 380 students. Our income could go up based on our enrollment of 383 students. We are funding 8 staff under Title 1.

Patricia Tan asked of Mr. Coel, where will we be at the end of the year, cash in hand, real money? What will the budget look like at the end of the year?

V. Comments from the Public
None

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans reported that enrollment is holding stable. Focus & Fair testing is complete. These tests are a predictor for the FCAT. We are now reviewing the data and formulating action plans.

Mr. Evans apprised the Board of the Kagan Seminar being offered at SSIS and the interest it has drawn from other Charter Schools and Private Schools in the area. It is a real coup for SSIS and a great marketing draw. The focus of Kagan is higher level thinking skills. Mr. Evans also informed the Board that the Teachers have received their Lead Teacher checks from the District.

Mr. Evens advised the Board of the following, the Backpack Program is up and running, Title 1 requests look good, the Sports Program is going well (Flag Football), the kids feel good about themselves, CYD is starting October 23rd at the Middle School every Thursday 3:30 – 4:30. There are about 25 students interested. This is a Community based leadership program.

Lastly, Mr. Evans reminded the Board that the Charter School Review is coming up. We will be asking for the maximum number of years' extension.

VIII. New Business and Reports from Committees

a. **New Property Committee:** - Patricia Tan, Chair
Committee Members: Kevin Robbins, Stephen Evans, Terrell Neal, Michael Johnson, David Wertman, Larry Robbins.

i. Kevin Robins updated the Board on the 1300 South Tuttle Avenue property. There are a couple of potential opportunities for the sublease of this property.

ii. Kevin Robbins and Stephen Evans updated the Board on the School Avenue addition. Kevin apprised the Board that he hasn't gotten a proposal from Larry Eger yet. Time is of the essence if we want to make the August 1st move in date. Patricia Tan made a motion that Kevin Robbins of Harry Robbins Associates Inc. draw up a letter of intent to Larry Eger the Landlord of 845 South School Avenue incorporating the following: 1) Request to add 6,000 s/f classroom building on the east end of the existing campus and install new drive area for parent pickup, 2) SSIS to execute a 7 year lease with 5 years renewable terms, 3) Annual rent to be $85,500, 4) Lease to commence on August 1, 2013, 5) Contingent upon Board approval. Terrell Neal seconded. All in favor. Motion passed.

iii. Kevin Robbins provided to the Board a draft of a Letter of Intent to Temple Baptist. He explained that the letter provides for keeping the rent and risk low for SSIS for the first 3 years. The idea is that we would like them to accept us as a tenant for a longer lease. Pat and Kevin recommend a lease which gives them the option to use some spaces on the property. Pat Tan made a motion we take the Letter of Intent prepared by Kevin Robbins and present it to Temple Baptist Church. David Wertman seconded. All in favor. Motion passed.

b. **Governance:** - Terrell Neal, Chair
Committee Members: Larry Robbins, Patricia Tan, David Wertman
Terrell advised the Board that he is holding an IT strategy Meeting at the Middle School on October 17th at 10:30 A.M. He also apprised the Board that the amendment to the charter based on student count will not be necessary at this time as per Katrina Ward and Al Weidner.

c. **Operations:** - Larry Robbins, Chair
Larry apprised the Board that the Executive Director contract has not returned from the Attorney. Item tabled until the November Board Meeting.

The review of the Disaster Plan is tabled until the November Board Meeting.

Mr. Evans presented the Transportation Contract which the district sent to SSIS. The Operations Committee took it under advisement . Tabled to November Board Meeting.

d. **Finance:** - Michael Johnson, Chair
Committee Members: Larry Robbins, Terrell Neal, Patricia Tan
Review of Payroll and HR providers has resulted in the opinion that providers do not want to supply only HR services if Payroll is also not part of the package. It was decided to stay with Paychex for now, looking at cutting some services and lowering cost.

Staff spending requirements must be Board approved. The Finance Committee made a motion that Board approval is necessary on purchases of $5,000 or more. All in favor. Motion passed.

Revised Budget – Now that we have an actual count the revised budget can be based on current count. Tabled until the November Board Meeting.

There was discussion of raising the line of credit from $300,000 to $500,000. It would not be used as a loan but just to be used as a line of credit to fill in gaps in payroll. We would look at other uses at another time. The Finance Committee made a motion to recommend that the line of credit be increased to $500,000. All in favor. Motion passed.

Patricia Tan inquired when do we work out the cash payout to the Bahia Vista Landlord? It will be brought up at the next Finance Committee Meeting. Pat is to be invited to attend the next Finance Committee meeting, 5:00 P.M. on Monday, November 12, 2012. Mr. Evans advised the Board that he would meet with Mr. Hembree in the next couple of weeks regarding the payout. He will sit down as soon as finances are put together. It is open to negotiation. This item will be placed on the agenda for the November Board Meeting.

IX. Adjournment

Terrell Neal made a motion that the meeting be adjourned until the next General Board Meeting scheduled for Monday, November 12, 2012, 6:00 P.M. at the 845 South School Avenue Campus Cafeteria. Michael Johnson seconded. All in favor. Motion passed. The meeting was adjourned at 7:10 P.M.

Respectfully submitted,
Mary Anne Jablonski
Mary Anne Jablonski
Administrative Assistant

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
GENERAL BOARD MEETING
NOVEMBER 12, 2012

6:00 P.M.
SSIS CONFERENCE ROOM

MINUTES

I.
Board President Larry Robbins called the meeting of the Board of Suncoast School for Innovative Studies to order at 6:02 P.M.

II.
In attendance were Board Members Michael Johnson, Terrell Neal, Larry Robbins, Patricia Tan and David Wertman. Executive Director Stephen Evans, Administrative Assistant Mary Anne Jablonski and Director of Finance Larry Coel were also in attendance.

There were 2 members of the public in attendance.

III. Minutes
Terrell Neal made a motion to accept the minutes of the October 11, 2012 General Board Meeting. David Wertman seconded. All in favor. Motion passed.

IV. Financials
Larry Coel, Director of Finance presented the Financials to the Board via a power point presentation. Mr. Coel apprised the Board that SSIS made $32,000 in October and our Year to Date profit is $80,000. We were paid based on 380 students. Our equity is now at $453,000. Our student count for November is 387 students.

V. Comments from the Public
Calvin Williams a parent of a middle school student spoke of a few small concerns.

VI. Unfinished Business
None

VII. Report from the Director
Mr. Evans spoke of the student count which is holding steady. He apprised the Board that Parent/Teacher Conferences were held and were fairly well attended. He spoke of the Book Fair, Literacy Night and the Science Fair which are events to be held soon at the individual campuses.

Mr. Evans updated the Board on the Kagan Training which was held on Professional Day, Rotary Club invitation, Technology (New Server), and attendance at the Charter School Conference which is coming soon. The team will be looking to speak with Food Service Vendors to review options for the school.

Mr. Evans then apprised the Board of the newly created Charter School Review Team that will be working on organizing all materials necessary for the Charter Renewal. This also includes Deb Metheny who has offered her services, for a fee, to act as a consultant. SSIS will be going for a 15 year renewal.

VIII. New Business and Reports from Committees

a. **New Property Committee:** - Patricia Tan, Chair

Committee Members: Kevin Robbins, Stephen Evans, Terrell Neal, Michael Johnson, David Wertman, Larry Robbins

1. **Bahia Vista** - Kevin Robbins updated the Board that there have been a few walk thru's but nothing definite at this time. Most are interested in only ½ of the building.
2. **845 South School Avenue** – Kevin has spoken with the landlord. More discussion is to come. He is still trying to negotiate business terms.
3. **Wilkinson/McIntosh** – Kevin spoke of changes, additions, deletions of Letter of Intent by Landlord for this property. Patricia Tan made a motion that we move forward with this amended letter of intent with the exception that the rent at option to renew shall not exceed $16,000 per month. David Wertman seconded. All in favor. Motion passed.

b. **Governance:** - Terrell Neal, Chair

Committee Members: Larry Robbins, Patricia Tan, David Wertman

Terrell advised the Board that everyone must be in compliance regarding Governance Training. Everyone must be in compliance. Terrell also apprised the Board that SSIS Website is one of the best technological charter school websites in the country. He also spoke of his concerns of securing the Finance Directors files.

c. **Operations:** - Larry Robbins, Chair

1. **Executive Director Contract** – SSIS attorney has reviewed the Executive Director Contract. Since the terms of the contract had been previously motioned and passed another motion was not necessary. The Operations Committee recommends that the Executive Director agreement be approved. All in favor. Motion passed. A part of the goals listed in the Executive Director contract the Operations Committee motions that a $1,000 bonus be paid to the Executive Director upon reaching the goal for completion of the Family Resource Center. All in favor. Motion passed.
2. **Disaster Plan** – SSIS disaster plan was discussed and was found to follow state, federal and district guidelines.
3. **Transportation Agreement** – Tabled

d. **Finance:** - Michael Johnson, Chair

Committee Members: Larry Robbins, Terrell Neal, Patricia Tan

1. There was discussion regarding payroll/HR providers. The majority of providers want both payroll and HR contract. Staff will continue to explore options.
2. The Finance Committee made a motion to approve the revised budget based on the current student count. All in favor. Motion passed.

e. **Strategic Planning Committee Meeting:** There was discussion regarding holding another Strategic Planning Meeting. The meeting was tentatively set for Saturday, January 26, 2013 from 10:00 – 12:00. Lunch will be served.

IX. Adjournment

Terrell Neal made a motion that the meeting be adjourned until the next General Board Meeting scheduled for December 12, 2012, 6:00 P.M. at the 845 South School Avenue Campus Cafeteria. Michael Johnson seconded. All in favor. Motion passed. The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Mary Anne Jablonski

Mary Anne Jablonski

Administrative Assistant

PAST BOARD PRESIDENTS

1999-2000, 2000-2001, 2001-2002, Laurie Messina

2002-2003, 2003-2004, Diane Suczewski

2004-2005, 2005-2006, Phil Frommholz

2006-2007, 2007-2008, Nick Jodhan

2008-2009, 2009-2010, 2010-2011 Larry Robbins

Suncoast School for Innovative Studies

Please provide evidence of the public notification of the governing board meetings for the last six meetings.

SUNCOAST SCHOOL FOR INNOVATIVE STUDIES

Academic Year Calendar

2012-2013

Parent/Teacher Conferences 12:30 Dismissal
SSIS Board Meeting Dates in Black
FCAT DATES IN DARK BLUE
February 26-28 FCAT Writing Grades 4 & 8
April 15-26 FCAT Reading Math Grades 3-8
April 15-26 FCAT Science Grades 5 & 8

July 12

Su	M	Tu	W	Th	F	Sa
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29	30	31				

August 12

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September 12

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November 12

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December 12

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January 13

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February 13

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March 13

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April 13

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May 13

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June 13

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July 13

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August 13

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August 6 Staff Returns
Aug 15 Elementary School Orientation
Aug 16 Middle School Orientation
August 20 First Day for Students
September 3 Labor Day - No School
October 5 Picture Day - Lifetouch
Oct 22 Parent/Teacher Conferences
October 22 - 1st Grading Period Ends
Oct 26 Professional Day - No School
Oct 25 Middle School Dance
Oct 27 Fall Festival
November 9 Picture Retake Day
November 12-16 Book Fair
Dec 7 Winter Ball - Grades K-5
Dec 14 Middle School Winter Dance
Dec 22 Breakfast with Santa
December 24-Jan 4 Winter Break
Jan 14 2nd Grading Period Ends
Jan 14 Parent/Teacher Conferences
January 21 MLK Day - No School
Jan 22 Professional Day - No School
Jan 25 Middle School Homecoming
Feb 18 President's Day - No School
Valentines Dances to be announced
March 11-15 Spring Break
March 28 3rd Grading Period Ends
March 28 Parent/Teacher Conference
March 29 Professional Day - No School
April 5 Spring Pictures
May 10 End of Year Dance - Grs 4 & 5
May 17 Middle School Year End Dance
May 27 Memorial Day - No School
May 31 Last Day for Students
June 5 Last Day for Staff

SSIS BOARD MEETINGS

2012-2013

6:00 P.M.

(ELEMENTARY CAMPUS- 845 SOUTH SCHOOL AVENUE)

CAFETERIA

JULY 19, 2012

AUGUST 14, 2012

SEPTEMBER 18, 2012

OCTOBER 11, 2012

NOVEMBER 12, 2012

DECEMBER 12, 2012

JANUARY 10, 2013

FEBRUARY 14, 2013

MARCH 14, 2013

APRIL 11, 2013

MAY 9, 2013

JUNE 13, 2013

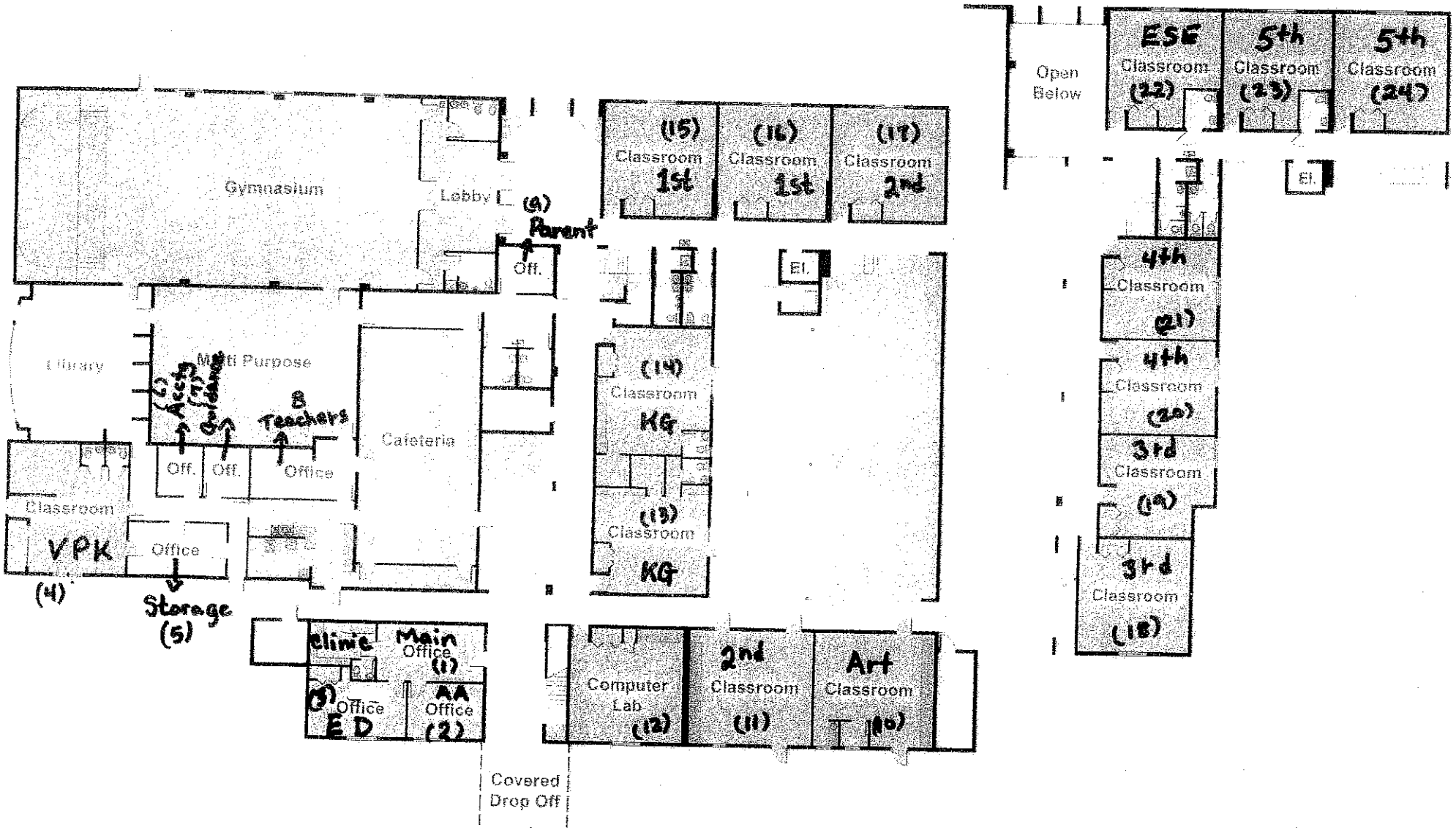
Section IV. Instructional Facilities

The following information is to be submitted related to the instructional facilities used by the school:

- Please submit a floor plan of your facility including the square footage of the building (s) and grounds.
- Please submit copies of your latest facility health and safety reports, including fire inspections.
- Please provide a brief description of your technology, access to the internet and any other resources used for administrative and instructional purposes.
- Please submit any plans for changes in the facility including expansions, upgrades, moves or changes in use of various parts of the facility or grounds.

Suncoast School for Innovative Studies

Please submit a floor plan of your facility including the square footage of the building (s) and grounds.



Suncoast School for Innovative Studies

School Avenue Campus

Carlson Design ARCHITECTURE

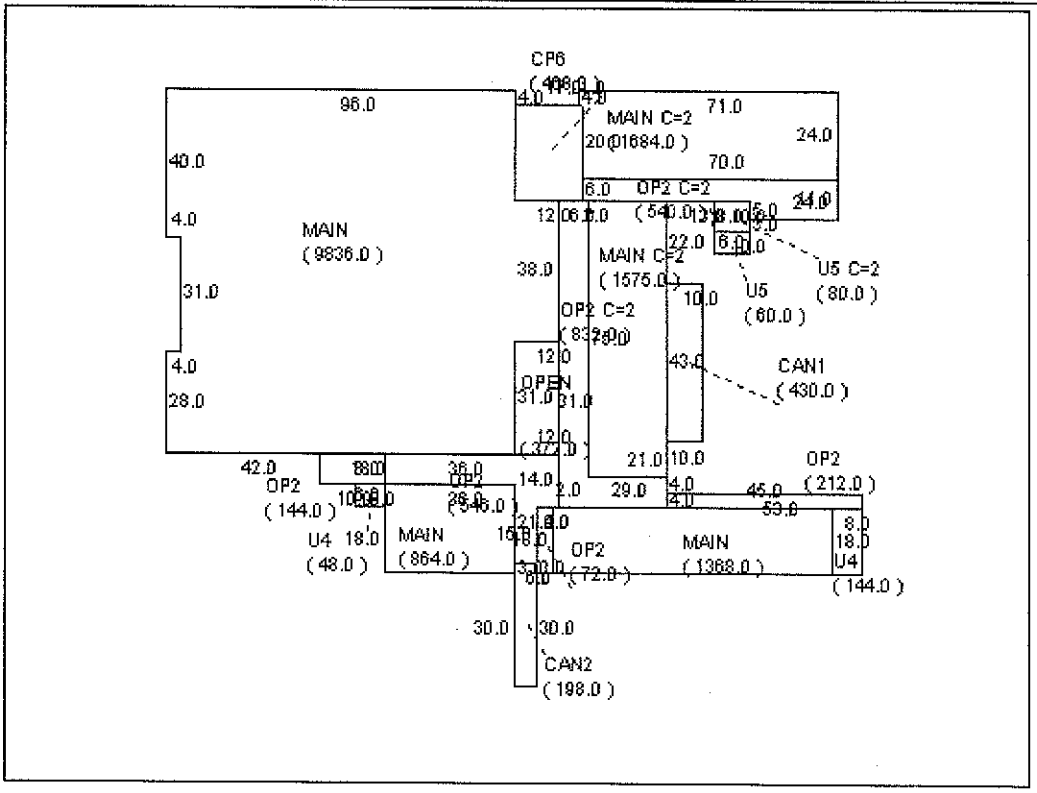
Suncoast School for Innovative Studies

2013 Building Details for Parcel 2034-06-0034

Preliminary Characteristics, Subject to Change

Single Card Parcel

Building Type:	SCHOOL, ELEMENTARY & SECONDARY
Property Address:	845 S SCHOOL AVE
Building Size:	18,586 SQFT Finished Area / 23,812 SQFT Total Building Area
Year Built (what's this):	1965 (1990 Effective Year Built) (what's this)
Units / Stories:	1 Units / 2 Stories
Rooms:	0 Bedrooms / 4 Bathrooms / 0 Half Baths / 10 Total Rooms
Frame:	MASONRY OR POURED CONCRETE LOAD-BEARING WALLS
Prime Exterior Wall:	STUCCO CEMENT BASED
Roof Structure:	VERY LOW PITCH SHED ROOF, OR MOSTLY SHED & PT FLAT
Roof Cover:	BUILT-UP TAR & GRAVEL
Heat Type:	HEAT & AIR CONDITIONING, DUCTED OR PACKAGE
Fireplaces:	0



Disclaimer The information appearing on this website was extracted from the records of the Sarasota County Property Appraiser's Office. Our goal is to provide the most accurate information available. However, no warranties, expressed or implied, are provided for the data, its use or interpretation. The property values relate to the last valuation date. The data is subject to change. **Copyright @ 2001 - 2012 Sarasota County Property Appraiser. All rights reserved.**

2013 Building Sub Areas for Parcel 2034-06-0034

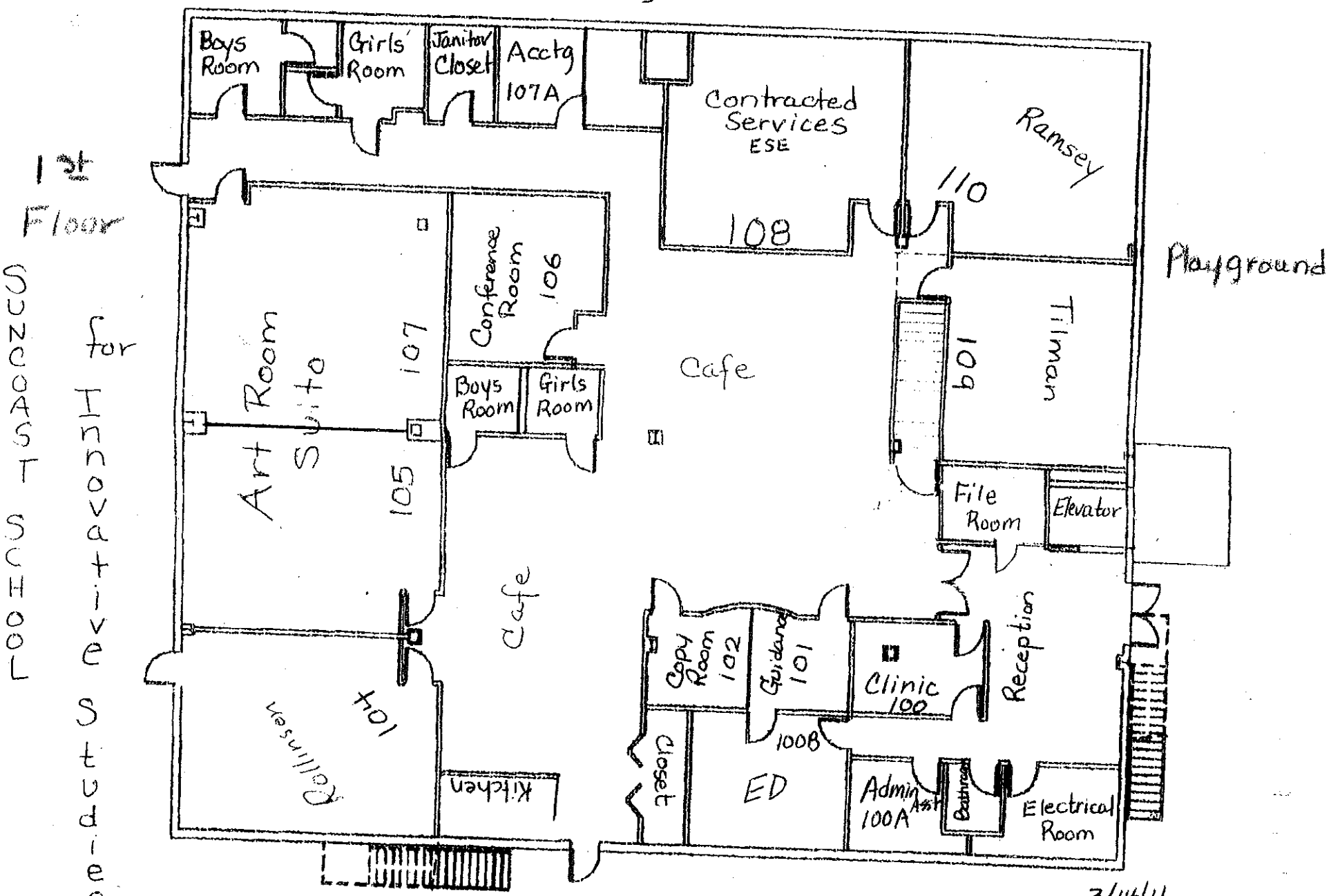
Sub Area	Sub Area Description	Sub Area Size
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	9,836
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	1,684
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	1,684
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	1,575
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	1,575
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	1,368
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	864
OP2	OPEN PORCH AVERAGE	832
OP2	OPEN PORCH AVERAGE	832
OP2	OPEN PORCH AVERAGE	546
OP2	OPEN PORCH AVERAGE	540
OP2	OPEN PORCH AVERAGE	540
CP6	CLOSED PORCH AVERAGE	468
CAN1	CANOPY - PLAIN WITHOUT PAVEMENT .10	430
OP2	OPEN PORCH AVERAGE	212
CAN2	CANOPY - AVERAGE WITH PAVEMENT - .20	198
OP2	OPEN PORCH AVERAGE	144
U4	UTILITY AVERAGE	144
U5	UTILITY AVERAGE	80
U5	UTILITY AVERAGE	80
OP2	OPEN PORCH AVERAGE	72
U5	UTILITY AVERAGE	60
U4	UTILITY AVERAGE	48

2013 Building Sub Yard Items for Parcel 2034-06-0034

Yard Item Description	Year Built
PATIO	2005
ELEVATOR SPECIAL FEATURE	1984
WALLS - 8" CONCRETE BLOCK AND STUCCO	1984
PAVING-ASPHALT	1984
UTILITY BUILDING	1970

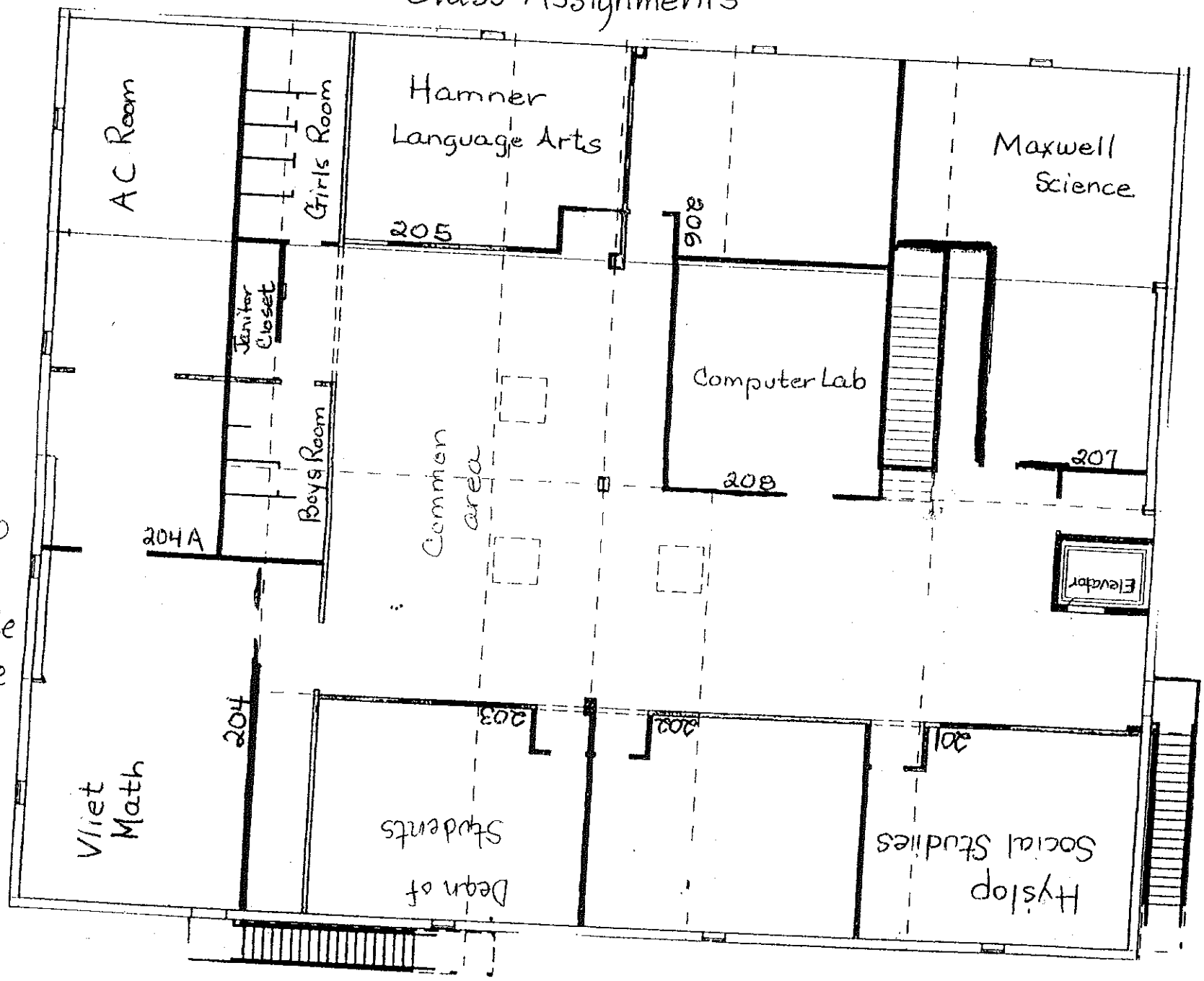
Disclaimer The information appearing on this website was extracted from the records of the Sarasota County Property Appraiser's Office. Our goal is to provide the most accurate information available. However, no warranties, expressed or implied, are provided for the data, its use or interpretation. The property values relate to the last valuation date. The data is subject to change. **Copyright @ 2001 - 2012 Sarasota County Property Appraiser. All rights reserved.**

Class Assignments



Middle School Campus
1300 South Tuttle Avenue

Class Assignments



SHSS

1300 So. Tuttle Ave

2nd Floor

Middle School Campus

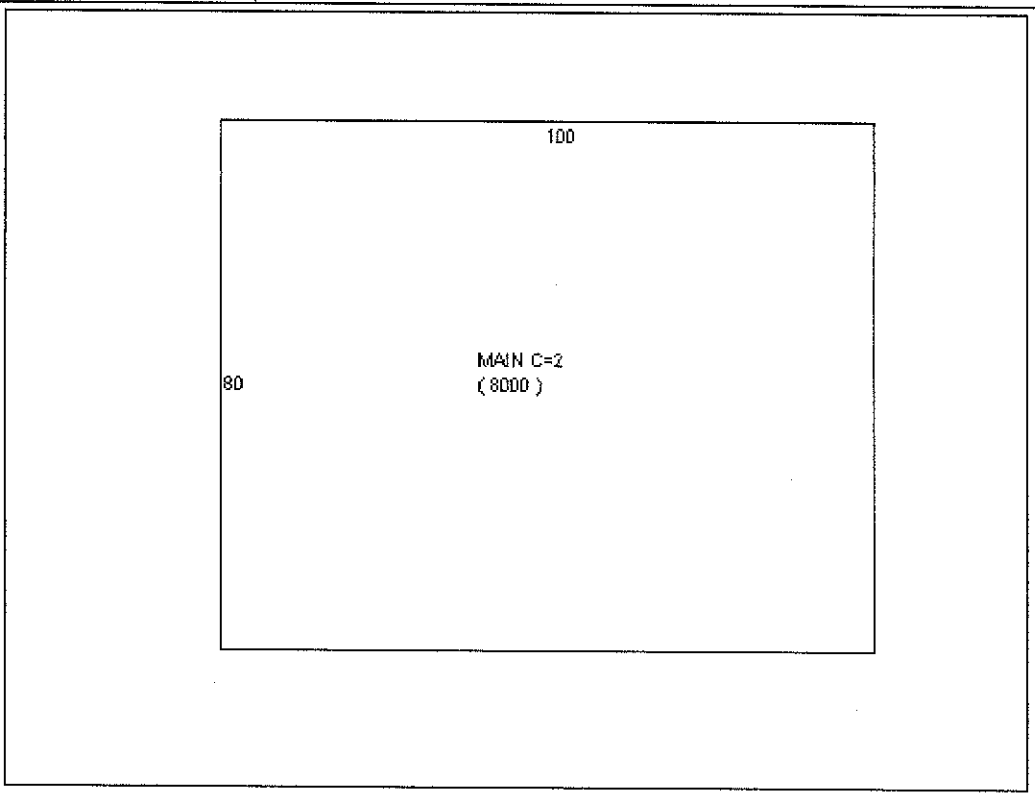
3/14/11

2013 Building Details for Parcel 2035-01-0013

Preliminary Characteristics, Subject to Change

Card 2 of 3

Building Type:	SCHOOL, ELEMENTARY & SECONDARY
Property Address:	1300 S TUTTLE AVE
Building Size:	16,000 SQFT Finished Area / 16,000 SQFT Total Building Area
Year Built (what's this):	1984 (1995 Effective Year Built) (what's this)
Units / Stories:	1 Units / 2 Stories
Rooms:	0 Bedrooms / 4 Bathrooms / 0 Half Baths / 7 Total Rooms
Frame:	METAL BENTS, COLUMNS GIRDERS W/O FIREPROOFING
Prime Exterior Wall:	METAL SIDING
Roof Structure:	MOSTLY HIP, SOME GABLE
Roof Cover:	METAL, GALVANIZED
Heat Type:	HEAT & AIR CONDITIONING, DUCTED OR PACKAGE
Fireplaces:	0



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2013 Building Sub Areas for Parcel 2035-01-0013

Sub Area	Sub Area Description	Sub Area Size
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	8,000
MAIN	MAIN/PRIMARY BUILDING AREA 1.0	8,000

2013 Building Sub Yard Items for Parcel 2035-01-0013

Yard Item Description	Year Built
ELEVATOR SPECIAL FEATURE	1984
UTILITY BUILDING	1984
WALLS - 8" CONCRETE BLOCK AND STUCCO	1984

Disclaimer The information appearing on this website was extracted from the records of the Sarasota County Property Appraiser's Office. Our goal is to provide the most accurate information available. However, no warranties, expressed or implied, are provided for the data, its use or interpretation. The property values relate to the last valuation date. The data is subject to change. **Copyright @ 2001 - 2012 Sarasota County Property Appraiser. All rights reserved.**

Kevin Robbins

Harry E. Robbins
Associates Inc.

(941) 924-8346 Ext. 26

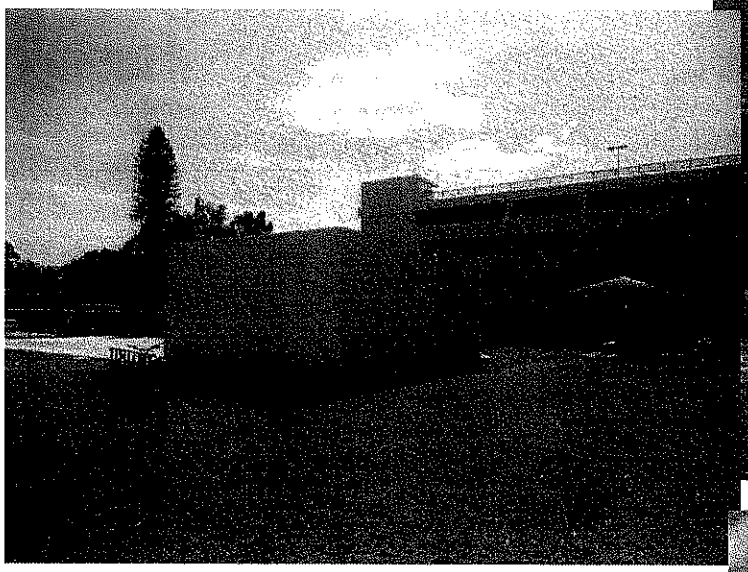
Kevin@RobbinsCommercial.com

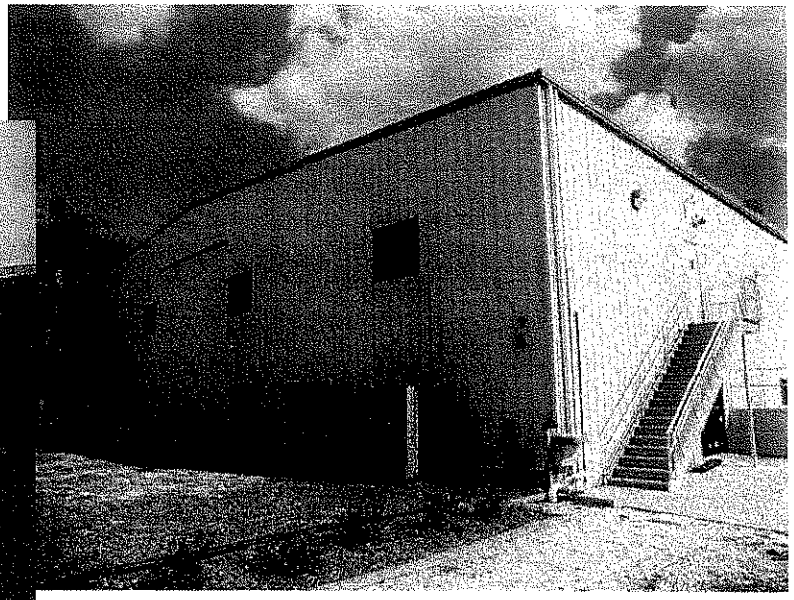
1300 S. Tuttle Ave., Sarasota, FL 34239

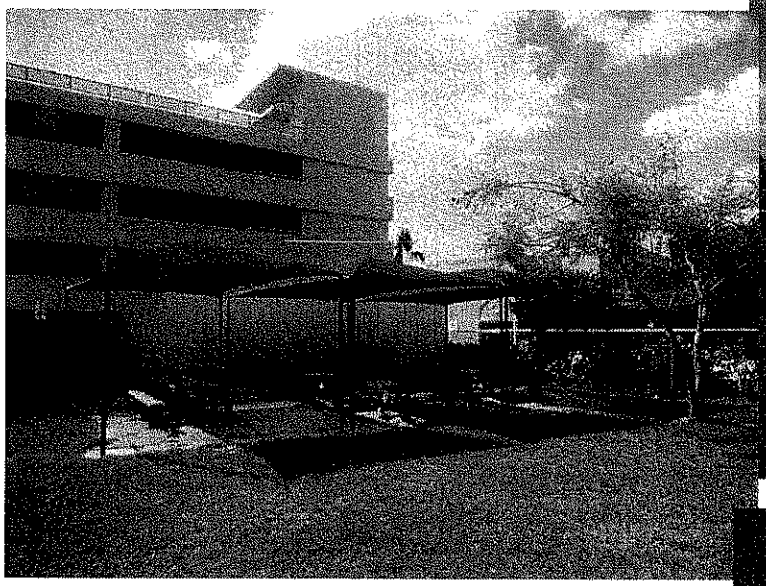
- Freestanding school building
- 16,000 s/f total
- Will divide to 8,000 s/f
- 12,000 s/f of outside play area
- Multiple classrooms
- Cafeteria/multi-purpose room
- Very clean and updated

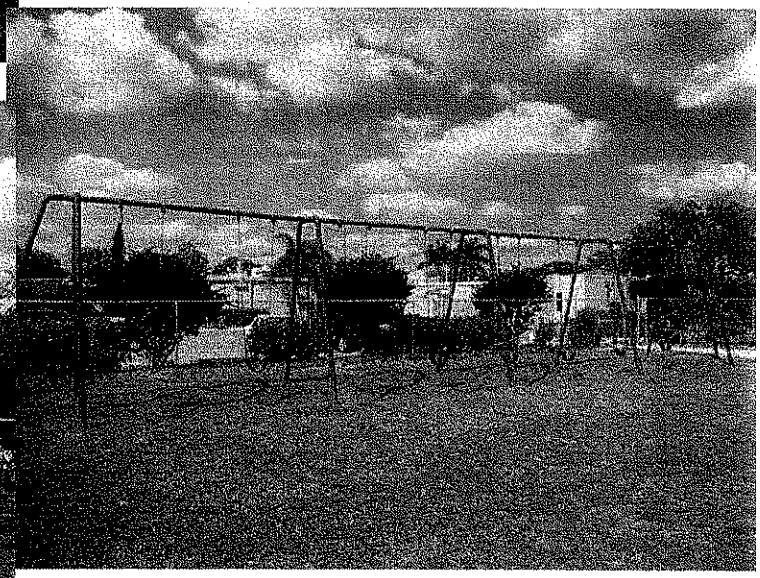
$16,000 per month gross

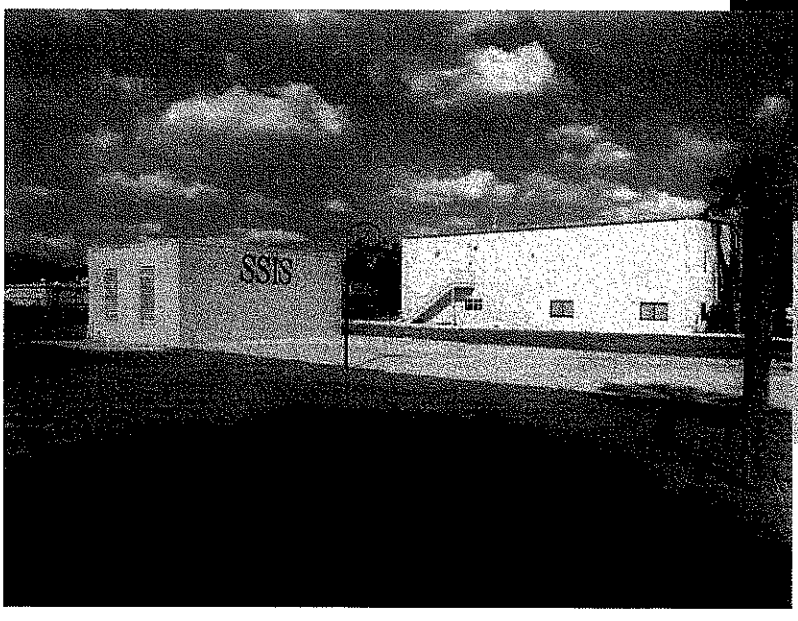
www.RobbinsCommercial.com

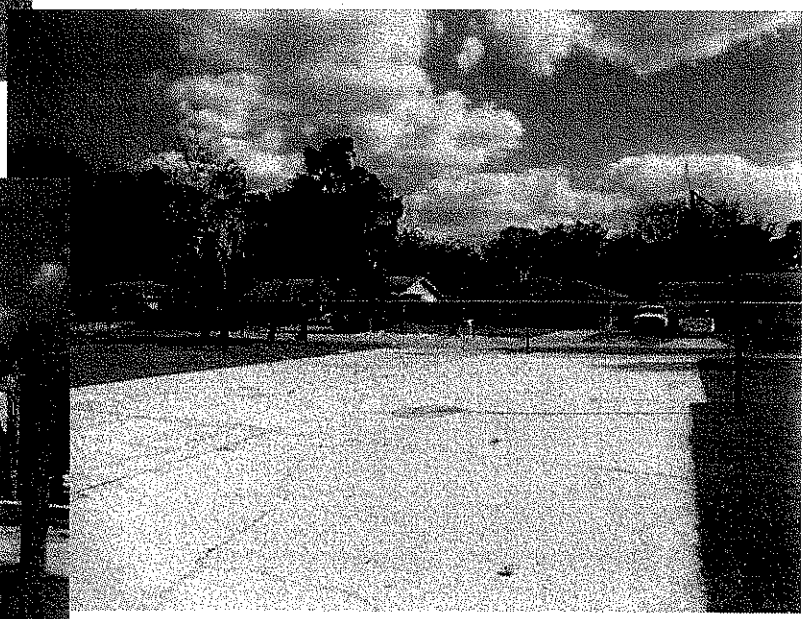


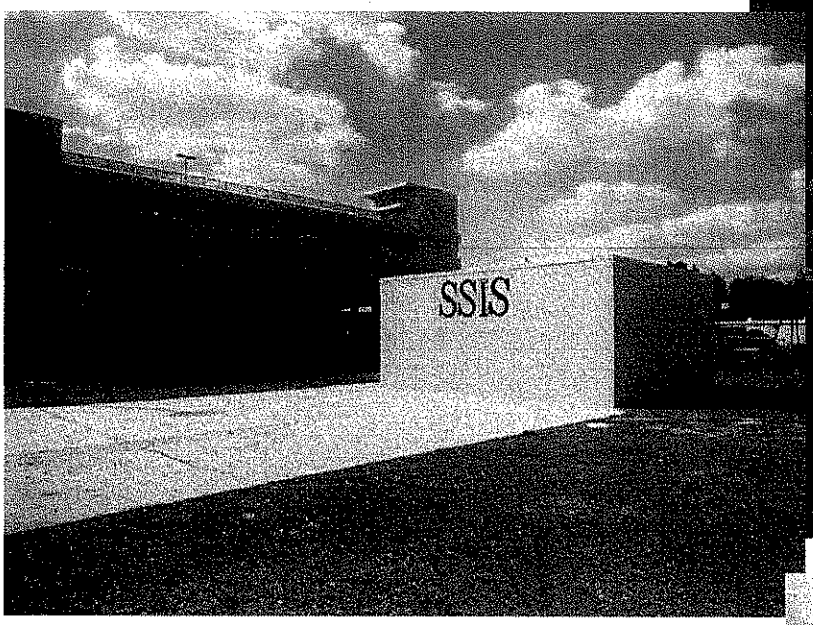


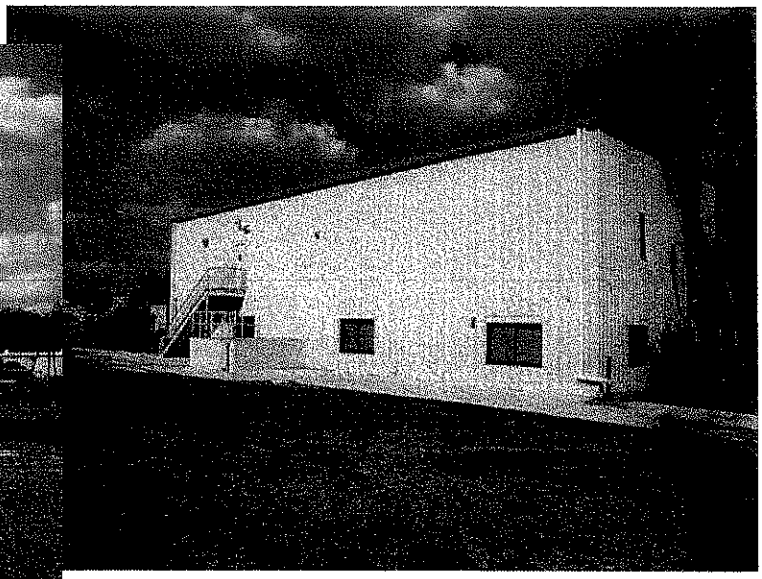


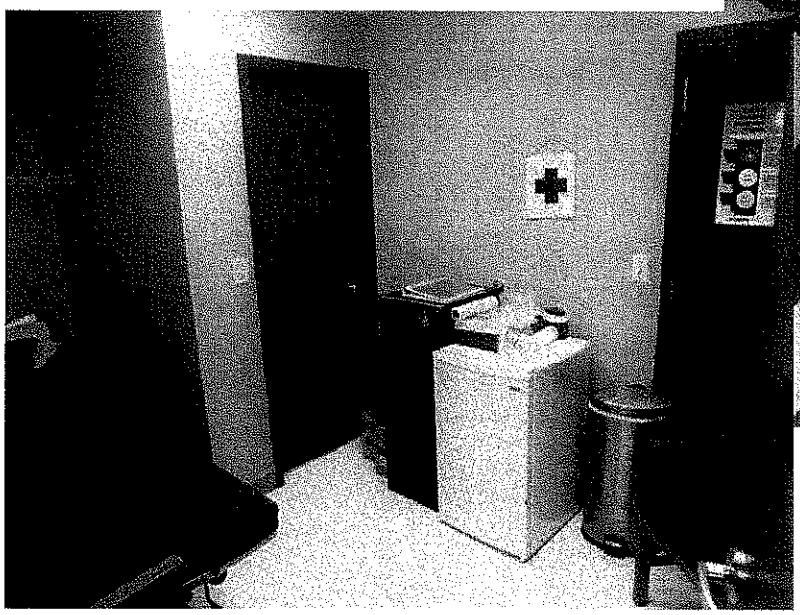


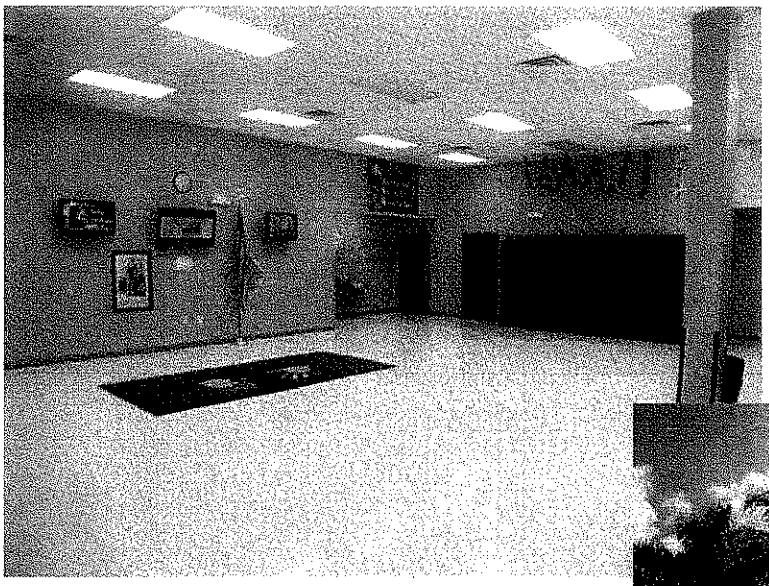

SSIS




SSIS







2750
Bahia Vista
Professional Center
Sarasota Orthopedic Assoc
Donald J. Slevin,m.d.
W. Kim Foreman,m.d.
Harold W. Vegter,m.d.
Carlos A. Diaz,m.d.
Daniel J. Howard,m.d.
Michael J. Gordon,m.d.
Randall Morgan,m.d.
Brendon Connolly,m.d.
James M. Cottom,d.p.m.
Mark F. Harper,m.d.
Chris R. Gelvin,m.d.
SUNCOAST SCHOOL
Gary L. Downey,m.d.
Norman April,m.d.
SKIN CANCER

Suncoast School for Innovative Studies

Please submit copies of your latest facility health and safety reports, including fire inspections.

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
FOOD SERVICE
INSPECTION REPORT

PURPOSE:

- [x] ROUTINE
- [ ] REINSPECTION
- [ ] CONSTRUCT
- [ ] CHANGE OF OWNER
- [ ] COMPLAINT
- [ ] CONSULTATION
- [ ] QA SURVEY
- [ ] OTHER
- [ ] OTHER

Studies II

NAME OF ESTABLISHMENT Suncoast School for Innovative

ADDRESS 845 S School Ave. **CITY** Sarasota

OWNER SCSB **ZIP** 34237

PERSON IN CHARGE Barbara Forquer **PHONE** 953.4433

1359726

RESULTS

- [x] Satisfactory
- [ ] Incomplete
- [ ] Unsatisfactory

Correct Violations by
- [ ] Next Inspection
- [ ] 8:00 AM on:

BEGIN	END	DATE	POSITION #	CERTIFICATE NUMBER	TYPE	DATE
1:00	1:00	053412	45890	58-48-	[ ] Hospital	00 00 05
2:05 AM	2:05 AM				[ ] Nursing	11 11 06
3:10 PM	3:10 PM	00 00 05	00 00	00 00 00	[ ] Detention	2 2 2 07
4:15	4:15	11 11 06	11 11	11 11 11	[ ] Lodging	3 3 3 08
5:20	5:20	2 2 2 07	2 2 2 2	2 2 2 2	[ ] [illegible]	4 4 09
6:25	6:25	3 3 3 08	3 3 3 3	3 3 3 3	[ ] [illegible]	5 5 10
7:30	7:30	4 4 09	4 4 4 4	4 4 4 4	[ ] [illegible]	6 6 11
8:35	8:35	5 5 10	5 5 5 5	5 5 5 5	[ ] [illegible]	7 7 12
9:40	9:40	6 6 11	6 6 6 6	6 6 6 6	[ ] [illegible]	8 8 13
10:45	10:45	7 7 12	7 7 7 7	7 7 7 7	[ ] [illegible]	9 9 14
11:50	11:50	8 8 13	8 8 8 8	8 8 8 8	[x] [illegible]	OUT OF BUSINESS
12:55	12:55	9 9 14	9 9 9 9	9 9 9 9	[ ] [illegible]	

Items marked below violate the requirements of Chapter 64E-11 of the Florida Administrative Code and must be corrected. Continued operation of this facility without making these corrections is a violation of Chapter 64E-11, Florida Administrative Code and Chapters 381, and 386, Florida Statutes. Violations must be corrected by the date and time indicated in the Results section above or an administrative fine or other legal action will be initiated.

FOOD SUPPLIES

FOOD PROTECTION

PERSONNEL

EQUIPMENT/UTENSILS

SANITARY FACILITIES AND CONTROLS

OTHER FACILITIES AND OPERATIONS

TEMPORARY FOOD SERVICE EVENTS

VENDING MACHINES

MANAGER CERTIFICATION

CERTIFICATES AND FEES

INSPECTION/ENFORCEMENT

ITEM NUMBERS

COMMENTS AND INSTRUCTIONS
(continue on attached sheet)

operation ok

HEALTH DEPARTMENT INSPECTOR [signature] PHONE 861.3316

COPY OF REPORT RECEIVED BY [signature] DATE 05/24/12

DH Form 4023 1/05 (Obsoletes Previous Editions)

CHD HEADQUARTERS

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC/ PRIVATE SCHOOL
INSPECTION REPORT

PURPOSE:
- [x] ROUTINE
- [ ] FOLLOW-UP
- [ ] COMPLAINT
- [ ] CASE/OUTBREAK
- [ ] PRE-OPENING

TYPE:
- [ ] 12 Public School
- [ ] 13 Private School
- [x] 22 Charter School
- [ ] 23 Exceptional Student Center
- [ ] 24 Other Classified
- [ ] Other

Studios II

NAME OF SCHOOL Suncoast School for Innovative
ADDRESS 845 S. School Ave. **CITY** Sarasota
OWNER SCSB **ZIP** 34237
PERSON IN CHARGE Stephen Evans **PHONE** 953.4433

CENSUS 207

1000			
2000			
3000			
100	10	1	
200	20	2	
300	30	3	
400	40	4	
500	50	5	
600	60	6	
700	70	7	
800	80	8	
900	90	9	

FEMALES

MALES

RESULTS
- [x] Satisfactory
- [ ] Incomplete
- [ ] Unsatisfactory

Correct Violations by
- [ ] Next Inspection
- [ ] 8:00 AM on:

DATE
0 0 0 0 05
1 1 1 1 06
2 2 2 07
3 3 3 08
4 4 09
5 5 10
6 6 11
7 7 12
8 8 13
9 9 14

- [ ] OUT OF BUSINESS

BEGIN	END
1 00	1 00
2 05 AM	2 05 AM
3 10 PM	3 10 PM
4 15	4 15
5 20	5 20
6 25	6 25
7 30	7 30
8 35	8 35
9 40	9 40
10 45	10 45
11 50	11 50
12 55	12 55

DATE	POSITION #	PERMIT NUMBER 1362457
05/24/12	455890	58 - 51 -
0 0 0 0 05	0 0 0 0 0	0 0 0 0 0 0
1 1 1 1 06	1 1 1 1 1	1 1 1 1 1 1
2 2 2 07	2 2 2 2 2	2 2 2 2 2 2
3 3 3 08	3 3 3 3 3	3 3 3 3 3 3
4 4 09	4 4 4 4 4	4 4 4 4 4 4
5 5 10	5 5 5 5 5	5 5 5 5 5 5
6 6 11	6 6 6 6 6	6 6 6 6 6 6
7 7 12	7 7 7 7 7	7 7 7 7 7 7
8 8 13	8 8 8 8 8	8 8 8 8 8 8
9 9 14	9 9 9 9 9	9 9 9 9 9 9

As per section 120.695 of the Florida Statutes (FS), this form will serve as a "Notice of Non-Compliance" for any violations noted. Items marked below violate the requirements of Chapters 64E-13 and 64E-11 of the Florida Administrative Code (FAC) and must be corrected within the time period indicated in the "Results" section above. Continued operation of this facility without making these corrections is a violation of Chapter 64E-13 and 64E-11, FAC, and Chapter 381, FS. Failure to correct violations may result in an administrative fine or other legal action being initiated or continued.

SCHOOL SANITATION
- [ ] 1 School Site
- [ ] 2 Playground Equipment
- [ ] 3 Athletic Equipment

BUILDINGS
- [ ] 4 Construction
- [ ] 5 Maintenance & Repair
- [ ] 6 Lighting, Heat, Ventilation
- [ ] 7 Heating Installations, Vents

SANITARY FACILITIES
- [ ] 10 Plumbing, Sewage
- [ ] 11 Toilet, Urinal, Sinks
- [ ] 12 Hand Washing Facilities
- [ ] 13 Supervision of Toilets

WATER SUPPLY
- [ ] 14 Inspected, Operated, Maintained
- [ ] 15 Adequate, Safe Source
- [ ] 16 Approved Water Tests

LIQUID/SOLID WASTE
- [ ] 21 Sewage Disposal
- [ ] 22 Solid Waste

VECTOR/VERMIN CONTROL
- [ ] 23 Rodent Control
- [ ] 24 Insect Control
- [ ] 25 Animal Control

SAFETY
- [ ] 26 First Aid Kit

FOOD
- [ ] 27 Food Temp. Rec.

OTHER
- [ ] 28 _____
- [ ] 29 _____

ITEM NUMBERS

COMMENTS AND INSTRUCTIONS
(continue on attached sheet)

much better!

operation at

PUBLIC HEALTH DIRECTOR/DESIGNEE (SIGNATURE) Ben Cano

DATE $61.3316 05/24/12

COPY OF REPORT RECEIVED BY

DATE

DISTRIBUTION: Original - Program Records; Copy -

CHD HEADQUARTERS

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
FOOD SERVICE
INSPECTION REPORT

PURPOSE:

- [x] ROUTINE
- [ ] CONSTRUCT.
- [ ] COMPLAINT
- [ ] QA SURVEY
- [ ] OTHER
- [ ] REINSPECTION
- [ ] CHANGE OF OWNER
- [ ] CONSULTATION
- [ ] OTHER

Studies

[illegible] ESTABLISHMENT: Suncoast School for Innov.
[illegible]: 1300 S. Tuttle Ave. CITY: Sarasota
[illegible]: SCSR ZIP: 34239
[illegible] IN CHARGE: Barbara Forgues PHONE: 953-5277

[illegible]
- [x] Satisfactory
- [ ] Incomplete
- [ ] Unsatisfactory

Correct Violations by
- [ ] Next Inspection
- [ ] 8:00 AM on:

[illegible]	[illegible]	DATE	POSITION	CERTIFICATE NUMBER	TYPE	DATE
1 00	1 00	052912	45890	58-48-00665	[ ] Hospital	05
2 05 AM	2 05 AM	05			[ ] Nursing	06
3 10 PM	3 10 PM	06			[ ] Detention	07
4 15	4 15	07			[ ] Lounge	08
5 20	5 20	08			[ ] Civic	09
6 25	6 25	09			[ ] Movie	10
7 30	7 30	10			[ ] School	11
8 35	8 35	11			[ ] Residen.	12
9 40	9 40	12			[ ] Child	13
10 45	10 45	13			[x] Limited	14
11 50	11 50	14			[ ] Other	
12 55	12 55					

[illegible] of the Florida Administrative Code and [illegible] Florida Administrative Code and Chapter [illegible] section above or an administrative fine or other legal action [illegible]

FOOD SUPPLIES
- [ ] 1. Sources, etc.

FOOD PROTECTION
- [ ] 2. Stored temperature
- [ ] 3. No further cooking/Rapid cooling
- [ ] 4. Thawing
- [ ] 5. Raw fruits
- [ ] 6. Pork cooking
- [ ] 7. Poultry cooking
- [ ] 8. Other animal cooking
- [ ] 9. Least contact/Reheating
- [ ] 10. Food container
- [ ] 11. Buffet requirements
- [ ] 12. Self-service condiments
- [ ] 13. Reservice of food
- [ ] 14. Sneeze guards
- [ ] 15. Transportation of food
- [ ] 16. Poisonous/Toxic materials

PERSONNEL
- [ ] 17. Exclusion of personnel
- [ ] 18. Cleanliness
- [ ] 19. Tobacco use
- [ ] 20. Handwashing
- [ ] 21. Handling of dishware

EQUIPMENT/UTENSILS
- [ ] 22. Refrigeration facilities/Thermometers
- [ ] 23. Sinks
- [ ] 24. Ice storage/Counter-protector
- [ ] 25. Ventilation/Storage/Sufficient equipment
- [ ] 26. Dishwashing facilities
- [ ] 27. Design and fabrication
- [ ] 28. Installation and location
- [ ] 29. Cleanliness of equipment
- [ ] 30. Methods of washing

SANITARY FACILITIES AND CONTROLS
- [ ] 31. Water supply
- [ ] 32. Ice
- [ ] 33. Sewage
- [ ] 34. Plumbing
- [ ] 35. Toilet facilities
- [ ] 36. Handwashing facilities
- [ ] 37. Garbage disposal
- [ ] 38. Vermin control

OTHER FACILITIES AND OPERATIONS
- [ ] 39. Other facilities and operations

TEMPORARY FOOD SERVICE EVENTS
- [ ] 40. Temporary food service events

VENDING MACHINES
- [ ] 41. Vending machines

MANAGER CERTIFICATION
- [ ] 42. Manager certification

CERTIFICATES AND FEES
- [ ] 43. Certificates and fees

INSPECTION/ENFORCEMENT
- [ ] 44. Inspection/Enforcement

ITEM NUMBERS — **COMMENTS AND INSTRUCTIONS** (continue on attached sheet)

(Unniches from Alta Vista)

HEALTH DEPARTMENT INSPECTOR: [signature] *PHONE:* 861-3316

COPY OF REPORT RECEIVED BY: Nash Patton *DATE:* 05/29/12

DH Form 4023, 1/05 (Obsoletes Previous Editions)

CHD/HEADQUARTERS

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC/ PRIVATE SCHOOL
INSPECTION REPORT

PURPOSE:
- [x] ROUTINE
- [ ] CONSTRUCT.
- [ ] COMPLAINT
- [ ] QA SURVEY
- [ ] PREOPENING
- [ ] REINSPECTION
- [ ] CHANGE OF OWNER
- [ ] CONSULTATION
- [ ] EPIDEMIOLOGY
- [ ] OTHER

TYPE:
- [ ] 12 Private School
- [ ] 13 Public School
- [ ] 15 Charter School
- [ ] 23 Vocational School
- [ ] 24 College/University
- [ ] Other

Studies

NAME OF SCHOOL: Suncoast School for Innov
ADDRESS: 13005 Ruffle Ave. CITY: Spring Hill
OWNER: SCSB ZIP: 34609
PERSON IN CHARGE: Stephen Evans PHONE: 352-597-7777

TIME IN	TIME OUT
08:00	08:00
08:05	08:05
08:10	08:10
08:15	08:15
08:20	08:20
08:25	08:25
08:30	08:30
08:35	08:35
08:40	08:40
08:45	08:45
08:50	08:50
08:55	08:55
09:00	09:00
09:05	09:05
09:10	09:10
09:15	09:15
09:20	09:20
09:25	09:25
09:30	09:30
09:35	09:35
09:40	09:40
09:45	09:45
09:50	09:50
09:55	09:55
10:00	10:00
10:05	10:05
10:10	10:10
10:15	10:15
10:20	10:20
10:25	10:25
10:30	10:30
10:35	10:35
10:40	10:40
10:45	10:45
10:50	10:50
10:55	10:55
11:00	11:00
11:05	11:05
11:10	11:10
11:15	11:15
11:20	11:20
11:25	11:25
11:30	11:30
11:35	11:35
11:40	11:40
11:45	11:45
11:50	11:50
11:55	11:55
12:00	12:00
12:05	12:05
12:10	12:10
12:15	12:15
12:20	12:20
12:25	12:25
12:30	12:30
12:35	12:35
12:40	12:40
12:45	12:45
12:50	12:50
12:55	12:55

DATE: 05/29/12

POPULATION: 45 90

PERMIT NUMBER: 58 - 51 - 01 05 14

STUDENTS
115

STAFF
55

VISITORS
40

RESULTS
- [x] Satisfactory
- [ ] Incomplete
- [ ] Unsatisfactory

Correct Violations by
- [ ] Next Inspection
- [ ] 8:00 AM on:

GRADES
05
06
07
08
09
10
11
12
13
14

- [ ] OUT OF BUSINESS

Pursuant to Chapter 381.0061, Florida Statutes, Notice of Non-Compliance to the Owner/Operator of the Above Mentioned Facility, Each Violation Noted Below Constitutes a Violation of Chapter 64E-1, Florida Administrative Code. Failure to Correct Violations Noted Below May Result in Penalties as Provided by Law.

SCHOOL SANITATION
- [ ] 1. School Site
- [ ] 2. Playground Equipment
- [ ] 3. Athletic Equipment

BUILDINGS
- [ ] 4. Construction
- [ ] 5. Maintenance & Repair
- [ ] 6. Lighting/Foot-Candles
- [ ] 7. Heating, Ventilation, A/C
- [ ] 8. Natural Ventilation
- [ ] 9. Mechanical Ventilation

SANITARY FACILITIES
- [ ] 10. Provided/Accessible
- [ ] 11. Cleanliness & Repair
- [ ] 12. Toilet Facilities
- [ ] 13. Separation of Sexes
- [ ] 14. Fixture Ratio
- [ ] 15. Handwash Facilities
- [ ] 16. Showers/Fixtures
- [ ] 17. Shower Water Temp.

WATER SUPPLY
- [ ] 18. Installed/Operated/ Maintained
- [ ] 19. Drinking Fountains
- [ ] 20. Approved Source

LIQUID/SOLID WASTE
- [ ] 21. Sewage Disposal
- [ ] 22. Solid Waste

VECTOR/VERMIN CONTROL
- [ ] 23. Infestation/Control
- [ ] 24. Brush/Trash
- [ ] 25. Water Collection/Drainage

SAFETY
- [ ] 26. First Aid Kit

FOOD
- [ ] 27. Food Insp. Rpt.

OTHER
- [ ] 28. _____
- [ ] 29. _____

ITEM NUMBERS

COMMENTS AND INSTRUCTIONS
(continue on attached sheet)

operations ok

HEALTH DEPARTMENT INSPECTOR: Martha Patten PHONE: 861-3316

COPY OF REPORT RECEIVED BY: _____ DATE: 05/29/12

DH 4030, 01/05 (Obsoletes Previous Editions)

CHD/HEADQUARTERS

FIRE ALARM INSPECTION AND TESTING FORM

WENZEL ELECTRICAL SVC. INC.
6301 Tower Lane, Ste. 1 • Sarasota, Florida 34240
Telephone: **(941) 371-1599** • Fax: **(941) 371-1756**
State Cert. # EF0000150 # EF20000902 # EF20000910

Date: 4-9-12 Time: 6:50

PROPERTY NAME (USER)
Name: 5515
Address: 845 South School Ave
Contact: Ben
Telephone: 822-2727

Approving Agency:
Contact: Fowler to County F/O
Telephone: 621 3211
Monitoring Entity: All American 9100 90IN

TYPE TRANSMISSION:
- ☐ Multiplex
- ☑ Digital
- ☐ Other *(Specify)* _____

SERVICE:
- ☐ Monthly
- ☐ Quarterly
- ☐ Semi Annually
- ☑ Annually
- ☐ Other *(Specify)* _____

Panel Manufacturer: Silent Knight
Model No.: 5820 XL
Circuit Styles: Addressable
No. of Circuits:
List Dates System had any service performed:

ALARM INITIATING DEVICES AND CIRCUIT INFORMATION

Quantity of:	Circuit Style:		Quantity of:	Circuit Style:	
11	Add	Manual Stations	5	Add	Heat Detectors
		Ion Detectors	1	Add	Waterflow Switches
29	Add	Photo Detectors	1	Add	Supervisory Switches
		Duct Detectors			Other: *(Specify)*

ALARM INDICATING APPLIANCES AND CIRCUIT INFORMATION

Quantity of:	Circuit Style:		Quantity of:	Circuit Style:	
		Bells	20	B	Strobes
35	B	Horns			Other: *(Specify)*
		Chimes			

Number of Alarm Indicating circuits: 8 Are the circuits supervised? ☑ Yes ☐ No

SYSTEM POWER SUPPLIES

a.) **PRIMARY** (Main): Normal Voltage 120 Amps: 20
Overcurrent Protection: Type: Bkr Amps: 20
Location (Panel Number): FM Panel Bkr 60
Disconnecting Means Location:

b.) **SECONDARY** (Standby): BBS (2) 7 Amp h.
2 Storage Battery: Amp-Hr Rating: 7
Calculated capacity to operate system, in hours ☑ 24 ____ 60
____ Engine-driven generator dedicated to fire alarm system.
Location of fuel storage

PRIOR TO ANY TESTING

NOTIFICATIONS ARE MADE:	YES	NO	WHO:	TIME:
Monitoring Entity	☑	☐	V.o.	6:50
Building Occupants	☑	☐	All	6:50
Building Management	☐	☐		
Other *(Specify)* _____	☐	☐		
AHJ Notified of Any Impairments	☐	☐		

SYSTEM TESTS AND INSPECTIONS

TYPE:	Visual	Functional	Comments	TYPE:	Visual	Functional	Comments
Control Panel	☑	☑	OK	Transient Suppressors	☐	☐	
Interface Equipment	☑	☑	OK	Remote Annunciators	☑	☑	OK
Lamps/LEDs	☑	☑	OK				
Fuses	☑	☑	OK	Notification of Appliances:			
Primary Power Supply	☑	☑	OK	Audible	☑	☑	OK
Trouble Signals	☑	☑	OK	Visual	☑	☑	OK
Disconnect Switches	☑	☑	OK	Speakers	☐	☐	
Ground Fault Monitoring	☑	☑	OK	Voice Clarity	☐	☐	

INTERFACE EQUIPMENT:	Visual	Device Operation	Simulated Operation
(SPECIFY) HVAC	☐	☐	☐
(SPECIFY) Elevator Recall	☐	☐	☐
(SPECIFY) _____	☐	☐	☐

Special Procedures:
Comments: System in proper working order at time of inspection.

ON/OFF PREMISES MONITORING:

	Yes	No	Time	Comments
Alarm Signal	☑	☐	7:20	Received
Alarm Restoral	☑	☐	7:21	Received
Trouble Signal	☐	☐		
Supervisory Signal	☐	☐		
Supervisory Restoral	☐	☐		

NOTIFICATION THAT TEST IS COMPLETE:

	Yes	No	Who	Time
Building Management	☐	☐		
Monitoring Agency	☑	☐	Mo	7:41
Building Occupants	☐	☐		
Supervisory Signal	☐	☐		
Other *(Specify)*	☐	☐		

THE FOLLOWING *DID NOT* OPERATE CORRECTLY: 1 pull station & audio intercom. Replaced 5/4x wpp. reapplied.

SYSTEM RESTORED TO NORMAL OPERATION: DATE: 4-9-12 TIME: 7:41
This testing was performed in accordance with applicable NFPA standards.

Name of Inspector: Scott Mohr
Date: 4-9-12 Time: 7:41
Signature:

Name of Owner or Representative: Larry Coel
Date: 4/16/12 Time:
Signature:

DOLPHIN FIRE SPRINKLERS
8237 Blaikie Court
Sarasota, FL 34240
941-378-9493 Phone
941-342-9326 Fax

Report of Inspection/Test
Annual Fire Sprinkler Systems/ Wet

Date: **6/18/2012**

Conducted By: **Gregor McAdam**
Inspection Ref: N/A

Property:
Name: SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
Address: 845 S. SCHOOL AVE.
City, State, Zip: SARASOTA FL.

Alarm Company | Phone: | Operator: | Time Off: | Time On:

Sprinklers

Yes Sprinkler wrench with spare sprinklers?
Yes Proper number of sprinkler head and type of spare sprinkler heads?
Yes Free of corrosion?
Yes Free of obstructions to spray patterns?
Yes Free of foreign materials including paint?
Yes Free of physical damage?
Yes Fast Response sprinklers in service for less than 20 years? If "no" test sample now and every 10 years.
Yes Standard sprinklers less than 50 years old? If "no" test sample now and every 10 years.
N/A If sprinklers have been replaced, were they proper replacement?
N/A Extra high, very extra high and ultra high temperature sprinklers tested for five (5) year inspection?

Pipe, Fittings and Hangers

Yes Pipe in good condition?
Yes Free of mechanical damage and not leaking?
Yes No external corrosion?
Yes Properly aligned?
Yes No external load?
Yes Visible pipe hangers and seismic braces are not damaged or loose?
N/A Was an obstruction investigation conducted and the system flushed?

Water Based System

Yes Gauges on wet pipe system in good condition and showing normal water supply pressure?
N/A Gauges checked against calibrated gauge or replace for five (5) year inspection?
Yes Alarm devices free from physical damage?
Yes Hydraulic nameplate, if provide, securely attached to riser and legible?
Yes Valve supervisory switches indicate movement?

Fire Department Connection

Yes Visible and accessible?
Yes Coupling and swivel not damage and rotate smoothly?
Yes Plugs or caps in place and undamaged?
Yes Gaskets in place and in good condition?
Yes Identification sign in place?
Yes Check Valve is not leaking?
N/A Automatic drain valve in place and operating properly?
N/A Interior free of obstructions (if caps are not in place)?

Owner Information (This section not included in this inspection)

N/A Is the building occupied?
N/A Has the occupancy classification and hazard of contents remained the same since last inspection?
N/A Are all fire protection systems in service?
N/A Has the system remained in service without modification since the last inspection?
N/A Was the system free of activations of devices or alarms since the last inspection?

SARASOTA COUNTY GOVERNMENT

- Dedicated to Quality Service -

FIRE SAFETY INSPECTION REPORT

6750 Bee Ridge Road
Sarasota, FL 34241
PH (941) 861-2290
FAX (941) 373-7566

DATE : Jn 14 2012 — ELEN CAMA

Business Name: SUNCOAST SCHOOL FOR INNOVATIVE STUDIES **INVOICE #** 16752

Address: 845 S SCHOOL AVE SRQ 34237 **Sq Ft.** 21,082 **Fee:** $ 120.00

Contact Name: _____ **PH #** 953-[redacted] **Pager/Cell #** _____

Emergency Contact: _____ **PH #** 4433 **PH #** _____

Bill To: _____ **# STORIES** 2 **Occupancy Type:** [redacted] EDUCATIONAL

_____ **Total Sq Footage:** _____ **Total Violations:** 0

QUANTITY	ITEM	TYPE	SERVICED BY	DATE	LOCATION
/	Fire Extinguisher	ABC	KING	2-2012	
FDC /	Sprinkler System	WET			
N/A	Hood Suppression	N/A			
N/A	Hood Cleaning	N/A			
N/A	Fire Pump	N/A			
/	Knox Box	(Yes) or No	Proper Keys (Yes) or No		
/	Alarm	N/A	WENTEL	4-2012	
Alarm Monitoring Co: [redacted]		ADT-AMERI			

VIOLATIONS: 1. NOTICE TO COMPLY WITH FLORIDA STATUTE 633.027 HAS BEEN PROVIDED.

NO VIOLATIONS OBSERVED

FIRE DRILL LOG IN ORDER

FAILURE TO CORRECT & PENALTIES – Pursuant to Sarasota County Code Enforcement Ordinances No. 93-006, and Chapter 162, Florida Statutes, empowered by County Ordinance 2000-052, you are notified that items noted in this report are in violation of Florida Fire Prevention Code, or Superseding Ordinances, or other County Ordinances as referenced. Failure to correct the deficiencies on the date specified can result in an affidavit or statement of violation to be filed with the Code Enforcement Special Master, charging you with the violation set out above, upon which a hearing will be held which you may attend. If the Code Enforcement Special Master finds a violation exists, penalties may be imposed in the amount of $250.00 per day, for each day the violation exists beyond the date set for corrective action in this notice.

Fire Inspector JIM DONTEN **Signature of Occupant** [signature]

Inspector # CF 93

Date required for compliance _____ **RC-1** _____ **RC-2** _____ **RC-3** _____

SARASOTA COUNTY
BOARD OF COUNTY COMMISSIONERS NC 106753
OFFICE OF THE FIRE MARSHAL

NAME: Suncoast School of Innovative Studies Middle School
ADDRESS:
BILL TO NAME:
ADDRESS: 1300 S Tuttle Ave
CITY, STATE, ZIP: Sarasota Fl 34239
INSPECTED BY: Jim Donten DATE: 6-14-2012

001000	Inspect.-Routine	$50 - 450	001001	Re-Inspection	$75
TOTAL					$100.00

BACK SIDE OF RECEIPT HAS IMPORTANT INFORMATION

White – Submit with Payment **Yellow** – Customer **Pink** – Inspections Admin **Goldenrod** – Inspector

SARASOTA COUNTY
BOARD OF COUNTY COMMISSIONERS NC 106752
OFFICE OF THE FIRE MARSHAL

NAME: Suncoast School of Innovative Studies Elem Camp
ADDRESS:
BILL TO NAME:
ADDRESS: 845 S School Ave
CITY, STATE, ZIP: Sarasota Fl 34237
INSPECTED BY: Jim Donten DATE: 6-14-12

001000	Inspect.-Routine	$50 - 450	001001	Re-Inspection	$75
TOTAL					$ 120.00

BACK SIDE OF RECEIPT HAS IMPORTANT INFORMATION

White – Submit with Payment **Yellow** – Customer **Pink** – Inspections Admin **Goldenrod** – Inspector

FIRE ALARM INSPECTION REPORT

GULF COAST FIRE & SAFETY INC.

SALES • INSTALLATION • SERVICE
601 North Lime Avenue • Sarasota, FL 34237
(941) 955-6074 or 365-6114
State Lic. # 021102000287 • 021102000187 • EF0000802

Date: 4/12/12 Time:

Service Tech:

Monitoring Entity
Contact:
Telephone:
Monitoring Account Ref. No.:

PROPERTY NAME (USER)
Name:
Address:
Contact:
Telephone:
Approving Agency
Contact:
Telephone:

TYPE TRANSMISSION
☐ Multiplex
☐ Digital
☐ Other (Specify)

SERVICE
☐ Monthly
☐ Quarterly
☐ Semi Annually
☑ Annually
☐ Other (Specify)

Panel Manufacturer:
Model No.:
Circuit Styles:
No. of Circuits:
List Dates System had any service performed:

ALARM INITIATING DEVICES AND CIRCUIT INFORMATION

QTY OF	CIRCUIT STYLE		QTY OF	CIRCUIT STYLE	
		Manual Stations			Heat Detectors
		Ion Detectors			Waterflow Switches
		Photo Detectors			Supervisory Switches
		Duct Detectors			Other (Specify)

ALARM INDICATING APPLIANCES AND CIRCUIT INFORMATION

QTY OF	CIRCUIT STYLE		QTY OF	CIRCUIT STYLE	
		Bells			Strobes
		Horns			Other (Specify)
		Chimes			

No. of Alarm Indicating circuits:

Are circuits supervised ☑ Yes ☐ No

SYSTEM POWER SUPPLIES

a. PRIMARY (Main): Normal Voltage _____, Amps: _____
Overcurrent Protection: Type: _____, Amps: _____
Location (Panel Number):
Disconnecting Means Location:

b. SECONDARY (Standby)
_____ Storage Battery: Amp. Hr. Rating: _____
Calculated capacity to operate system, in hours _____ 24 _____ 60
_____ Engine-driven generator dedicated to fire alarm system
Location of fuel storage:

PRIOR TO ANY TESTING

NOTIFICATIONS ARE MADE:	YES	NO	WHO	TIME
MONITORING ENTITY	☑	☐		
BUILDING OCCUPANTS	☑	☐		
BUILDING MANAGEMENT	☑	☐		
OTHER (Specify)	☐	☐		
AHJ NOTIFIED OF ANY IMPAIRMENTS	☐	☐		

SYSTEM TESTS AND INSPECTIONS

TYPE	VISUAL	FUNCTIONAL	COMMENTS
Control Panel	☑	☐	
Interface Equip.	☑	☐	
Lamps/Leds	☑	☐	
Fuses	☑	☐	
Primary Power Supply	☑	☐	
Trouble Signals	☑	☐	
Disconnect Switches	☑	☐	
Ground Fault Monitoring	☑	☐	

TYPE	VISUAL	FUNCTIONAL	COMMENTS
Transient Suppressors	☐	☐	
Remote Annunciators	☐	☐	
Notification of Appliances:			
Audible	☑	☑	
Visual	☑	☑	
Speakers	☐	☐	
Voice Clarity	☐	☐	

INTERFACE EQUIPMENT:	VISUAL	DEVICE OPERATION	SIMULATED OPERATION
(SPECIFY) HVAC	☐	☐	☐
(SPECIFY) Elevator Recall	☐	☐	☐
(SPECIFY)	☐	☐	☐

Special Procedures:

Comments:

ON/OFF PREMISES MONITORING:

	YES	NO	TIME	COMMENTS
Alarm Signal	☑	☐		
Alarm Restoral	☑	☐		
Trouble Signal	☑	☐		
Supervisory Signal	☐	☐		
Supervisory Restoral	☐	☐		

NOTIFICATION THAT TESTING IS COMPLETE:

	YES	NO	WHO	TIME
Building Management	☑	☐		
Monitoring Agency	☑	☐		
Building Occupants	☑	☐		
Supervisory Signal	☐	☐		
Other (Specify)	☐	☐		

THE FOLLOWING DID NOT OPERATE CORRECTLY:

SYSTEM RESTORED TO NORMAL OPERATION: DATE: 4/12/12 TIME:

THIS TESTING WAS PERFORMED IN ACCORDANCE WITH APPLICABLE NFPA STANDARDS.

Name of Inspector:
Date: Time:
Signature:

Name of Owner or Respresentative:
Date: Time:
Signature:

8237 Blaikie Court
Sarasota, FL 34240
941-378-9493 Phone
941-342-9326 Fax

Report of Inspection/Test
Annual Fire Sprinkler Systems/ Wet

Date: 6/18/2012

Conducted By: Gregor McAdam
Inspection Ref: N/A

Property:
Name: SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
Address: 1300 SOUTH TUTTLE AVE.
City, State, Zip: SARASOTA FL. 34239

Alarm Company Phone: Operator: Time Off: Time On:

Sprinklers

Yes Sprinkler wrench with spare sprinklers?
Yes Proper number of sprinkler head and type of spare sprinkler heads?
Yes Free of corrosion?
Yes Free of obstructions to spray patterns?
Yes Free of foreign materials including paint?
Yes Free of physical damage?
Yes Fast Response sprinklers in service for less than 20 years? If "no" test sample now and every 10 years.
Yes Standard sprinklers less than 50 years old? If "no" test sample now and every 10 years.
N/A If sprinklers have been replaced, were they proper replacement?
N/A Extra high, very extra high and ultra high temperature sprinklers tested for five (5) year inspection?

Pipe, Fittings and Hangers

Yes Pipe in good condition?
Yes Free of mechanical damage and not leaking?
Yes No external corrosion?
Yes Properly aligned?
Yes No external load?
Yes Visible pipe hangers and seismic braces are not damaged or loose?
N/A Was an obstruction investigation conducted and the system flushed?

Water Based System

Yes Gauges on wet pipe system in good condition and showing normal water supply pressure?
N/A Gauges checked against calibrated gauge or replace for five (5) year inspection?
Yes Alarm devices free from physical damage?
N/A Hydraulic nameplate, if provide, securely attached to riser and legible?
Yes Valve supervisory switches indicate movement?

Fire Department Connection

Yes Visible and accessible?
Yes Coupling and swivel not damage and rotate smoothly?
Yes Plugs or caps in place and undamaged?
Yes Gaskets in place and in good condition?
Yes Identification sign in place?
Yes Check Valve is not leaking?
N/A Automatic drain valve in place and operating properly?
N/A Interior free of obstructions (if caps are not in place)?

Owner Information (This section not included in this inspection)

N/A Is the building occupied?
N/A Has the occupancy classification and hazard of contents remained the same since last inspection?
N/A Are all fire protection systems in service?
N/A Has the system remained in service without modification since the last inspection?
N/A Was the system free of activations of devices or alarms since the last inspection?

SARASOTA COUNTY GOVERNMENT

- Dedicated to Quality Service -

FIRE SAFETY INSPECTION REPORT

6750 Bee Ridge Road
Sarasota, FL 34241
PH (941) 861-2290
FAX (941) 373-7566

DATE : Jun 17 2012

MIDDE CAMPO

Business Name: SUNCOAST SCHOOL OF INNOVATIVE STUDIES **INVOICE #** 106753

Address: 1300 S TUTTLE AVE. SRQ 34239 **Sq Ft.** 16,000 **Fee:** $ 100

Contact Name: _____ **PH #** _____ **Pager/Cell #** _____

Emergency Contact: _____ **PH #** _____ **PH #** _____

Bill To: _____ **# STORIES** 2 **Occupancy Type:** EDUCATIONAL

_____ **Total Sq Footage:** _____ **Total Violations:** _____

QUANTITY	ITEM	TYPE	SERVICED BY	DATE	LOCATION
✓	Fire Extinguisher	ABC	GULFCOAST	4-2012	
FDC ✓	Sprinkler System	WET	Dolph	6-2012	Room 107
N/A	Hood Suppression	N/A			
N/A	Hood Cleaning	N/A			
N/A	Fire Pump	N/A			
✓	Knox Box	(Yes) or No	Proper Keys (Yes) or No		
✓	Alarm	N/A	GULFCOAST	4-2012	Room 107

Alarm Monitoring Co: ALL-AMERICA

VIOLATIONS: 1. NOTICE TO COMPLY WITH FLORIDA STATUTE 633.027 HAS BEEN PROVIDED.

NO VIOLATION OBSERVED

FIRE DRILLS IN GOOD ORDER

FAILURE TO CORRECT & PENALTIES – Pursuant to Sarasota County Code Enforcement Ordinances No. 93-006, and Chapter 162, Florida Statutes, empowered by County Ordinance 2000-052, you are notified that items noted in this report are in violation of Florida Fire Prevention Code, or Superseding Ordinances, or other County Ordinances as referenced. Failure to correct the deficiencies on the date specified can result in an affidavit or statement of violation to be filed with the Code Enforcement Special Master, charging you with the violation set out above, upon which a hearing will be held which you may attend. If the Code Enforcement Special Master finds a violation exists, penalties may be imposed in the amount of $250.00 per day, for each day the violation exists beyond the date set for corrective action in this notice.

Fire Inspector JIM DONTEN **Signature of Occupant** _____

Inspector # CF-83

Date required for compliance N/A **RC-1** _____ **RC-2** _____ **RC-3** _____

SCFD 602.2.rev White Copy – Occupant / Yellow Copy – Fire Safety Inspectors

Suncoast School for Innovative Studies

Please provide a brief description of your technology, access to the internet and any other resources used for administrative and instructional purposes.

In 2009, Suncoast School for Innovative Studies' school wide technology consisted of antiquated equipment, some borrowed and some purchased from the Sarasota County District. There was no computer lab for our students, only 25 outdated lap tops. The staff was equipped with desktop, bubble-back systems that were also borrowed and/or purchased from the district. They, like the students laptops, were often inoperable.

In August 2010, SSIS began the reconstruction of our technology program, installing 26 state of the art Dell 18" large monitor desktop computers and Windows 7, creating our first full functioning student technology lab. Our lab also provided a large screen 60" LCD television to display and demonstrate information during instructional time. All computers were and continue to be equipped with headsets and internet access. The instructional staff, support staff, and administrative team members were provided with Dell super-thin laptop computers and Windows 7. At the building level, two new Lexmark Printers were installed featuring fax and scanning capabilities, networking, and wireless access.

During the 2010-2011 school year, SSIS relocated its elementary campus from 1300 South Tuttle Avenue to 845 South School Avenue thus expanding our technology program. With a nearly $8,000,000.00 renovation, the elementary campus mirrored the middle school campus with the same technology. SSIS also introduced Super Kindle E-readers to our middle school staff and students. Both campuses were equipped with color printers, USB Document cameras, flip cameras, and Lexmark printers for the administration.

Last year in an effort to support future student academic success in literacy and math, Suncoast School for Innovative Studies added Pearson Success Maker, digital textbooks, and several other technologies. SSIS has also provided the very latest Kindle Fire HD to both campuses. The instructional and administrative staff joined the Sarasota County District with a new student data base, Crosspointe, SIS (Student Information System), and Gradebook for academic reporting.

This school year, 2012-2013, SSIS has introduced Panasonic Interactive boards to all classrooms on the elementary campus and to the math and science classrooms on the middle school campus. We also recently switched our email accounts from Go Daddy to Outlook. Suncoast School for Innovative Studies is constantly keeping technology in mind as it will become more important in the coming years with the state's adaptation of the Common Core Standards.

Suncoast School for Innovative Studies

Please submit any plans for changes in the facility including expansions, upgrades, moves or changes in use of various parts of the facility or grounds.

During the 2009-2010 school year, the enrollment at SSIS greatly increased. This increase caused the campus at 1300 S. Tuttle Avenue to become unable to accommodate the needs of both our elementary and middle schools by the beginning of the 2010-2011 school year. With an aggressive marketing plan and anticipated increase in enrollment SSIS began initiating plans for a new elementary building. In order to operate safely and effectively, grades 6-8 were moved to The Jewish Community Center off McIntosh Road while plans were finalized for the new elementary location. Our students at both elementary and middle were able to learn and grow in these temporary locations.

Finally, in the spring of 2011, SSIS successfully split the school into two permanent and separate buildings allowing both the elementary and the middle school to continue to expand. At this time the middle school returned to the 1300 S. Tuttle Avenue campus. SSIS spent much time, effort, and resources to ensure that this location was revitalized to meet the needs of older students. Simultaneously, the elementary school moved to the new 845 S. School Avenue location. The entire move was done during the students' spring break to ensure that their learning experiences were never disrupted.

While SSIS is content with the location of the new elementary campus, it recognizes the need to upgrade the middle school location and amenities as it is already at capacity. Please find our vision for this and other changes in Section IX: Future Plans of the School.

Section V. Teacher Qualifications

The requirements for certain teachers changed in 2002 with the passage of the No Child Left Behind Act (NCLB). The NCLB requires charter school teachers assigned to teach core academic subject areas (i.e., English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography) to be "highly qualified." To be "highly qualified," a teacher assigned to teach a core academic subject area must hold a bachelor's degree and demonstrate competency in each area of assignment

In addition, all teachers must be certified to teach in the areas of their assignments. Please submit the following information about your current **2012-2013** instructional staff:

GRADE LEVEL	NUMBER OF HIGHLY QUALIFIED TEACHERS	NUMBER OF TEACHERS OUT-OF-FIELD	NUMBER OF TEACHERS WITH ESE CERTIFCATION	NUMBEROF TEACHERS WITH ELL ENDORSEMENT	NUMBER OF TEACHERS WITH READING ENDORSEMENT
Kindergarten	2	0	1	1	1
First	2	0	1	1	0
Second	2	0	0	1	0
Third	2	0	0	1	0
Fourth	2	0	0	0	0
Fifth	2	0	1	2	0
Sixth	4	0	1	0	0
Seventh	8	0	1	0	0
Eighth	4	0	0	0	0

- If there are grade levels without teachers holding credentials to provide ESE, ELL or specialized Reading services, how are students in those grade levels accommodated?

  Students in grade levels without teachers holding credentials are accommodated by pull-out groups, both ESE and ELL.

- Describe your process for dealing with teachers who are considered "out-of-field".

  N/A

Section VI. Admissions Policy

Please submit the following information to document your admission practices:

- Please submit a copy of your admission policy.
- Please submit a copy of your school application.
- Please submit a copy of your registration packet or forms.
- If you have used a lottery for admission, please describe that process in detail.

Suncoast School for Innovative Studies

Please submit a copy of your admission policy.

All students seeking entry to SSIS must go through the registration process. Pre-applications and registration information may be picked up in the front office or downloaded from the website. *Please be advised that all required paperwork must be completed prior to enrollment.*

A student who has been suspended from any Sarasota County Public School will be temporarily denied admission to SSIS during the period of suspension. A student who is expelled from a Sarasota County Public School will not be allowed to enroll at SSIS. If suspended from any prior Sarasota School, in order to be considered for admission to SSIS, the circumstances of the suspension and any other factors the Executive Director determines to be relevant, will be reviewed.

Suncoast School for Innovative Studies

Please submit a copy of your school application.

Please submit a copy of your registration packet or forms.

Suncoast School for Innovative Studies

Reaching Toward the Future

April 1, 2012

Dear Parents/Guardians:

Greetings and Blessings to you from the staff of Suncoast School (SSIS). We're very proud to be one of the original Charter Schools in Sarasota County serving Grades VPK through 8th Grade.

Attached you will find registration materials for the 2012-2013 school year. Please fill out these forms and return them to our office as soon as possible.

The entire staff of SSIS is looking forward to the prospect of serving you and your child(ren) in the coming year. For the first time in SSIS history we opened the 2011-2012 school year with two separate and distinct campuses. This has allowed both Elementary and Middle School staff and students to develop their own identity and thrive both academically and socially. We have exciting plans in store for the upcoming academic year and would love to have you and your child(ren) share in our excitement. When a child registers at SSIS we become family.

If you have any questions regarding our great schools or anything within this packet please feel free to call Miss Mary Anne, Administrative Assistant at 941-953-4433. Welcome to the SSIS.

Sincerely,

Stephen T. Evans
Executive Director

Mary Anne Jablonski
Administrative Assistant

Elementary Campus
845 South School Avenue • Sarasota, FL 34237 • 941-953-4433 • 941-953-4435 fax

Middle School Campus
1300 South Tuttle Avenue • Sarasota, FL 34239 • 941-952-5277 • 941-952-5087 fax

Suncoast School for Innovative Studies

Reaching Toward the Future

1o de Abril, 2012

Queridos Padres/Guardianes:

Saludos y Bendiciones a ustedes departe de el personal de Suncoast School (SSIS). Estamos orgullosos de ser una de las originales Charter Schools de el condado de Sarasota sirviendo Grados VPK a 8o Grado.

Adjunto encontrara materiales de inscripcion para el ano escolar 2012-2013. Por favor llene estas formas y entrguen a nuestra officina lo antes possible.

Todo el personal de SSIS estan esperando perspectivamente servirles a usted y a su hijo en este ano que viene. Por primera vez en la historia de SSIS abrimos el ano escolar 2012-2013 con dos localidades diferentes. Esto nos permite a los dos colegios Primaria y Secundaria a desarollarar su propia identidad y prosperar academicamente y socialmente. Tenemos exitosos planes en mente para este ano academico que viene y nos gustaria compartir este excito con usted y su hijo. Cuando un nino se inscribe en SSIS se convierten en familia.

Si tiene cualquier pregunta acerca de nuestros Grandes colegios o sobre algo en el paquete porfavor tenga la libertad de llamar a la Senora Mary Anne, Asistente Administradora al 941-953-4433.
Bienvenidos a SSIS.

Sinceramente,

Stephen T. Evans
Director Ejecutivo

Mary Anne Jablonski
Asistente Administradora

Elementary Campus
845 South School Avenue • Sarasota, FL 34237 • 941-953-4433 • 941-953-4435 fax

Middle School Campus
1300 South Tuttle Avenue • Sarasota, FL 34239 • 941-952-5277 • 941-952-5087 fax

Kindergarten/New to County Registration Checklist

Please note that a student entering Kindergarten must reach the age of FIVE years old ON or BEFORE SEPTEMBER 1st:

- ☐ **Birth Certificate**
- ☐ **Immunization Record or Religious Exemption Medical**
- ☐ **Physical Exam**
- ☐ **Student's Social Security Number**
- ☐ If the student has attended any previous **PUBLIC Pre-School Programs**, please bring the names and addresses of those programs.
- ☐ **Proof of Current Residence Address**: Please complete and have notarized the **"Address Verification Affidavit"** and bring in a **copy of a bill** or other correspondence that includes the printed address.
- ☐ **Name Verification**: The student's LEGAL name (that which appears on the birth certificate) must be used to enroll students. IF a child's name has been legally changed, the proper court documents must be shown to the registrar.
- ☐ **Custody Verification**: If there has been a divorce, an original copy of the Final Dissolution of Marriage (Court Order) must be presented and copied, for inclusion in the student's file. Only the primary residential custodian (per the court order) can register the student. It is this parent's address which must be used during registration. If the parents were never married and the mother seeks to enroll the child, she must complete the Non-Marital Status Affidavit to further ensure the custody situation. If someone other than the natural parents or legal guardian seeks to register the student, custody papers must be presented.

THE FOLLOWING FORMS MUST BE COMPLETED AND TURNED IN:

- ☐ Student Registration Form
- ☐ Reassignment Form
- ☐ Media Release Form
- ☐ Address Verification Affidavit
- ☐ School Registration Disclosure Form
- ☐ Health History Form
- ☐ Home Language Survey
- ☐ Transportation Questionnaire
- ☐ Health Card
- ☐ Parent-Student Commitment

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

STUDENT RE-REGISTRATION FORM - *PLEASE PRINT*

TERMS ID # _____ SCHOOL NAME _____

ENTRY DATE _____ CODE _____ TEACHER/TEAM _____ APPT/REG DATE _____ TIME _____

- ☐ [illegible] VERIFICATION
- ☐ BIRTH CERTIFICATE
- ☐ [illegible]
- ☐ [illegible]
- ☐ CUSTODY VERIFICATION
- ☐ IMMUNIZATIONS
- ☐ REASSIGNMENT
- ☐ CAR / WALK / BIKE
- ☐ CUSTODY ALERT
- ☐ PHYSICAL
- ☐ PIN NUMBER
- ☐ AFTER SCHOOL CARE

The following form contains the information we have for this student on the Sarasota County School Board's computer database. If any of this information is incorrect, cross it out and print the correct information. If the address is incorrect, attach proof of the correct address (copy of the FPL or water bill, or copy of the mortgage or lease). Please return this form to your child's school.

SPECIAL CUSTODY / HEALTH PROBLEMS WE SHOULD BE AWARE OF :

STUDENT LEGAL NAME – Last	Jr., III, Etc.	FIRST	MIDDLE	Entering Grade

HOME TELEPHONE _____ UNLISTED ☐ YES ☐ NO

AKA / Nickname _____

STREET ADDRESS – APT # _____

MAILING ADDRESS – APT # – if different _____

CITY / STATE / ZIP _____

CITY / STATE / ZIP _____

STUDENT SOCIAL SECURITY NUMBER _____ SEX ☐ M ☐ F DATE OF BIRTH _____

BIRTH PLACE – City and State or Country _____ Born in the U.S. ? ___ Yes ___ No

Number of full years in U.S. Schools _____ If No: Date Entered the U.S.: _____

ETHNICITY: Hispanic/Latino Origin? ☐ Yes ☐ No

RACE: Please check all that apply:

☐ AMERICAN INDIAN or ALASKA NATIVE ☐ ASIAN ☐ BLACK ☐ NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER ☐ WHITE

STUDENT LIVES WITH: ☐ BOTH PARENTS ☐ MOTHER ONLY ☐ FATHER ONLY ☐ PARENT and STEP PARENT ☐ OTHER: _____

PARENT / GUARDIAN 1

NAME _____

RELATIONSHIP _____

TELEPHONE HOME _____ CELL _____

WORK _____

EDUCATION LEVEL – Please check one:

1. ☐ Didn't Complete Requirements for H.S. Diploma
2. ☐ High School Diploma or Equivalent
3. ☐ Post Secondary or College Credits
4. ☐ College Degree: Associate In Arts / Science
5. ☐ College Degree: Baccalaureate / Advanced Degree

PARENT / GUARDIAN 2

NAME _____

RELATIONSHIP _____

TELEPHONE HOME _____ CELL _____

WORK _____

EDUCATION LEVEL – Please check one:

1. ☐ Didn't Complete Requirements for H.S. Diploma
2. ☐ High School Diploma or Equivalent
3. ☐ Post Secondary or College Credits
4. ☐ College Degree: Associate In Arts / Science
5. ☐ College Degree: Baccalaureate / Advanced Degree

EMERGENCY CONTACTS and TELEPHONE -**OTHER THAN PARENT / GUARDIAN**

Name	Relationship	Home Phone	Cell Phone	Work Phone	Pick-up Y or N

Release Information: - ***Please see back of this form for explanations of each of the items below.*** Then indicate your wishes for your child.

Directory Information [for all grades]:
Do you authorize the District to release Directory Information? ☐ YES ☐ NO

Media Release [for all grades]:
Do you grant permission for this child to participate in media activities? ☐ YES ☐ NO

Anonymous Survey [for grades 6-12 ONLY]:
Do you authorize the District to administer anonymous surveys to this child? ☐ YES ☐ NO

Military Access for Recruiting [for grades 9-12 ONLY]:
Do you authorize release of information for military recruiting purposes? ☐ YES ☐ NO

Please indicate your choice. I would like school-related information sent to my home in:

- ☐ English only
- ☐ English and Spanish

☐ YES ☐ NO Have parents/guardians moved within the last three years from another county/state due to working in agriculture, fishing, or dairy activities?

Florida Statutes 837.06 provides that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be guilty of a misdemeanor of the second degree.

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____

We look forward to working with You and Your Child!

Lori M White

Lori White, Superintendent of Schools

MASTER,5YR GW
DUPL., OSA

An Equal Opportunity Employer

014-94-DIS-SSF
Revised 04/15/2009
Form L0020

Permission to Release Student Information

Parents or guardians must grant permission for schools to release some classes of student information. Schools may release other classes of information unless parents request that it not be released. Please read each section below carefully to be certain you understand your choices and check the appropriate boxes in the Release Information section on the front of this form. Ask the school registrar if you have any questions or concerns about the permissions you are granting.

Directory Information (All Grades)

Although student files are confidential, state law and district policy permit schools to publish the following "directory information" unless parents request that it not be released: **Name, address, phone number if listed, date and place of birth, dates of attendance at schools in the district, name of most recent previous school or program attended, participation in officially recognized activities and sports, height and weight of athletic team members, degrees and honors received.**

If you agree to allow your student's directory information to be released, please check the **"YES"** box on the front of this form.

If you do **not** permit your student's directory information to be released, please check the **"NO"** box on the front of this form or otherwise notify your school principal in writing within 30 days of the beginning of the school year.

If neither box is checked, the school will be authorized to release directory information about your student.

Media Release (All Grades)

Reporters and photographers from news outlets such as newspapers and television stations occasionally visit schools to photograph, videotape and/or interview students for stories about schools. School staff or volunteers also may photograph videotape or interview students for school newsletters or websites. Images of students also may be transmitted during virtual classroom instruction. Those images may be widely distributed by public or school media through the Internet.

Permission to publish a student's photograph or interview also includes permission to identify the student by name, school, grade level or age and to describe the school activity in which the student was engaged when the image or comment was recorded. Because school publications such as newsletters, yearbooks and athletic programs are routinely posted on websites, parent permission also must be granted for students to appear in those publications.

If you agree to allow your child to be photographed, interviewed and identified in public and school media, check the "**YES**" box on the front of this form.

If you do **not** agree to allow your child to be photographed, interviewed or identified in public or school media, check the "**NO**" box on the front of this form.

If neither box is checked, your student will not be permitted to participate in media activities.

Anonymous Student Behavior Surveys (Grades 6-12)

Annual surveys are administered in middle schools and high schools regarding high-risk behaviors among students. The information collected in the surveys is used to help improve programs to reduce high-risk behavior. Participation is voluntary. Individual students or classrooms are not identified on the surveys or in the published results.

Surveys may inquire about one or more of the following areas:

1. Political affiliations or beliefs of the student or student's parent
2. Mental or psychological problems of the student or the student's family
3. Sexual behavior or attitudes
4. Illegal, anti-social, self-incriminating or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged relationships such as with lawyers, doctors or ministers
7. Religious practices, affiliations or beliefs of the student or parents
8. Income, other than as required by law to determine program eligibility

Parent permission is required for students to participate in anonymous student behavior surveys. If you agree to allow your student to participate in anonymous student behavior surveys, check the **"YES"** box on the front of this form.

If you do **not** agree to allow your student to participate in anonymous student behavior surveys, check the **"NO"** box on the front of this form.

If neither box is checked, your student will not be permitted to participate in anonymous student behavior surveys.

Military Recruiting Information (Grades 9-12)

Federal law requires schools to provide military recruiters access to high school students' contact information, including their name, address and phone number unless parents request that the student's contact information not be released to military recruiters. Denying permission for contact information to be released to military recruiters will not block the release of directory information to other interested parties such as prospective employers, colleges or scholarship providers.

If you allow your student's contact information to be released to military recruiters, please check the **"YES"** box on the front of this form.

If you do **not** allow your student's contact information to be released to military recruiters, please check the **"NO"** box on the front of this form.

If neither box is checked, the district will be authorized to release your student's contact information to military recruiters.

Suncoast School for Innovative Studies

Application for Enrollment
2012-2013

Please take a few moments and answer the questions below. In order to best meet the needs of our students, these will be reviewed by our Director.

1) Why are you interested in enrolling your student(s) at Suncoast School for Innovative Studies?

2) Please let us know of any special needs/concerns you have for your student(s).

Elementary Campus
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Middle School Campus
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Suncoast School
for Innovative Studies
Reaching Toward the Future

2012 – 2013 Parent and Student Commitment Contract

Parent Commitments

Enrolling my child(ren) in the Suncoast School for Innovative Studies, I (we) agree to:

1. **Support the program, philosophy, staff and parent organization.**
2. **Support the standards for student conduct.**
3. **Help my child understand and adhere to the guidelines outlined in the Student Commitment Contract.**
4. **Be an active participant in the assessment/ review of my child(ren)'s progress.**
5. **Initiate and respond to regular parent-teacher communication and attend conferences at scheduled times.**
6. **Contribute an average of six volunteer hours per month.**
7. **Phone each day by 8:30 a.m. and inform the registrar why my child(ren) is/are absent.**
8. **Keep the school registrar updated immediately as to changes in phone number, address, and/ or emergency contact. The school must be able to reach me during the school day.**
9. **That my child(ren) will be returned to his/her districted school if this contract is deemed unfulfilled during regular reviews.**
10. **Provide a suitable study area for my child(ren) within my home.**
11. **Help my child(ren) with homework and school projects or get appropriate help if needed.**
12. **Participate in workshops and parent organization meetings.**
13. **Support all school fundraisers and related activities.**
14. **Remove my child(ren) from school on a given day if so requested due to illnesss or disciplinary action. If I cannot do so, I will make alternate arrangements.**

Student Commitments

Having elected to attend the Suncoast School for Innovative Studies, I agree to:

1. **Exhibit respect for others as well as myself at all times by acting and reacting appropriately.**
2. **Protect and care for our facility, furniture, books, and equipment.**
3. **Complete class assignments, homework and projects as assigned.**
4. **Dress appropriately and change dress if so requested.**
5. **Abide by the expectations of this contract. I understand that failure to do so will result in dismissal from the Suncoast School for Innovative Studies and a return to my districted school.**
6. **Support other students and adults in any way I can.**
7. **Attempt to work through my feelings including anger with another person within the school by honestly and directly sharing my feelings. If that approach does not help, I will ask a peer or adult for help.**
8. **Bring home school related notices to my parent/ guardian AND if needed return them as directed.**
9. **Read and follow the Sarasota County School District Code of Student Conduct. This is to be shared with my family. If I don't understand any sections, I am responsible for seeking the help needed for clarification.**

_____ _____
Parent/Guardian Signature **Date**

_____ _____
Parent/Guardian Signature **Date**

_____ _____
Student Signature **Date**

(Revised 2/12)

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THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
Parent-Staff-Student Compact

As a Parent of an SSIS Student it is My Responsibility to Strive to:

- Send my child to school on time, rested and ready to learn.
- Get involved in school activities.
- Openly communicate with school personnel.
- Teach my child that there are consequences to his/her behavior.
- Be an active participant in my child's learning.
- Be a positive role model to my child.
- Gather information from all sources for effective decision making concerning my child's education.

The Staff of SSIS Accept Responsibility to:

- Monitor students' behavior, creating a safe and orderly school environment.
- Provide a quality instructional program in a positive setting for each student.
- Know and use techniques and materials that work best for each student.
- Display school and classroom rules and expectations.
- Assist families in helping their children develop self-discipline, self-respect and self-confidence.
- Communicate with parents.

As an SSIS Student I Will Strive to:

- Follow school and classroom rules.
- Display on-task behavior in the classroom.
- Attend school every day and be on time.
- Display a positive attitude toward learning and believe I can succeed.
- Finish all assigned school work which includes classroom assignments and homework assignments.
- Respect all school property, community members including students, visitors, volunteers and staff.

Student Signature: _____

Parent Signature: _____

Teacher Signature: _____

Date: _____

The School Board of Sarasota County, Florida complies with State Statutes on Veterans' Preference and Federal Statute on non-discrimination on the basis of race, color, sex, religion, national origin, age, disability, marital status or sexual orientation.

RET: Master, 3AYA
Dupl., OSA

Rev. 11-19-2010

SUNCOAST SCHOOL

FOR

INNOVATIVE STUDIES

ESE/504 SERVICES VERIFICATION

My child, _____ is currently receiving and/or qualifies for: (Please Check)

ESE Services _____ _____YES* _____NO

504 Services _____ _____YES* _____NO

or _____ was in the process for being evaluated for services.

*if answer is yes, the registrar must have a copy of all ESE/504 paperwork prior to being enrolled at SSIS.

Parent Signature: _____

Date: _____

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA (SPANISH)
ESOL DEPARTMENT
HOME LANGUAGE SURVEY

Previous School Attended _____ Previous Sarasota County School _____

Instructions: **Do not remove from cumulative folder**
The State Statute (6A-6.0902) requires schools to determine the language(s) spoken at home by each student. This information is essential in order for schools to provide meaningful instruction for all students and will be used to determine the need for screening for language support services. Your cooperation in helping us meet this important requirement is requested. **Please answer the following:**

Date/Fecha _____ *School/Escuela* _____ *Social Security/Student No. /Número de Seguro Social* _____ *Country of National Origin/País de Origen* _____

Name of Student/ Nombre de Estudiante _____ *Last/Apellido* _____ *First/Nombre* _____ *Middle/Segundo Nombre* _____ *Grade/Grado* _____ *Date of Birth/Fecha de Nacimieno* _____

Address/Dirección _____ Telephone/Teléfono _____

1. (B2a)... Is a language other than English used in the home? ____YES ____NO Which language? _____
2. (B2b)... Did the student have a first language other than English? ____YES ____NO Which language? _____
3. (B2c)... Does the student most frequently speak a language other than English? ____YES ____NO Which language? _____

SPANISH / ESPAÑOL

El Estatuto del Estado (6A-6.0902) de la Florida requiere que las escuelas determinen el idioma que cada estudiante habla en su casa. Esta información es importante para que la escuela pueda proveer la mejor instrucción a todos los estudiantes, y será utilizada para determinar la necesidad de evaluar al estudiante para servicios de apoyo en cuanto al idioma. Su cooperación es importante para que podamos cumplir con este requisito.
Favor de marcar la respuesta apropiada para cada una de las siguientes preguntas:

1. (B2a)... ¿Se habla otro idioma aparte del inglés en la casa? ____SÍ____ NO ¿Cuál idioma? _____
2. (B2b)... ¿Tiene el estudiante otro primer idioma que no sea inglés? ____SÍ____NO ¿Cuál idioma? _____
3. (B2c)... ¿Habla el estudiante más frecuentemente otro idioma que no sea inglés? ____SÍ____NO ¿Cuál idioma? _____

_____ _____ _____
Signature of person completing this form/Firma de la persona completando éste formulario *Date/Fecha* *Translator/Traductor*

_____ _____
Relationship to the student/Parentesco al estudiante

OFFICE PROCEDURE

1. Original Home Language Survey for all students must be filed in the cumulative records
2. If a language other than English is indicated, send a copy to the ESOL DISTRICT OFFICE

Distribution: White – Cum Yellow – ESOL Liaison/ Teacher Pink – ESOL District Office

The School Board of Sarasota County, Florida complies with State Statutes on Veterans' Preference and Federal Statute on non-discrimination on the basis of race, color, sex, religion, national origin, age, disability, marital status or sexual orientation.

RET: Master. 5Y GW
Dupl.. OSA

001-90-ESOL
Rev. 03-26-2008

Suncoast School for Innovative Studies

Reaching Toward the Future

EMERGENCY MEDICAL/TREATMENT FIELD TRIP CONSENT FORM

DATE:_____

Name of Student: _____ Date of Birth: _____

Home Address _____
Street City Zip Code

Parent/Guardian: _____ Relationship: _____

Address of above (if different): _____
Street City Zip Code

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Please list a person other than the parent or guardian who could be contacted in case of an emergency below:

Emergency Contact: _____ Phone Number: _____

Is above student allergic to foods, medications, or insects? _____Yes _____No

If Yes, please list what they are and emergency medication/treatment, if any: _____

Does the above student have any chronic medical problems (such as asthma, diabetes, seizures)? _____Yes _____NO

If yes, please list and describe medical requirements for field trip: _____

Does the above student take any daily medication _____ Yes _____No

If Yes, please compete the medication treatment authorization form (if not previously on file in the school Health Room) and please list the medication and time to be administered: _____

Family Physician: _____ Physician Phone: _____

In case of serious illness or injury where immediate care is needed, the school or its representative has my permission to contact the appropriate emergency medical service. The emergency medical service has my consent to provide necessary treatment or transportation for my child. I then request that I be notified of the situation. The undersigned will be responsible for emergency treatment cost.

In the case of an accident or illness where immediate treatment of my child is not indicated, but where (s)he is unable to remain at the field trip, I request that the school contact me or my designee to arrange transportation for my child. If the school is unable to contact me, I request that the other person listed on this form be contacted and requested to care for my child. I understand that I must notify the school if there are any changes in this health emergency information.

In case of non-life threatening emergency list hospital of preference: _____

Parent/Guardian Signature: _____ Date: _____

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Suncoast School for Innovative Studies

Reaching Toward the Future

2012-2013

Dear Suncoast Parents:

We often have "walking " field trips to sites nearby the school. Examples are: trips to Arlington Park, Payne Park, the SCAT bus, YMCA, to the library, etc. All of these trips are chaperoned by coaches and/or assistants. Please fill out the following permission slip and return it to the office so that we will have it on file for such occasions. Students who have not returned this form will not be eligible to participate.

WALKING FIELD TRIP PERMISSION FORM

STUDENT NAME:_____

I _____ **(parent/guardian) give permission for**

_____ **, to participate in these walking field trips.**

Signature of Parent/Guardian:_____

Date:_____

(Revised 2-12)

Elementary Campus
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www.suncoastschool.org

Suncoast School
for Innovative Studies
Reaching Toward the Future

2012 – 2013

MEDIA RELEASE FORM

From time to time during this school year, the school district, as well as SSIS, newspapers and television stations, interview, photograph and video tape our school, teachers and students to visually explain the many and varied types of programs and events which the Sarasota County public schools offer and SSIS have to offer. Those photographs, video tapes or audio tapes may be used in newspapers, on television, or in School Board publications and productions.

If you **do** or **do not** want your student to be interviewed, photographed or video taped for such purposes, please sign below and have your child return this letter to the school.

[ ] No, I do not want my child to participate in the media activities described above.

_____
Print Name of Student

[ ] Yes, I grant permission for my child to participate in the media activities described above.

_____
Print Name of Student

_____ _____
Parent/Guardian Signature Date

(Revised 2/12)

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Suncoast School
for Innovative Studies
Reaching Toward the Future

PLEASE FILL THIS OUT IF
YOU WILL REQUIRE

BUS TRANSPORTATION
FOR
2012-2013

Our Physical Address is:

My student's name is:

He/She will need a bus:
Please Circle AM PM BOTH

My Name_____

Phone_____

(Revised 2-12)

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THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA and SARASOTA COUNTY HEALTH DEPARTMENT
SCHOOL HEALTH SERVICES

Health History Form 2012/2013

Instructions: Complete this form and return it to the school office.

Student Name _____ Phone _____

DOB _____ Sex _____ School _____ Grade _____

	Check next to any condition or illness that applies to your child. **Note: For medication questions, mark the "yes" box only if child is taking medication now.** Use the "Comments" section at the bottom of the page for explanations.	(Office Use Only) Code Number
1	**Allergies** ☐ Food _____ ☐ Medicine _____ ☐ Ants ☐ Wasps ☐ Bee stings ☐ Environmental allergies: List _____ ☐ Other allergies: List _____ **Specify reaction to allergy or allergen:** ☐ Rash ☐ Swelling ☐ Hives ☐ Trouble Breathing ☐ Vomiting ☐ Diarrhea ☐ Local Reaction ☐ **Takes medication for any allergies: Name medication(s)** _____ Does child need a special diet? ☐ Yes ☐ No (If yes, school requires a prescription from a doctor.)	ALF ALM ALI ALE ALO
2	☐ **Asthma:** List triggers _____ Diagnosed at age ___ ☐ Takes medication: Name medication(s) _____ Under doctor's care now? ☐ Yes ☐ No	AS
3	☐ Other frequent **Respiratory Conditions:** Describe	RC
4	☐ **Attention Deficit/Hyperactivity Disorder** (ADD/ADHD) ☐ Takes medication: Name medication(s)	AD
5	☐ **Blood disorder** ☐ **Sickle cell anemia** ☐ **Bleeding condition:** Specify _____	BD - SI BC
6	☐ **Cancer:** Explain	CA
7	☐ **Chickenpox-illness:** At age	CX
8	☐ **Convulsion or seizure:** How long ago was the last one? _____ ☐ Takes medication: Name medication(s)	CD
9	☐ **Cystic Fibrosis** ☐ Takes medication: Name medication(s)	CF
10	☐ **Diabetes** (high blood sugar) ☐ **Hypoglycemia** (low blood sugar)	DB - HY
11	☐ **Digestive disorders:** Explain	BBC GI
12	☐ Serious **head injury:** Explain	HIN
13	☐ Trouble **hearing** ☐ Uses hearing aid	HI
14	☐ **Heart condition:** Explain _____ Under doctor's care for this condition? ☐ Yes ☐ No **Any physical restrictions?** ☐ Yes ☐ No If yes,explain	HC
15	☐ **High blood pressure** (Hypertension)	HP
16	☐ **Kidney or bladder disorder** Explain	KD
17	☐ **Migraines:** Under doctor's care for this condition? ☐ Yes ☐ No ☐ Takes medication: Name medication(s)	MI
18	☐ **Muscle/bone/mobility disorder:** Explain	MBM
19	☐ **Psychiatric diagnosis** _____ ☐ Takes medication: Name medication(s)	PD
20	☐ **Surgery:** What for? Date	SG
21	☐ **Vision** problems: Explain ☐ Glasses ☐ Contacts	VP
22	☐ **Other medical condition(s) not listed:** Explain	OC
23	☐ **My child does not have any of the listed conditions or illnesses.**	

Comments or other health information _____

Parent/Guardian Signature **Date**

The School Board of Sarasota County, Florida complies with State Statutes on Veteran's Preference and Federal Statute on non-discrimination on the basis of race, color, sex, religion, national origin, age, handicap, disabilities, marital status, or sexual orientation.

RET: Master, 7Y GW
DUPL., OSA

010-94-HEA-BUS E
Rev. 1-7-2011

LA JUNTA DE EDUCACION ESCOLAR DEL CONDADO DE SARASOTA, FLORIDA Y
EL DEPARTAMENTO DE SALUD DEL CONDADO DE SARASOTA - SERVICIOS DE SALUD ESCOLAR

HISTORIAL DE SALUD 2012-2013

Nombre Completo del Estudiante _____ Teléfono _____

Fecha de Nacimiento _____ Sexo _____ Escuela _____ Grado _____

	Marque el encasillado que indique cualquier condición o enfermedad que su niño(a) padezca. ***Nota: Para preguntas sobre medicamentos favor de marcar 'Sí', sólo si el/ella toma actualmente el medicamento.*** Use la sección de "Comentarios" al final de la forma para explicaciones.	(Sólo para Uso de Oficina)
1	¿**Alergias a** ☐ Alimentos _____ ☐ Medicina _____ ☐ Hormigas ☐ Avispas ☐ Picaduras de abejas ☐ Alergias al Ambiente? Liste _____ ☐ Otras alergias: Liste _____ **Especifique la reacción a la alergia o alérgeno:** ☐ Salpullido ☐ Hinchazón ☐ Urticarias/ronchas ☐ Problemas al respirar ☐ Vómito ☐ Diarrea ☐ Reacción al área local ☐ **Toma medicamento** Nombre del medicamentos _____ **¿Necesita el niño(a) una dieta especial?** ☐ Sí ☐ No (Si contesta, Sí, la escuela requiere una receta de un médico.)	ALF ALM ALI ALE ALO
2	☐ **Asma:** Nombre lo que lo provoca _____ Diagnosticado a la edad de _____ ☐ Toma medicamento: Nombre del medicamentos _____ ¿Se encuentra actualmente bajo cuidado de un médico? ☐ Sí ☐ No	AS
3	☐ Otra **Condición Respiratoria** frecuente: Describa	RC
4	☐ **Trastorno de Déficit de Atención / Trastorno de Hiperactividad** (ADD/ADHD) ☐ Toma medicamento: Nombre del medicamentos	AD
5	☐ **Desórdenes de la Sangre** ☐ **Anemia Falciforme 'Sickle Cell'** ☐ **Condición de Sangrado:** Especifique	BD – SI BC
6	☐ **Cáncer**: Explique	CA
7	☐ **Enfermedad de Varicela** 'Chickenpox': A la edad de	CX
8	☐ **Convulsiones o ataques:** ¿Hace cuánto tiempo sucedió el último? _____ ☐ Toma medicamento: Nombre del medicamentos	CD
9	☐ **Fibrosis Quística** ☐ Toma medicamento: Nombre del medicamentos	CF
10	☐ **Diabetes** (alto nivel de azúcar en la sangre) ☐ **Hipoglucemia** (bajo nivel de azúcar en la sangre)	DB- HY
11	☐ **Enfermedad del Sistema Digestivo:** Explique	BBC-GI
12	☐ **Lesión en la cabeza** seria: Explique	HIN
13	☐ Dificultad **Auditiva** 'para escuchar' ☐ Usa un aparato auditivo	HI
14	☐ **Condición del Corazón:** Explique _____ ¿Se encuentra bajo cuidado de un médico para esta condición? ☐ Sí ☐ No **¿Alguna restricción física?** ☐ Sí ☐ No Si contesta, Sí, explique	HC
15	☐ **Alta Presión** (Hipertensión)	HP
16	☐ **Enfermedades del riñón o de la vejiga:** Explique	KD
17	☐ **Migrañas:** ¿Se encuentra bajo cuidado médico para esta condición? ☐ Sí ☐ No ☐ Toma medicamento: Nombre del medicamentos	MI
18	☐ **Enfermedad de los músculos/huesos/movilidad:** Explique	MBM
19	☐ **Diagnóstico Psiquiátrico** _____ ☐ Toma medicamento: Nombre del medicamentos	PD
20	☐ ¿Ha tenido alguna **cirugía**? ¿Para qué? Fecha	SG
21	☐ Problemas de la **visión:** Explique ☐ Espejuelos ☐ Lentes de contacto	VP
22	☐ **Otra condición médica no mencionada en la lista:** Explique	OC
23	☐ **Mi niño(a) no tiene ninguna de las condiciones médicas ni enfermedades mencionadas en la lista.**	

Comentarios u otra información acerca de la salud del estudiante _____

Firma de Padre/Guardián **Fecha**

La Junta de Educación Escolar del Condado de Sarasota Florida cumple con los Estatutos del Estado con relación a la Preferencia a Veteranos y con los Estatutos Federales con relación a la no-discriminación basada en raza, color, sexo, religión, origen nacional, edad, incapacidad, impedimento, estado civil, u orientación sexual.

RET: Master, 7Y GW
DUPL., OSA

010-94-HEA-BUS S
Rev. 1-7-2011

PUPIL SUPPORT SERVICES

SCHOOL REGISTRATION DISCLOSURE FORM

Florida Statute 232.0205 requires the disclosure of previous school expulsions, arrests resulting in a charge, and juvenile justice actions. Failure to provide accurate information can result in denial of educational participation.

Student Name: Last, First, Middle _____ Date of Birth _____ Social Security # _____

Street Address _____ City _____ State _____ Zip Code _____

Home Telephone _____ Parent/Guardian Name _____

Has the above named student ever been expelled from a school or school system? ☐ **Yes** ☐ **No**

If yes, complete the following section:

Approximate Date Began	Approximate Date Ended	Location of School	Reason for Expulsion

Has the above named student ever been arrested and/or charged with a juvenile or adult crime? ☐ **Yes** ☐ **No**

If yes, complete the following section: (three most recent events)

Approximate Date	Arrest	Charge	Juvenile	Adult	Reason

Has the above named student ever been involved with Juvenile Justice? ☐ **Yes** ☐ **No**

If yes, complete the following section:

Approximate Date Began	Approximate Date Ended	STATUS

The above information is correct and true.

_____ Student Signature

_____ Parent/Guardian Signature

NON-MARITAL STATUS AFFIDAVIT

Instructions: This document must be signed in the presence of a Notary Public

My name is _____. I am the mother of:
(MOTHER'S NAME)

_____ born ___/___/____ in _____,
(STUDENT'S NAME (S)) (DATE OF BIRTH) (CITY)

_____ (a copy of his or her birth certificate is attached).
(STATE)

I swear or affirm that I was never married to my daughter/son's father: _____.
(FATHER'S NAME)

There has not been a custody or paternity proceeding regarding my child/ren:
_____ in any court in or out of state.
(STUDENT'S NAME (S))

I have been the sole custodial parent and guardian of my child/ren throughout his or her entire life.

FL.S.837.06 False official statements – Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s.775.082, s.775.083 or s.775.084.

_____ DATE: ___/___/____
PARENT'S SIGNATURE

NOTARY ACKNOWLEDGMENT

STATE OF _____ COUNTY OF _____

Before me personally appeared _____, to me well known and known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she/they executed said instrument and produced _____ (type of identification) as identification and who did (did not) take an oath, for the purposes therein described.

WITNESS, my hand and official seal, this_____ day of_____, 19____.

_____ My Commission Expires:_____
Signature of Notary Public

☐ PERSONALLY KNOWN

_____
Type or Print Notary Name & Commission #

☐ IDENTIFICATION

ADDRESS VERIFICATION AFFIDAVIT

NOTE: THIS DOCUMENT MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC

BEFORE ME, the undersigned authority, personally appeared Affiant

_____, who, after first being duly sworn, deposes and says:

1. That he/she is a resident of _____ County.

2. That he/she resides at _____
(Address)

3. That he/she is the _____ of _____
(Parent/Guardian) (Student)

4. That his/her child(ren) currently reside(s) with _____
(Name)
at _____
(Address)

and will continue to reside at that address at least 4 of the 5 school days during each and every week throughout the entire school year.

5. That he/she will notify the student's school within 5 working days of any change in either his/her residence or the residence of his/her child(ren).

6. That he/she is fully aware of and understands the School Board's policy concerning student assignment and neither the execution of this affidavit nor the living arrangements set forth above violate the intent of such assignment policy.

F.L.S. 837.06 False official statements. – Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s.775.082, s.775.083, or s.775.084.

_____ _____
Signature of Affiant Photo I.D.

NOTARY ACKNOWLEDGMENT

STATE OF _____ COUNTY OF _____

Before me personally appeared _____, to me well known and known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she/they executed said instrument and produced _____ (type of identification) as identification and who did (did not) take an oath, for the purposes therein described.

WITNESS, my hand and official seal, this _____ day of _____, 19_____.

_____ My Commission Expires: _____
Signature of Notary Public

☐ PERSONAL

_____
Type or Print Notary Name & Commission #

☐ IDENTIFICATION

Algo que <u>nunca</u> te abandonará:

Inmunizaciones

Guía de Inmunizaciones Requeridas por el Estado de Florida para entrar a la escuela en el año escolar 2012-2013

Las inmunizaciones son requeridas antes de entrar a cualquier escuela de Florida.* A continuación se indican las vacunas necesarias para el año escolar 2012-2013. (Nota: puede haber excepciones, por favor contacte a su doctor si tiene alguna pregunta)

POR FAVOR LLEVAR SU TARJETA DE VACUNAS CUANDO VAYA A LA CLINICA DEL DEPT. DE SALUD (vea la parte trasera para ubicación.) <u>No se darán inmunizaciones sin el record de vacunas previas.</u> Si necesita una copia del record de vacunas de su hijo/a, este puede obtenerse de su doctor o escuela.

Pre Jardín
- 4 DTPs (Difteria, Tétano, Tos Ferina)
- 3 Polio
- 4 Hib (Haemophilus Influenza Tipo B)
- 1 MMR (Sarampión, Papera, Rubela)
- 3 Hepatitis B
- 1 Varicela (chicken pox)

Jardín y Grados 1-6
- 5 DTPs
- **4 Polio KG y grado 1** (Si Polio #4 fue dado antes del 4th aniversario)
- 4 Polio **grados 2-6**
- 2 MMRs
- 3 Hepatitis B
- 2 Varicela para **Jardín y grados 1, 2, 3 y 4**
- 1 Varicela (chicken pox) para **grados 5 & 6**

Grados 7-12
- 5 DTPs
- 4 Polio
- 2 MMRs
- 3 Hepatitis B
- **1 TDaP (grados 7,8, 9 & 10)**
- 1 TDaP or TD (grados 11-12)
- 1 Varicela (chicken pox) para **grados 7, 8, 9, 10 & 11**

¿Están al día las inmunizaciones en su familia?

Las inmunizaciones para infantes deben ser completadas a la edad de 2 años. Inmunizaciones adicionales son <u>requeridas</u> para entrar a Jardín y a 7mo. Grado. ¡Los adultos también necesitan inmunizaciones!

*Estatutos de Florida 1003.22 y 402.305, Código Administrativo de Florida 64D-3.011, y Regla de la Junta Directiva de las Escuelas del Condado de Sarasota 7.104.

Something You Never Outgrow:

Immunizations

State of Florida Immunization Requirement Guidelines for school entry for the 2012-2013 school year

Immunizations are required prior to entry into any Florida school.* Listed below are the shots needed for the 2012-2013 school year. (Note: there may be exceptions, please contact your health care provider with questions.)

PLEASE BRING YOUR SHOT RECORDS WHEN YOU GO TO A HEALTH DEPT. CLINIC (see reverse for side for locations). Immunizations will not be given without a record of previous shots. If you need a copy of your child's shot record, it can be obtained from his/her health care provider or school.

Pre Kindergarten
- 4 DTPs (Diphtheria, Tetanus, Pertussis)
- 3 Polio
- 4 Hib (Haemophilus Influenzae Type B)
- 1 MMR (Measles, Mumps, Rubella)
- 3 Hepatitis B
- 1 Varicella (chicken pox)

Kindergarten and Grades 1-6
- 5 DTPs
- **4 Polio – KG & grade 1 last dose needs to be given on/after 4th birthday**
- 4 Polio **for grades 2-6**
- 2 MMRs
- 3 Hepatitis B
- 2 Varicella for **KG and grades 1, 2, 3 and 4**
- 1 Varicella (chicken pox) for **grades 5 & 6**

Grades 7-12
- 5 DTPs
- 4 Polio
- 2 MMRs
- 3 Hepatitis B
- **1 TDaP (grade 7,8 9 & 10)**
- 1 TDaP or TD (grades 11 -12)
- 1 Varicella (chicken pox) for **grades 7, 8, 9, 10 & 11**

Are your family's routine immunizations current?

Infant immunizations should be completed by age 2. Additional immunizations are required for Kindergarten and 7th grade entry. Adults need Immunizations too!

*Florida Statutes 1003.22 and 402.305, Florida Administrative Code Rule 64D-3.011, and Sarasota County School Board Rule 7.104.

Clínicas de Inmunización del Condado de Sarasota

Departamento de Salud del Condado de Sarasota

POR FAVOR LLEVAR SU RECORD DE VACUNAS CUANDO VAYA A LA CLINICA DEL DEPT.DE SALUD (no se administrarán las vacunas si no se tiene el record de vacunas previas). Si necesita copia del record de vacunas de su hijo/a, lo puede obtener de su doctor o la escuela.

Condado Norte
Salud y Servicios Humanos de Sarasota
2200 Ringling Blvd.,
Sarasota, FL 34237
Teléfono: 861-2784
Por favor llame para el horario.

Condado Sur
South County
North Port Health Center
6950 Outreach Way
North Port, FL 34287
Teléfono: 861-3864
Por favor llame para el horario y dirección.

- El record de inmunizaciones previas tiene que ser provista.
- No se necesita cita.
- Debe estar presente un padre o guardián.
- El horario de atención puede cambiar.

Examen físico a bajo costo está disponible en los locales del Departamento de salud
$35.00 por niño/a, pida cita a:

Child Health Center, 17th Street, Sarasota 861-1400
North Port Health and Family Service Center 861-3820

Sarasota County Immunization Clinics

Sarasota County Health Department

PLEASE BRING YOUR SHOT RECORDS WHEN YOU GO TO A HEALTH DEPT. CLINIC (immunizations will not be given without a record of previous shots). If you need a copy of your child's shot record, it can be obtained from his/her health care provider or school.

North County
Sarasota Health and Human Services
2200 Ringling Blvd.,
Sarasota, FL 34237
Phone: 861-2784
Please call for hours.

South County
North Port Health Center
6950 Outreach Way
North Port, FL 34287
Phone: 861-3864
Please call for hours.

- Prior immunization records must be provided.
- No appointment needed.
- A parent or guardian must be present.
- Hours of operation are subject to change.

Low Cost School Physicals Available at Health Department Sites
$35.00 per child, by appointment at:

Child Health Center, 17th Street, Sarasota 861-1400
North Port Health and Family Service Center 861-3820

FLORIDA DEPARTMENT OF HEALTH

Sarasota County

2012-2013 Student Calendar

Board App.: 1/17/12

July 2012

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July 4 - Holiday

0	Days in Quarter
0	Student Days

August 2012

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12		14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug 13 - Teachers Return

Aug 20 - 1st Day of School

10	Days in Quarter
10	Student Days

September 2012

S	M	T	W	Th	F	S
						1
2		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

Sept 3 - Labor Day - Students/All Staff

19	Days in Quarter
19	Student Days

Mth	Day	Qtr	Qtr
Jul	0	0	1st Gr. Per.
Aug	10	10	
Sept	19	19	
Oct	16	16	45
Oct	6	6	2nd Gr. Per.
Nov	19	19	
Dec	15	15	
Jan	6	6	46
Jan	11	11	3rd GP
Feb	19	19	
Mar	15	15	45
Apr	22	22	4th GP
May	22	22	
June	0	0	44
	180	180	180

October 2012

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Oct. 22 - End of 1st Grading Period

Oct. 26 - Professional Day-No Classes

16	6 Days in Quarter
	22 Student Days

November 2012

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20				24
25	26	27	28	29	30	

Nov 21 - Thanksgiving Stdnts, 10/11 Mth Staff

Nov 22-23 - Thanksgiving-Students, All Staff

19	Days in Quarter
19	Student Days

December 2012

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30						29

Dec. 24 - 31 - Winter Break-Students, 10/11 Mth Staff

15	Days in Quarter
15	Student Days

January 2013

S	M	T	W	Th	F	S
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20		22	23	24	25	26
27	28	29	30	31		

Jan 1-4 - Winter Break-Students, 10/11 Mth Staff

Jan. 14 - End of 2nd Grading Period

Jan. 21 - MLK Day-Students, All Staff

Jan. 22 - Professional Day-No classes

6	11 Days in Quarter
	17 Student Days

February 2013

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17		19	20	21	22	23
24	25	26	27	28		

Feb. 18 - Presidents' Day-Students, All Staff

Feb 26-28 - FCAT Writing

19	Days in Quarter
19	Student Days

March 2013

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10						16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Mar.11-15 -Spring Break-Stdnts, 10/11 Mth Staff

Mar. 28 - End of 3rd Grading Period

Mar. 29 - Professional Day-No Classes

15	0 Days in Quarter
15	Student Days

April 2013

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	28	30				

April 15 - 26 -- FCAT Test Dates

22	Days in Quarter
22	Student Days

May 2013

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26		28	29	30	31	

May 27 - Memorial Day-Students, All Staff

May 31 - Last Day for Students

22	Days in Quarter
22	Student Days

June 2013

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

June 4 - Last Day for Teachers

0	Days in Quarter
0	Student Days

Note: Calendar may be adjusted, if necessary, for hurricane make-up days.

= Beg/End School

= End of Grading Period

= No School-Students/Most Staff

= FL Writes/FCAT

= Holiday-Paid

= Teacher Start/End

= Prof. Day

Suncoast School for Innovative Studies

If you have used a lottery for admission, please describe that process in detail.

Suncoast School for Innovative Studies

Reaching Toward the Future

Suncoast School for Innovative Studies
Application, Lottery and Selection Process

Suncoast School for Innovative Studies (SSIS) will accept new student admission applications beginning January 1st through June 30th of each year for eligible students entering kindergarten through eighth grade for admission for the upcoming school year. For example, the application window for the 2012-2013 school year is January 1, 2012 through June 30, 2012.

- Please note that the reenrollment process for returning students is March 1st through April 30th of each year. Re-enrollment requests and sibling/same household of current students supersedes new applicants.

If the number of applications received does not meet the maximum enrollment capacity of students for each grade level by June 30th, SSIS will give sufficient public notice and extend the application deadline until capacity is met. If the number of applications received by June 30th exceeds the capacity of the grade level, all applicants will have an equal opportunity of being admitted through a random selection process in accordance with Florida Statute 1002.33, subsection (10), article (b).

Enrollment offers are also contingent upon review of any special resources a student may require. With the appropriate documentation, enrollment preference may be given to siblings (brother/sister/same household) of students currently enrolled in the school, to the child(ren) of employees of the school, and to the child(ren) of current governing Board Members.

Students enrolled in SSIS the prior year are not subject to the lottery process each year. Current SSIS students are required to reapply between March 1st and April 30th.

Lottery Process-Random Draw

All applications that are turned in between January 1st through June 30th are logged and assigned a confirmation number.

1. After the June 30th deadline, SSIS will assess how many applicants turned in completed applications as compared to openings in that particular grade level.
2. If the number of applications exceeds enrollment capacity, SSIS will hold a random draw (lottery) to fill the available vacancies. If the number of applications received is less than the number of openings, then all eligible students are admitted.
3. The random draw, or lottery process, starts with putting all confirmation numbers of eligible applicants into a container.

Suncoast School for Innovative Studies

4. A designee, who is neither an employee of SSIS nor a current governing SSIS Board Member, will draw one confirmation number at a time out of the container, starting with the lowest grade levels for which there are openings (kindergarten). This confirmation number is then checked against the application list for sibling applicants, to allow older sibling applicants an automatic position, if there are openings at that other grade level.
5. After all vacant seats have been filled at each grade level; SSIS will then continue the lottery process by drawing from the remaining confirmation numbers of applicants who submitted their applications during the priority window of January 1st to June 30th. These applicants will be assigned a waiting list number in the order that they are drawn. If openings occur during the summer or the school year for which the applicants applied, these applicants will be offered a position in the order of their lottery assigned waiting list number.
6. Any application received after the June 30th deadline will be accepted but will not be considered unless all applicants from the first lottery have either filled vacancies or turned down offers of enrollment. After that time, SSIS will put all applications received after the June 30th deadline into a lottery system to fill openings at that grade level. It is not first-come/first-serve, but an additional lottery for all applicants who turned in an application after June 30th.
7. Students drawn for the first round of admissions (and their siblings, if applicable) will be notified by the second week in July. If offers of enrollment are turned down or there is a vacancy identified for some other reason, additional applicants will be notified in the order of their lottery assigned waiting list number.
8. Students not offered admission may reapply for the subsequent school year during the next enrollment window beginning January 1st. **Applications and all associated confirmation numbers and waiting list positions expire after one school year.**
9. If any information on the application is false or not openly disclosed, it will be grounds for immediate withdrawal.

(Passed February 8, 2012 by SSIS Board)

Section VII. Student Achievement

Please provide the following information:

- Please attach a copy of your latest School Improvement Plan
- Please describe any discrepancies in goals between the School Improvement Plan and the Charter goals.
- Please explain any instructional methodologies that are critical to the success of your program goals.
- In any area in which there is needed improvement, please highlight the strategies in place to remediate problems or strengthen achievement.
- Please attach a graph or chart showing 5 year trends in reading, math, science and writing achievement and any other data that may be relevant.
- Please attach a chart showing the history of your school grades/AYP
  (You can access/print from FL DOE web site).

Suncoast School for Innovative Studies

Please attach a copy of your latest School Improvement Plan.

FLORIDA DIFFERENTIATED ACCOUNTABILITY PROGRAM
2012-2013 SCHOOL IMPROVEMENT PLAN

Pam Stewart, Commissioner
Florida Department of Education
325 West Gaines Street
Tallahassee, Florida 32399

School Name: SUNCOAST SCHOOL FOR INNOVATIVE STUDIES

District Name: Sarasota

Principal: Steven Evans

SAC Chair:

Superintendent: Lori White

Date of School Board Approval:

Last Modified on: 12/11/2012

PART I: CURRENT SCHOOL STATUS

STUDENT ACHIEVEMENT DATA

Note: The following links will open in a separate browser window.

School Grades Trend Data

Florida Comprehensive Assessment Test (FCAT)/Statewide Assessment Trend Data

High School Feedback Report

K-12 Comprehensive Research Based Reading Plan

ADMINISTRATORS

List your school's administrators and briefly describe their certification(s), number of years at the current school, number of years as an administrator, and their prior performance record with increasing student achievement at each school. Include history of school grades, FCAT/Statewide assessment performance (percentage data for achievement levels, learning gains, Lowest 25%), and Ambitious but achievable annual measurable objective (AMO) progress.

Position	Name	Degree(s)/ Certification(s)	# of Years at Current School	# of Years as an Administrator	Prior Performance Record (include prior School Grades, FCAT/Statewide Assessment Achievement Levels, Learning Gains, Lowest 25%), and AMO Progress along with the associated school year)
Principal	Stephen Evans	AA in Science Ferrum College BA in Education Marshall University MA in Counseling NC A&T State University PhD Studies in Leadership Walden University	4	15	School Grades: 2008-2009 A rating 2009-2010 C rating 2010-2011 A rating 2010-2011 B rating Stephen has expanded both the elementary and middle school campuses. Although the middle school remains in the same facility it has almost doubled in enrollment.

INSTRUCTIONAL COACHES

List your school's instructional coaches and briefly describe their certification(s), number of years at the current school, number of years as an instructional coach, and their prior performance record with increasing student achievement at each school. Include

history of school grades, FCAT/Statewide assessment performance (Percentage data for achievement levels, learning gains, Lowest 25%), and AMO progress. Instructional coaches described in this section are only those who are fully released or part-time teachers in reading, mathematics, or science and work only at the school site.

	Name	Degree(s)/ Certification (s)	# of Years at Current School	# of Years as an Instructional Coach	Prior Performance Record (include prior School Grades, FCAT/Statewide Assessment Achievement Levels, Learning Gains, Lowest 25%), and AMO progress along with the associated school year)
No data submitted					

EFFECTIVE AND HIGHLY EFFECTIVE TEACHERS

Describe the school-based strategies that will be used to recruit and retain high quality, effective teachers to the school.

	Description of Strategy	Person Responsible	Projected Completion Date	Not Applicable (If not, please explain why)
1	We advertise open positions, contact local colleges, and by word of mouth. We screen the resumes that are submitted, set up appointments to interview, and then, lead teachers join the interview process. Finally, interviewee are either asked to join our team or not.	Executive Director Administrative Assistant Lead Teachers	Within 2 weeks of position opening	

Non-Highly Effective Instructors

Provide the number of instructional staff and paraprofessionals that are teaching out-of-field and/or who received less than an effective rating (instructional staff only).
*When using percentages, include the number of teachers the percentage represents (e.g., 70% [35]).

Number of staff and paraprofessional that are teaching out-of-field/ and who are not highly effective.	Provide the strategies that are being implemented to support the staff in becoming highly effective
No data submitted	

Staff Demographics

Please complete the following demographic information about the instructional staff in the school.

**When using percentages, include the number of teachers the percentage represents (e.g., 70% (35)).*

Total Number of Instructional Staff	% of First-Year Teachers	% of Teachers with 1-5 Years of Experience	% of Teachers with 6-14 Years of Experience	% of Teachers with 15+ Years of Experience	% of Teachers with Advanced Degrees	% Highly Effective Teachers	% Reading Endorsed Teachers	% National Board Certified Teachers	% ESOL Endorsed Teachers
39	12.8%(5)	66.7%(26)	20.5%(8)	5.1%(2)	20.5%(8)	0.0%(0)	2.6%(1)	0.0%(0)	12.8%(5)

Teacher Mentoring Program/Plan

Please describe the school's teacher mentoring program/plan by including the names of mentors, the name(s) of mentees, rationale for the pairing, and the planned mentoring activities.

Mentor Name	Mentee Assigned	Rationale for Pairing	Planned Mentoring Activities
Alicia Melendy	Rita Ginnapolus Kayla Blum Amy Warren Sarina Brewer Magaret Green	She took the mandatory classes last year at the	Mentoring, modeling, classroom observations,

	Corey Schwerin Gerardo Behori Allyson Snow Alicia Christian	district and meets the requirements.	and collaborative planning

ADDITIONAL REQUIREMENTS

Coordination and Integration

Note: For Title I schools only

Please describe how federal, state, and local services and programs will be coordinated and integrated in the school. Include other Title programs, Migrant and Homeless, Supplemental Academic Instruction funds, as well as violence prevention programs, nutrition programs, housing programs, Head Start, adult education, career and technical education, and/or job training, as applicable.

Title I, Part A

The Title I Program is now in the third year and will enable the school to give more individualized attention to the skill areas that are the weakest as indicated on FCAT (Levels 1 and 2) and FAIR. The teachers will plan with the Title I teachers and will also monitor the progress of this additional instruction. The Title I personnel will do additional assessments to pinpoint other areas of concern and plan for the remediation of these areas as well. This program will coordinate the responsibilities for all Tier 1 and 2 students. Parents will become partners with us in regards to the education of their children. Resource materials have been and will continue to be purchased in order to support these students in the classrooms. A parent resource center has also been established in the library on the elementary campus and in the conference room on the middle school campus.

Title I, Part C- Migrant

Title I, Part D

Title II

Title III

Title X- Homeless

Supplemental Academic Instruction (SAI)

Violence Prevention Programs

Nutrition Programs

All Faiths Food Bank provides weekend supplemental foods for those in need. During the summer months, SSIS partnered with the district to offer a hot lunch program to provide continued support for those in need.

Housing Programs

Head Start

Adult Education

Career and Technical Education

Job Training

Other

Multi-Tiered System of Supports (MTSS)/Response to Instruction/Intervention (RtI)

School-based MTSS/RtI Team

Identify the school-based MTSS leadership team.

Suncoast School for Innovative Studies RtI Team is comprised of SSIS Administration, ESE providers, School Psychologist, School Counselor, and General Education providers. Its goal is to meet or exceed the district and state requirements for assisting in both the identification of students and eligibility. The team consists of and lists their primary responsibility:
Executive Director- the primary purpose is to ensure that all participants are present and all options for intervention are explored within the ability of the services offered.
General Education Teachers- provides information about the identified student and the services that are currently being offered, interventions taken, and parent communication.
Exceptional Student Education (ESE) Teachers- provides information about support and assist in the Intervention Plan.
Counselor- provides information about support programs and assists in the Intervention Plan.
Psychologist- provides information as to the students' ability, if accessible, supports and assists in the Intervention Plan.

Describe how the school-based MTSS Leadership Team functions (e.g., meeting processes and roles/functions). How does it work with other school teams to organize/coordinate MTSS efforts?

The RtI Team meets twice a month to discuss the following: formative and summative student data, review grades, academic needs, instructional strategies, and delivery of services for identified students and monitors the time-lines of implementation of services for identifying students. Ongoing student progress and monitoring will occur to determine progress and assessment, needs and further instructional interventions. Several training sessions have been held for the members of this team both in the past and present year.

Describe the role of the school-based MTSS Leadership Team in the development and implementation of the school improvement plan. Describe how the RtI Problem-solving process is used in developing and implementing the SIP?

The school-based RtI Leadership Team will employ a continuous improvement process to create the SIP as outlined in the document. Input will be gathered from the grade level teams, the SAC and district teams. On a monthly basis, DBLT in collaboration with SBLT will oversee the implementation of the SIP Plan.

MTSS Implementation

Describe the data source(s) and the data management system(s) used to summarize data at each tier for reading, mathematics, science, writing, and behavior.

The Sarasota District provides a variety of student academic reports which disaggregate subgroups in all subject areas tested: reading, math, science, and social studies. We will continue to use FAIR (Florida Assessment for Instruction in Reading) and FOCUS (as data that will assist in our determination of academic needs.

Describe the plan to train staff on MTSS.

All staff of Suncoast School for Innovative Studies will receive training from the Sarasota School District on the RtI process. All staff members will be given ongoing communication throughout the year to keep them current on the support systems related to RtI.

Describe the plan to support MTSS.

Executive Director and Guidance Counselor continually monitor the process.

Literacy Leadership Team (LLT)

School-Based Literacy Leadership Team

Identify the school-based Literacy Leadership Team (LLT).

The Leadership Team consists of the Executive Director, Guidance Counselor, ESE Representative, and Lead Teachers from the primary, intermediate and middle grades.

Describe how the school-based LLT functions (e.g., meeting processes and roles/functions).

Lead Teachers meet on a weekly basis with their grade appropriate coworkers to address any concerns and/or issues.

What will be the major initiatives of the LLT this year?

As in years past, the major initiatives are focused on improving academics. In the past year we have seen both retention rates as well as our enrollment increasing. At this point in time we have a waiting list for most grades which warrants expansion initiatives.

Public School Choice

Supplemental Educational Services (SES) Notification
No Attachment

*Elementary Title I Schools Only: Pre-School Transition

Describe plans for assisting preschool children in transition from early childhood programs to local elementary school programs as applicable.

VPK and Kindergarten have a reciprocal relationship.

*Grades 6-12 Only

Sec. 1003.413(b) F.S.

For schools with Grades 6-12, describe the plan to ensure that teaching reading strategies is the responsibility of every teacher.

The majority of teachers have completed the Florida Online Reading Professional Development program and work together with their colleagues to promote reading instruction in content areas.

*High Schools Only

Note: Required for High School - Sec. 1003.413(g)(j) F.S.

How does the school incorporate applied and integrated courses to help students see the relationships between subjects and relevance to their future?

How does the school incorporate students' academic and career planning, as well as promote student course selections, so that students' course of study is personally meaningful?

Postsecondary Transition

Note: Required for High School - Sec. 1008.37(4), F.S.

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the High School Feedback Report

PART II: EXPECTED IMPROVEMENTS

Reading Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1a. FCAT2.0: Students scoring at Achievement Level 3 in reading. **Reading Goal #1a:**	By the year 2013, there will be a minimum of a four percentage point increase for Level 3 students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a two percentage point increase for Level 3 students where 70% or more are currently demonstrating proficiency (across Levels 3,4,5). If 90% or more students are proficient, the school can maintain or demonstrate an increase in the percent proficient. No overall proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 3 - 28%(61) Level 3,4,5 - 52%(113)	Level 3- 32% Level 3,4,5 - 56%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.A.1 Lack of prior knowledge on many topics Student attitude Parent Support	1.A.1 The school district will utilize assessment data to determine missing skilss Analysis of the test data to determine where the strengths and weaknesses lie Spelling list for word analysis Review of common jargon for curriculum and testing areas Assessment of multiple intelligences	1.A.1 Executive Director Leadership Team Classroom Teachers	1.A.1 The School Director in conjunction with the Leadership Team will review the assessment data Classroom teachers will use the data to drive their instruction	1.A.1 Improvement on assessments
2	1.A.2 Familiarity with the depth and complexity of the curriculum and its content Time Management	1.A.2 Teachers will utilize assessment data to design lessons that will include questions to promote depth of knowledge in daily classroom assignments Morning work will utilize this type of questioning Storytown to bring about literacy awareness	1.A.2 School Director Leadership Team	1.A.2 Teachers will have ongoing communication with the director and submit weekly lesson plans listing higher order questions for the classroom assignments	1.A.2 Continued monitoring of the assessment results and weekly reviews of student's progress on their daily assignments
	1.A.3 Utilize focused instruction, including the use of multiple		1.A.3 Administrator will be aware of the assessment and	1.A.3 Effectiveness will be determined through assessments	

3	intelligences, on specific skill weaknesses as determined by the assessments Students will understand their part of the student accountability conferences and agreements		the MI of the students and will monitor the recommendation through meetings with the team leader and with classroom walkthrougs		

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

1b. Florida Alternate Assessment: **Students scoring at Levels 4, 5, and 6 in reading.** **Reading Goal #1b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

2a. FCAT 2.0: Students scoring at or above Achievement Level 4 in reading. **Reading Goal #2a:**	By the year 2013, there will be a minimum of a two percentage point increase for Level 4,5 students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a one percentage point increase for Level 4,5 students where 70% or more are currently demonstrating proficiency (across Levels 3,4,5). If 90% or more students are proficient, the school can maintain or demonstrate an increase in the percent proficient. No overall proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 4,5 - 24%(52) Level 3,4,5 - 52%(113)	Level 4,5 - 26% Level 3,4,5 - 56%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
	2A.1. Lack of prior knowledge on topics Student attitude Parent support	2A.1. Assessment data will be used to design effective lessons in all content areas. Teachers will informally	2A.1. Executive Director School Leadership Team Classroom	2A.1. School Director in conjunction with the Leadership Team will review the data. Teachers will provide	2A.1. Printout of assessment results Signed agenda books

1	Organizational Skills	assess the students' interest with an Interest Inventory to determine the students' special interests. Agenda books to be taken home each night to be signed	Teachers Students	opportunities for study within the specific areas of interest.	
2	2A.2. Familiarity with the depth and complexity of the curriculum and its context.	2A.2. All teachers will include depth of knowledge questions in their lesson plans. Morning work will include differentiated questions Vocabulary will include all three tiers of learning Multiple Intelligences will be reflected in the projects and research. Students in the gifted program are pulled out of class for a minimum of 120 minutes per week	2A.2. School Director Leadership Team All Teachers Gifted Teacher	2A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the depth of knowledge questions for the classroom assignments. Projects, reports, research and daily work will reflect an increase in the depth of knowledge of the students.	2A.2. Continued monitoring of the assessment results and weekly review of student's progress on their daily assignments.
3	2A.3. Time Management	2A.3. Utilize focused instruction, including use of multiple intelligences, on specific skill weaknesses as determined by the original assessment. Projects and research will include the specific skills outlined above. Morning work will utilize this type of questioning Using Storytown content, the students will become more aware of literacy components. Interdisciplinary art projects	2A.3. All Classroom Teachers	2A.3. Administrator will be aware of the assessments and the MI of the students, and will monitor the recommendations through meetings with the team leader and classroom walkthroughs.	2A.3. Effectiveness will be determined through ongoing assessments.

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2b. Florida Alternate Assessment: **Students scoring at or above Achievement Level 7 in reading.** **Reading Goal #2b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Problem-Solving Process to Increase Student Achievement	

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
3a. FCAT 2.0: Percentage of students making learning gains in reading. **Reading Goal #3a:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 70% are currently demonstrating an annual learning gain. There will be a minimum of a two percentage point increase for all student groups where 70% or more are currently demonstrating an annual learning gain.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
69%(107)	73%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	3.A.1. Lack of vocabulary and prior knowledge Student attitude Parent Support	3.A.1. The school will utilize the assessment data to drive instruction. Differentiation of lessons will be driven by this data. Analysis of the test data to determine where the strengths and weaknesses lie. Spelling list for word analysis Review common jargon for curriculum and testing area Assessment of Multiple Intelligences Conferences with students to share the information	3.A.1. Executive Director School Leadership Team Classroom Teachers	3.A.1. School Director in conjunction with the Leadership Team will review the assessment data. All teachers will be responsible for collecting the data to share with the director and leadership team.	3.A.1. Printout of the ongoing assessment results.
2	3.A.2. Familiarity with the depth and complexity of the curriculum and its content.	3.A.2. Include in depth knowledge questions in daily classroom assignments. Students will understand their part of the student accountability conferences and agreements. Alumni mentoring and feedback		3.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing in depth knowledge questions for the classroom assignments.	3.A.2. Continued monitoring of the assessment results and weekly review of student's progress on their daily assignments

		Lunchtime Learning Small group work			
3	3.A.3. Time Management	3.A.3. Utilize focused instruction, including use of multiple intelligences, on specific skill weaknesses as determined by assessments. Kagan MI strategies will be employed in the projects and reports assigned.	3.A.3. Team Leaders Classroom Teachers	3.A.3. Administrator will be aware of the assessments and the MI of the students. He will monitor the recommendations through meetings with the team leader and with classroom walkthroughs.	3.A.3. Effectiveness will be determined through ongoing assessments.

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

3b. Florida Alternate Assessment: **Percentage of students making Learning Gains in reading.** **Reading Goal #3b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

4. FCAT 2.0: Percentage of students in Lowest 25% making learning gains in reading. **Reading Goal #4:**	By the year 2013, there will be a minimum of a four percentage point increase in the number of students demonstrating a learning gain in the lowest quartile.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
62%(26)	66%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
	4.A.1. Limited language ability Student attitude	4.A.1. The school will utilize the assessment data to drive the instruction of the	4.A.1. Executive Director School Leadership	4.A.1. School Director in conjunction with the Leadership Team will	4.A.1. Printouts of ongoing assessment

1	Parent Support	students at this level. Analysis of the test data to determine where the strengths and weaknesses lie Spelling list for word analysis Review common jargon for curriculum and testing areas Assessment of multiple intelligences	Team Classroom Teachers ESE Personnel Title 1 Coordinator	review the assessment data. Classroom teachers and specialists will monitor areas of concern.	
2	4.A.2. Familiarity with the depth and complexity of the curriculum and its content.	4.A.2. Title 1 Teachers will focus on the skills needed to promote success. Small focused group sessions Specific instruction in depth of knowledge skills (higher order thinking) Physical activity class to improve perceptual skills Purchase of learning aids to help organizational skills	4.A.2. School Director School Leadership Team Classroom Teachers Title 1 Team and specialists	4.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the depth of knowledge questions for the classroom assignments. Teachers specifically note students who are exhibiting in depth learning.	4.A.2. Continued monitoring of the ongoing assessment results and weekly review of student's progress on their daily assignments.
3	4.A.3. Time Management	4.A.3. Progress monitoring will be an integral part of the process of effective instruction. Differentiated lesson plans and morning work Push-in programs Emphasis on Tier 2 vocabulary Lunchtime Learning Student Recovery Plan	4.A.3. Team Leaders Classroom Teachers Title 1 Teachers ESE Specialists Parent Volunteers	4.A.3. Administrator will be aware of the assessments and the MI of the students. He will monitor the recommendations through meetings with the team leader(s) and with classroom walkthroughs. Improvement in the performance of students noted through the monitoring of classroom work and attitudes.	4.A.3. Effectiveness will be determined through ongoing assessments.

Based on Ambitious but Achievable Annual Measurable Objectives (AMOs), AMO-2, Reading and Math Performance Target

5A. Ambitious but Achievable Annual Measurable Objectives (AMOs). In six year school will reduce their achievement gap by 50%.

Reading Goal #

5A : The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your school's total population for SY 2012-2013 and the 5 year project ion (2016-2017) is

Baseline data 2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	55	59	63	67	71	

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5B. Student subgroups by ethnicity (White, Black, Hispanic, Asian, American Indian) not making satisfactory progress in reading. **Reading Goal #5B:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
White 63%(71) Hispanic 50%(18) Black 35%(13)	White 68% Hispanic 55% Black 43%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	5.B.1. Lack of reading incentives Student attitude Parent support Inadequate prior knowledge skills And vocabulary	5.B.1. The school will utilize the assessment data the drive instruction of the students at this level. Additional assessment Peabody Picture Vocabulary Tests Multiple Intelligence Screenings Other developmental tests as needed: vision, hearing, perceptual, fine motor, etc...	5.B.1. Executive Director School Leadership Team Classroom Teachers Title 1 Teachers ESE Teachers	5.B.1. School Director in conjunction with the Leadership Team will review the assessment data. Teachers note ELL students more effectively understanding the language and using skills to acquire more.	5.B.1 Printout of assessment data
2	5.B.2. Familiarity with the depth and complexity of the curriculum and its content. Lack of specific English vocabulary	5.B.2. Additional strategies and/or materials geared to better meet the needs of the ELL students will be included in the instruction Small groups Specific skill remediation for developmental delays Applications of depth of knowledge skills Vocabulary building activities (Vocabulary Parade)	5.B.2. School Director Leadership Team ESOL Liaison	5.B.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for the classroom assignments. Teachers observing students more comfortable with the language and using the skills to improve.	5.B.2. Continued monitoring of the assessment data and weekly review of student's progress on their daily assignments.
3	5.B.3. Time Management	5.B.3. Utilize focused instruction, including use of multiple intelligences, specific skill weaknesses as determined by various assessments and monitor the progress. Differentiated lesson plans and morning work. Push-in Programs Emphasis on Tier 2 Vocabulary	5.B.3. Title 1 Coordinator ESOL Liaison	5.B.3. Administrator will be aware of the assessments and the MI of the students. He will monitor the recommendations through meetings with the team leader and with classroom walkthroughs. Teachers will also monitor student work and note skill improvement that show scaffolding of information taking place.	5.B.3. Effectiveness will be determined through ongoing assessments.

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
5C. English Language Learners (ELL) not making satisfactory progress in reading. **Reading Goal #5C:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
N/A	N/A

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
5D. Students with Disabilities (SWD) not making satisfactory progress in reading. **Reading Goal #5D:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
32%	32% Met AMO Target

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
5E. Economically Disadvantaged students not making satisfactory progress in reading. **Reading Goal #5E:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

50%	55%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	Lack of prior knowledge Lack of parent involvement	Key points on charts Use picture clues and manipulatives Success Maker	Executive Director/Leadership Team Classroom Teachers ESOL Liaison Title 1 Teachers Paraprofessionals	Review student grouping charts to ensure groups are redesigned to target student needs. Teachers constantly consider the classroom work of these students and enrich their program to build prior knowledge.	Printout of Florida Achieves Assessment results Growth in the AMO

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g. , PLC, subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
Kagan Workshop-Higher Level Thinking Skills	VPK-8	K-12 Teachers Alliance	All Teachers	October 26, 2012	Increased academic success	Executive Director
Common Core	VPK-8	K-12 Teachers Alliance	All Teachers	August 17, 2012	Increasing our ability to successfully transition to the common core standards. Increase academic success	Executive Director
Classrrom Management	VPK-8	K-12 Teachers Alliance	All Teachers	March 27, 2012	Increasing our ability to successfully maintain classroom behaviors and increase the amount of positive instruction time. Increased academic success (FCAT, FOCUS, FAIR, LEARN)	Executive Director

Reading Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00

Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
Classroom Management	K-12 Teachers Alliance	Title 1	$2,240.00
Kagan Workshop (Higher Level Thinking Skills)	K-12 Teachers Alliance	Title 1	$4,499.00
			Subtotal: $6,739.00

Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $6,739.00

*End of **Reading** Goals*

Comprehensive English Language Learning Assessment (CELLA) Goals

** When using percentages, include the number of students the percentage represents next to the percentage (e.g., 70% (35)).*

Students speak in English and understand spoken English at grade level in a manner similar to non-ELL students.	
1. Students scoring proficient in listening/speaking. **CELLA Goal #1:**	
2012 Current Percent of Students Proficient in listening/speaking:	

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Students read in English at grade level text in a manner similar to non-ELL students.	
2. Students scoring proficient in reading. **CELLA Goal #2:**	
2012 Current Percent of Students Proficient in reading:	

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool

No Data Submitted

Students write in English at grade level in a manner similar to non-ELL students.	
3. Students scoring proficient in writing. **CELLA Goal #3:**	
2012 Current Percent of Students Proficient in writing:	

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

CELLA Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **CELLA** Goals*

Elementary School Mathematics Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1a. FCAT2.0: Students scoring at Achievement Level 3 in mathematics. **Mathematics Goal #1a:**	By the year 2013, there will be a minimum of a four percentage point increase for Level 3 students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a two percentage point increase for Level 3 students where 70% or more are currently demonstrating proficiency (across Levels 3,4,5). If 90% or more students are proficient, the school can maintain or demonstrate an increase in the percent proficient. No overall proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 3 - 33% (71) Level 3,4,5 - 48% (102)	Level 3 - 37% Level 3,4,5 - 52%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.A.1. Lack of continuity in skills Student Attitude Parent Support	1.A.1. Use common assessments to monitor students in the core curriculum needing intervention and enrichment. Informal math assessments for students WRAT 4 subtest assessments Determine concepts that are not mastered	1.A.1. Executive Director Leadership Team Classroom Teachers	1.A.1. Review student grouping charts to ensure groups are redesigned to target student needs. Teachers monitor groups and readjust as needed	1.A.1. Printout of Florida Achieves Assessment results
2	1.A.2. Familiarity with the depth and complexity of the curriculum and its content Math anxiety Lack of desire and skills	1.A.2. Include in-depth knowledge skills which require higher order questions in lesson plans. Small group instruction on specific skills Cooperative Learning Groups	1.A.2. Executive Director Leadership Team Classroom Teachers	1.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the depth of knowledge questions for their classroom assignments. Teachers monitor progress of student thinking and learning via class assignments	
3	1.A.3. Time Management	1.A.3. Develop an instructional calendar based on the math assessment results Relate to Multiple Intelligences Textbook Organization Online Textbooks	1.A.3. Team Leaders Classroom Teachers	1.A.3. Administration will be aware of the ongoing assessments and monitor the implementation of the recommendations through meetings with the team leader and with classroom walkthroughs. Teachers are aware of	1.A.3. Print out of additional assessment data

		Brain Bowl FCAT Explorer Lunch Time Learning		the different needs of students in regard to pacing and skill levels and adjust when needed.	

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1b. Florida Alternate Assessment: **Students scoring at Levels 4, 5, and 6 in mathematics.** **Mathematics Goal #1b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2a. FCAT 2.0: Students scoring at or above Achievement Level 4 in mathematics. **Mathematics Goal #2a:**	By the year 2013, there will be a minimum of a two percentage point increase for Level 4,5 students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a one percentage point increase for Level 4,5 students where 70% or more are currently demonstrating proficiency (across Levels 3,4,5). If 90% or more students are proficient, the school can maintain or demonstrate an increase in the percent proficient. No overall proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 4,5 - 14% (31) Level 3,4,5 - 48% (102)	Level 4,5 - 16% Level 3,4,5 - 50%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	2.A.1. Lack of motivation of students to put forth additional effort Lack of materials to challenge students that are more independent	2.A.1. Use common assessments to monitor students in the core curriculum needing intervention and enrichment Informal and formal assessments WRAT 4 survey test	2.A.1. Executive Director Leadership Team Classroom Teachers	2.A.1. Review student grouping charts to ensure groups are redesigned to target student needs Teachers chart the student progress and adjust groups as needed to ensure additional progress	2.A.1. Printout of Florida Achieves Assessment results

2	2.A.2. Familiarity with the depth and complexity of the curriculum and its content Lack of comfort teaching math skills	2.A.2. Include depth of knowledge questions in lesson plans Use of sports programs as they relate to achievement and behavior Practical applications of math skills in the real world Understanding of the scope and sequence of math skills Daily Morning Math Mathematical vocabulary building	2.A.2. Executive Director Leadership Team Classroom Teachers	2.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments Adjustment of groups and instructional strategies as needed	2.A.2. Review of student achievement on classroom assignments and results of ongoing assessments
3	2.A.3. Time Management	2.A.3. Develop an instructional calendar and instruction based on the test results in Mathematics Involve students in challenging lessons that incorporate the scope and sequence of the textbook series Additional challenges with FLVS classes in advanced math Illustrate how multiple intelligences can be used to enhance math skills Peer tutoring Algebra 1	2.A.3. Team Leader Classroom Teachers	2.A.3. Administration will be aware of the assessments and monitor the implementation of the recommendations through meetings with the team leader and with classroom walkthroughs. Teachers are aware of the need to meet the needs of the students who are advanced	2.A.3. Printout of assessment data

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

2b. Florida Alternate Assessment: **Students scoring at or above Achievement Level 7 in mathematics.** **Mathematics Goal #2b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
3a. FCAT 2.0: Percentage of students making learning gains in mathematics. **Mathematics Goal #3a:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 70% are currently demonstrating an annual learning gain. There will be a minimum of a two percentage point increase for all student groups where 70% or more are currently demonstrating an annual learning gain.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
65% (102)	69%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	3.A.1. Lack of continuity in skills Student attitude Parent support	3.A.1. Use common assessments to monitor students in the core curriculum needing intervention and enrichment Informal math assessments for students WRAT 4 subtest assessment Determine concepts that are not mastered	3.A.1. Executive Director Leadership Team Classroom Teachers	3.A.1. Review student grouping charts to ensure groups are redesigned to target student needs Teachers continually monitor classroom assignments for indications of progress and adjust instruction based on this data	3.A.1. Printout of Florida Achieves Assessment results
2	3.A.2. Familiarity with the depth and complexity of the curriculum and its content Lack of understanding of the scaffolding needed to successfully learn math	3.A.2. Include depth of knowledge questions in lesson plans Small group instruction on specific skills Cooperative Learning Groups Practical application of math skills Daily Morning Math Mathematics vocabulary building	3.A.2. Executive Director Leadership Team Classroom Teachers	3.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers monitor daily work and make adjustments when progress is noted or additional remediation is needed	3.A.2. Review of student achievement on classroom assignments and results of additional testing
3	3.A.3. Time Management	3.A.3. Develop an instructional calendar based on the additional test results in math Use multiple intelligences Textbook organization Online Textbooks Brain Bowl Lunch Time Learning	3.A.3. Team Leader	3.A.3. Administration will be aware of the ongoing assessments and monitor the implementation of the recommendations through meetings with the team leader and with classroom walkthroughs. Teachers will monitor the progress of the students through daily work	3.A.3. Print out of ongoing assessments

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
3b. Florida Alternate Assessment: Percentage of students making Learning Gains in mathematics. **Mathematics Goal #3b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
4. FCAT 2.0: Percentage of students in Lowest 25% making learning gains in mathematics. **Mathematics Goal #4:**	By the year 2013, there will be a minimum of a four percentage point increase in the number of students demonstrating a learning gain in the lowest quartile.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
60%(102)	64%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	4.1 Lack of reading incentives Student attitude Parent support Inadequate prior knowledge skills and vocabulary	4.1 The school will utilize the assessment data to drive instruction of the students at this level. Additional assessment Multiple Intelligence Screenings Other developmental tests as needed: vision, hearing, perceptual, fine motor, etc...	Executive Director School Leadership Team Classroom Teachers Title 1 Teachers ESE Teachers	School Director in conjunction with the Leadership Team will review the assessment data. Teachers note students more effectively understanding the language and using skills to acquire more.	Printout of assessment data
	4.2 Familiarity with the depth and complexity of the curriculum and its content. Lack of specific English	4.2 Additional strategies and/or materials geared to better meet the needs of the students included in instruction.	4.2 Executive Director Leadership Team ESOL Liasion	4.2 Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for the	4.2 Continued monitoring of the assessment data and weekly review of student's progress on their

2	vocabulary.	Specific skill remediation for developmental delays. Application of depth of knowledge skills. Vocabulary building activities		classroom assignments. Teachers observing students more comfortable with the language and using the skills to improve.	daily assignments.
3	4.2 Time Management	4.2 Utilize focused instruction, including use of multiple intelligences, specific skill weaknesses as determined by various assessments and monitor the progress.	4.2 Title 1 Coordinator ESOL Liasion	4.2 Administrator will be aware of the assessment and the MI of the students. He will monitor the recommendations through meetings with the team leader and classroom walkthroughs.	4.2 Effectiveness will be determined through ongoing assessments.

Based on Ambitious but Achievable Annual Measurable Objectives (AMOs), AMO-2, Reading and Math Performance Target

5A. Ambitious but Achievable Annual Measurable Objectives (AMOs). In six year school will reduce their achievement gap by 50%.	Elementary School Mathematics Goal # 5A : The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your school's total population for SY 2012-2013 and the 5 year project ion (2016-2017) is					
Baseline data 2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	43	48	54	59	64	

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5B. Student subgroups by ethnicity (White, Black, Hispanic, Asian, American Indian) not making satisfactory progress in mathematics. **Mathematics Goal #5B:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
White 58%(65) Hispanic 56%(20) Black 30%(10)	White 56% Exceeded AMO Target Hispanic 38% Exceeded AMO target Black 33%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	**Strategy**	**Person or Position Responsible for Monitoring**	**Process Used to Determine Effectiveness of Strategy**	**Evaluation Tool**
1	5.B.1. Lack of language background/vocabulary to understand math completely. Lack of motivation Lack of parental support Don't see math as a part of the real world	5.B.1. Use common assessments to monitor students in the core curriculum needing intervention and enrichment. Informal assessments ESOL assessments Peabody Picture Vocabulary Test Multiple Intelligences	5.B.1. Executive Director Leadership Team Classroom Teachers ESOL Liaison Title 1 Teachers ESE Staff	5.B.1. Review student grouping charts to ensure groups are redesigned to target student needs. Teachers review data and use ESOL strategies to meet the students' needs	5.B.1. Printout of Florida Achieves Assessment results

2	5.B.2. Familiarity with the depth and complexity of the curriculum and its content Lack of knowledge of phonology, morphology, semantics, and writing	5.B.2. Include in-depth questions in lesson plans Build the math language concepts with students Work on mathematics vocabulary Put key points on charts Use short oral presentations and increase when needed Give students real life opportunities to use the math skills Use picture clues and manipulatives Success Maker	5.B.2. Executive Director Leadership Team Classroom Teachers ESOL Liaison Title 1 Teachers Paraprofessionals	5.B.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers understand the process of gaining language and use ESOL strategies to meet student need by monitoring the performance and work of the ELL's	5.B.2. Review of student achievement on classroom assignments and results of individual assessment
3	5.B.3. Time Management	5.B.3. Develop an instructional calendar based on the test results in Mathematics Peer Tutors Cooperative Groups Field Trips Use music and chart activities	5.B.3. Team Leader Classroom Teachers ESOL Liaison Title 1 Teachers ESE Specialists Paraprofessionals	5.B.3. Administration will be aware of the FOCUS assessments and monitor the implementation of the recommendations through meetings with the team leader and with classroom walkthroughs. Teachers monitor those teachable moments and take advantage of small steps of progress	5.B.3. Print out of FOCUS assessments

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5C. English Language Learners (ELL) not making satisfactory progress in mathematics. **Mathematics Goal #5C:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
N/A	N/A

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5D. Students with Disabilities (SWD) not making	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population.

satisfactory progress in mathematics. **Mathematics Goal #5D:**	The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
26%	37%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	5.D.1. Lack of language background/vocabulary to understand math completely. Lack of motivation Lack of parental support Don't see math as a part of the real world	5.D.1. Use common assessments to monitor students in the core curriculum needing intervention and enrichment. Informal assessments ESOL assessments Peabody Picture Vocabulary Test Multiple Intelligences	5.D.1. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE	5.D.1. Review student grouping charts to ensure groups are redesigned to target student needs. Teachers review data and use various strategies to meet the students' needs	5.D.1. Printout of Florida Achieves Assessment results
2	5.D.2. Familiarity with the depth and complexity of the curriculum and its content	5.D.2. Include in-depth questions in lesson plans Build the math language concepts with students Work on mathematics vocabulary Put key points on charts Use short oral presentations and increase when needed	5.D.2. Executive Director Leadership Team Classroom Teachers Title 1 Teachers Paraprofessionals	5.D.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments.	5.D.2. Review of student achievement on classroom assignments and results of individual assessment
3	5.D.3. Time Management	5.D.3. Utilize focused instruction, including use of multiple intelligences, specific skill weaknesses as determined by various assessments and monitor the progress. Differentiated lesson plans and morning work. Push-in Programs	5.D.3. Title 1 Coordinator	5.D.3. Adminstrator will be aware of the assessments and the MI of the students. He will monitor the recommendtions through meetings with the team leader and classroom walkthroughs.	5.D.3. Effectiveness will be determined through ongoing assessments.

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
E. Economically Disadvantaged students not making satisfactory progress in mathematics. **Mathematics Goal E:**	The FLDOE has identified the target goals for the AMOs each year from SY 2012-1013 to 2016-1017 for this population. The target for your this subpopulation(s) for SY 2012-2013 is indicated below. If your schools percent proficient is at or above 95%, the school can maintain that percentage. Your school can also achieve their goal by reducing the percent non-proficient within this population by 10% (Safe Harbor).

2012 Current Level of Performance:	2013 Expected Level of Performance:
46%	46% Met AMO Target

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

*End of **Elementary School Mathematics** Goals*

Middle School Mathematics Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

1a. FCAT2.0: Students scoring at Achievement Level 3 in mathematics. **Mathematics Goal #1a:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

1b. Florida Alternate Assessment: **Students scoring at Levels 4, 5, and 6 in mathematics.** **Mathematics Goal #1b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

2a. FCAT 2.0: Students scoring at or above Achievement Level 4 in mathematics. **Mathematics Goal #2a:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

2b. Florida Alternate Assessment: **Students scoring at or above Achievement Level 7 in mathematics.** **Mathematics Goal #2b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

3a. FCAT 2.0: Percentage of students making learning gains in mathematics.	

Mathematics Goal #3a:	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

3b. Florida Alternate Assessment: Percentage of students making Learning Gains in mathematics. **Mathematics Goal #3b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

4. FCAT 2.0: Percentage of students in Lowest 25% making learning gains in mathematics. **Mathematics Goal #4:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool

No Data Submitted

Based on Ambitious but Achievable Annual Measurable Objectives (AMOs), AMO-2, Reading and Math Performance Target

5A. Ambitious but Achievable Annual Measurable Objectives (AMOs). In six year school will reduce their achievement gap by 50%.	Middle School Mathematics Goal # 5A :					
Baseline data 2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5B. Student subgroups by ethnicity (White, Black, Hispanic, Asian, American Indian) not making satisfactory progress in mathematics. **Mathematics Goal #5B:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:

5C. English Language Learners (ELL) not making satisfactory progress in mathematics. **Mathematics Goal #5C:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
5D. Students with Disabilities (SWD) not making satisfactory progress in mathematics. **Mathematics Goal #5D:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following subgroup:	
E. Economically Disadvantaged students not making satisfactory progress in mathematics. **Mathematics Goal E:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

*End of **Middle School Mathematics** Goals*

Algebra End-of-Course (EOC) Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1. Students scoring at Achievement Level 3 in Algebra. **Algebra Goal #1:**	

2012 Current Level of Performance:	2013 Expected Level of Performance:

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

2. Students scoring at or above Achievement Levels 4 and 5 in Algebra. **Algebra Goal #2:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

*End of **Algebra EOC** Goals*

Geometry End-of-Course (EOC) Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

1. Students scoring at Achievement Level 3 in Geometry. **Geometry Goal #1:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2. Students scoring at or above Achievement Levels 4 and 5 in Geometry. **Geometry Goal #2:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

*End of **Geometry EOC** Goals*

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g. , PLC, subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
Kagan Workshop-Higher Level Thinking Skills	VPK-8	K-12 Teachers Alliance	All Teachers	October 26, 2012	Increased academic success	Executive Director
Differentiated Instruction	VPK-8	K-12 Teachers Alliance	All Teachers	January 17, 18, 19, 2012	Increasing our ability to successfully differentiate core content standards. Increase academic success (FCAT, FAIR, FOCUS,LEARN)	Executive Director
Classroom Management	VPK-8	K-12 Teachers Alliance	All Teachers	March 27, 2012	Increasing our ability to successfully maintain classroom behaviors and increase the amount of positive instruction time. Increased academic success	Executive Director

Mathematics Budget:

Evidence-based Program(s)/Material(s)

Strategy	Description of Resources	Funding Source	Available Amount
No Data	No Data	No Data	$0.00
			Subtotal: $0.00

Technology

Strategy	Description of Resources	Funding Source	Available Amount
No Data	No Data	No Data	$0.00
			Subtotal: $0.00

Professional Development

Strategy	Description of Resources	Funding Source	Available Amount
Classroom Management	K-12 Teachers Alliance	Title 1	$2,730.00
Kagan Workshop (Higher Level Thinking Skills)	K-12 Teachers Alliance	Title 1	$4,499.00
			Subtotal: $7,229.00

Other

Strategy	Description of Resources	Funding Source	Available Amount
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $7,229.00

*End of **Mathematics** Goals*

Elementary and Middle School Science Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1a. FCAT2.0: Students scoring at Achievement Level 3 in science. **Science Goal #1a:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a two percentage point increase for all student groups where 70% or more are currently demonstrating proficiency (across Levels 3,4,5) Any subgroup that is 90% or higher can maintain or demonstrate an increase in the percent proficient. No proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 3 - 26%(12) Level 3,4,5 - 34%(16)	Level 3 - 30% Level 3,4,5 - 38%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.A.1. Lack of consistent prior knowledge in science Student attitude Parent support	1.A.1. Utilize common assessments to monitor students in the core curriculum needing intervention and enrichment. Informal assessment of science concepts	1.A.1. Executive Director Leadership Team Classroom Teachers Title 1 Teachers	1.A.1. Review student grouping charts to ensure groups are redesigned to target student needs. Teachers plan hands-on activities based on multiple intelligences	1.A.1. Effectiveness will be determined through frequent assessments by the leadership team. Utilize the assessment data

		Multiple Intelligences Peabody Picture Vocabulary Test if warranted	ESE Personnel	and curriculum	in this content area
2	1.A.2. Lack of familiarity of this particular subject and the importance of including it in the instructional process.	1.A.2. Include in-depth knowledge questions in lesson plans Use real life experiences of science Expand scientific vocabulary Provide hands-on activities in science Explore science concepts online Explore science concepts through science newspapers and magazines Relate these to the Naturalist Multiple Intelligence	1.A.2. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Personnel	1.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers monitor the participation of the students in the hands-on activities and check the knowledge acquired	1.A.2. Weekly reviews of students' progress on their daily assignments
3	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	1.A.3. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	1.A.3. Comparison of test results ensure gains in delinquent areas Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	1.A.3. FCAT Pre-tests FOCUS tests
4	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	1.A.3. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	1.A.3. Comparison of test results ensure gains in delinquent areas Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	1.A.3. FCAT Pre-tests FOCUS tests
	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess	1.A.3. Executive Director	1.A.3. Comparison of test results ensure gains in delinquent areas	1.A.3. FCAT Pre-tests FOCUS tests

5		student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	
6	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	1.A.3. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	1.A.3. Comparison of test results ensure gains in delinquent areas Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	1.A.3. FCAT Pre-tests FOCUS tests
7	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	1.A.3. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	1.A.3. Comparison of test results ensure gains in delinquent areas Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	1.A.3. FCAT Pre-tests FOCUS tests
8	1.A.3. Lack of skills and interest in science	1.A.3. Utilizing FCAT Pre-tests and released tests to assess student progress on a monthly basis Relate area to the multiple intelligences Peer Teaching Lunch Time Learning Student Recovery Program Small Groups Brain Pop	1.A.3. Executive Director Leadership Team Classroom Teachers Title 1 Teachers ESE Specialists	1.A.3. Comparison of test results ensure gains in delinquent areas Teachers monitor effective strategies and adjust as needed Teachers monitor student interest and work to see increased participation	1.A.3. FCAT Pre-tests FOCUS tests

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1b. Florida Alternate Assessment: **Students scoring at Levels 4, 5, and 6 in science.** **Science Goal #1b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2a. FCAT 2.0: Students scoring at or above Achievement Level 4 in science. **Science Goal #2a:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). There will be a minimum of a two percentage point increase for all student groups where 70% or more are currently demonstrating proficiency (across Levels 3,4,5) Any subgroup that is 90% or higher can maintain or demonstrate an increase in the percent proficient. No proficiency target will be less than 35% (across Levels 3,4,5) for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
Level 4,5 - 9%(4) Level 3,4,5 - 34%(16)	Level 4,5 - 13% Level 3,4,5 - 38%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	2.A.1. Lack of knowledge in this particular area because of non-consistent teaching Lack of interest in the subject because there is no relation made to the real world Student attitude Parent support	2.A.1. Utilize common assessments to monitor students in the core curriculum needing intervention and enrichment Informal Inventories for Science Multiple Intelligences Science Lab	2.A.1. Executive Director Leadership Team Classroom Teachers ESE Specialists	2.A.1. Review student grouping charts to ensure groups are redesigned to target student needs Teacher to monitor opportunities to expand on the textbook knowledge with hands-on projects	2.A.1. Effectiveness will be determined through frequent assessments by the leadership team
	2.A.2. Lack of familiarity with particular subject and	2.A.2. Include in-depth knowledge (higher	2.A.2. Executive Director	2.A.2. Teachers will have ongoing communication	2.A.2. Weekly reviews of students'

2	the importance of including it in the instructional process	order) questions in lesson plans Use real life experiences of science Expand scientific vocabulary Provide hands-on activities in science Explore science concepts online Explore science concepts through science newspapers and magazines Relate these to the Naturalist Multiple Intelligence Student Projects	Leadership Team Classroom Teachers ESE Specialists	with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers will monitor classroom work and the interest of the students and adjust the instruction with these facts in mind. Stretch beyond their comfort zone	progress on their daily assignments
3	2.A.3. Time constraints	2.A.3. Utilizing FCAT and FOCUS Pre-tests and released tests to assess student progress on a monthly basis Relate areas to the multiple intelligences Peer Teaching Lunch Time Learning Small Groups Science Fair Cooperative Learning Brain Pop Explore online sources of information Advanced scientific projects Science Lab Field Trips to local science areas	2.A.3. Executive Director Leadership Team Classroom Teachers ESE Specialists	2.A.3. Comparison of test results ensure gains in delinquent areas Teachers use data to provide challenges for these students that involve real world projects, and local community sources	2.A.3. FCAT Pre-tests FOCUS Tests

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2b. Florida Alternate Assessment: **Students scoring at or above Achievement Level 7 in science.** **Science Goal #2b:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement				
Anticipated Barrier	**Strategy**	**Person or Position Responsible for Monitoring**	**Process Used to Determine Effectiveness of Strategy**	**Evaluation Tool**
No Data Submitted				

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g., PLC,subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
No Data Submitted						

Science Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
Common Core Training	K-12 Teachers Alliance	Title 1	$1,200.00
			Subtotal: $1,200.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $1,200.00

*End of **Science** Goals*

Writing Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:

1a. FCAT 2.0: Students scoring at Achievement Level 3.0 and higher in writing. **Writing Goal #1a:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 75% are currently demonstrating 3.0 or higher on the writing essay. There will be a minimum of a two percentage point increase for all student groups where 75% or more are currently demonstrating 3.0 or higher on the writing essay. Any subgroup that is 90% or higher must maintain or demonstrate an increase in the percent proficient. No proficiency target will be less than 35% for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
74%(40)	78%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.A.1. Familiarity with the writing standards and scoring rubrics Lack of vocabulary to express thoughts in writing Lack of interest in writing	1.A.1. Utilize common assessments to monitor students in the core curriculum needing intervention and enrichment in the writing process. Sample writing prompt Written classroom assignments Writing rubrics	1.A.1. Executive Director Leadership Team Classroom Teachers ESE Personnel Title 1 Teachers	1.A.1. Review student grouping charts to ensure groups are redesigned to target student needs. Teacher utilizes written performances to analyze student abilities and problem areas and then adjust instruction based on this data.	1.A.1. Effectiveness will be determined through frequent assessment by the Director Peer reviews
2	1.A.2. Familiarity with the writing standards and scoring rubrics Lack of understanding of the writing process and different types and levels of writing	1.A.2. Include in-depth knowledge questions and the reading/writing connection in the lesson plans Develop vocabulary specific to writing Provide multiple ways to write across the curriculum Learn the basic organizational patterns of writing Set purposes for writing effectively in many circumstances	1.A.2. Executive Director Leadership Team Classroom Teachers ESE Personnel Title 1 Teachers	1.A.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers to monitor student progress their lesson plans and the students' performance and reaction to the instruction and modify these plans as appropriate.	1.A.2. Review of student achievements on classroom assignments Products relating to a variety of writing prompts
3	1.A.3. Time Management Lack of understanding of the writing process and different types and levels of writing	1.A.3. Weekly writing prompts Prompts will pertain to specific purposes, content, and abilities Cooperative writing Progressive writing Individual writing	1.A.3. Classroom Teachers	1.A.3. Monitoring of improvement levels on student by student basis Teachers monitor student progress through different writing activities and remediate or enhance instruction based on	1.A.3. Utilizing different staff members to ensure adequate progress Peer reviews

		Authentic formal writing-thank you to community for donations		these samples	

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1b. Florida Alternate Assessment: Students scoring at 4 or higher in writing. **Writing Goal #1b:**	By the year 2013, there will be a minimum of a four percentage point increase for all student subgroups when less than 75% are currently demonstrating 4.0 or higher on the writing essay. There will be a minimum of a two percentage point increase for all student groups where 75% or more are currently demonstrating 4.0 or higher on the writing essay. Any subgroup that is 90% or higher must maintain or demonstrate an increase in the percent proficient. No proficiency target will be less than 35% for any subgroup.
2012 Current Level of Performance:	**2013 Expected Level of Performance:**
15%(8)Students Scoring 4.0 or Higher on FCAT Writing	35%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.B.1. Familiarity with the writing standards and scoring rubrics Lack of vocabulary to express thoughts in writing Lack of interest in writing	1.B.1. Utilize common assessments to monitor students in the core curriculum needing intervention and enrichment in the writing process Sample writing prompts Written class assignments Writing rubrics	1.B.1. Executive Director Leadership Team Classroom Teachers ESE Teachers	1.B.1. Review student grouping charts to ensure groups are redesigned to target student needs Teachers monitor the assessment activities and adjust instruction and instructional groups as needed	1.B.1. Effectiveness will be determined through frequent assessments by the director Peer reviews
2	1.B.2. Familiarity with the writing standards and scoring rubrics Lack of understanding the different purposes and types of writing	1.B.2. Include in-depth knowledge questions and the reading/writing connection in the lesson plans Develop vocabulary specific to writing Provide multiple ways to write across the curriculum Learn the basic organizational patterns of writing Set purposes for writing effectively in many circumstances	1.B.2. Executive Director Leadership Team Classroom Teachers ESE Teachers	1.B.2. Teachers will have ongoing communication with the director and submit weekly lesson plans listing the higher order questions for their classroom assignments. Teachers monitor writing samples to locate problems and make adjustments to instruction	1.B.2. Review of student achievements on classroom assignments Peer reviews
	1.B.3. Lack of understanding of the writing process and different types and levels of writing.	1.B.3. Weekly writing prompts Prompts will pertain to specific purposes, content, and abilities	1.B.3. Executive Director Leadership Team	1.B.3. Monitoring of improvement levels on student by student basis	1.B.3. Utilizing different staff members to ensure adequate progress

3	Lack of seeing a purpose for writing Motor skill difficulty	Cooperative writing Progressive writing Individual writing Authentic formal writing-thank you to community for donations	Classroom Teachers Title 1 Teachers ESE Teachers	Teachers adjust instruction and expectations based on these samples	

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g. , PLC, subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
Differentiated Instruction	VPK-8	K-12 Teachers Alliance	All Teachers	January 17, 18, 19, 2012	Increasing our ability to successfully differentiate core content standards	Executive Director
Kagan Workshop (Higher Level Thinking Skills)	VPK-8	K-12 Teachers Alliance	All Teachers	October 26, 2012	Increasing academic support	Executive Director

Writing Budget:

Strategy	Description of Resources	Funding Source	Available Amount
Evidence-based Program(s)/Material(s)			
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **Writing** Goals*

Civics End-of-Course (EOC) Goals

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
1. Students scoring at Achievement Level 3 in Civics. **Civics Goal #1:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Based on the analysis of student achievement data, and reference to "Guiding Questions", identify and define areas in need of improvement for the following group:	
2. Students scoring at or above Achievement Levels 4 and 5 in Civics. **Civics Goal #2:**	
2012 Current Level of Performance:	**2013 Expected Level of Performance:**

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g., PLC,subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring

No Data Submitted

Civics Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **Civics** Goals*

Attendance Goal(s)

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of attendance data, and reference to "Guiding Questions", identify and define areas in need of improvement:	
1. Attendance **Attendance Goal #1:**	ATTENDANCE GOAL – RATE For the attendance year 2012-2013, the attendance rate will increase. If the current attendance rate is less than 90%, there will be a minimum 4% increase. If the current percentage of attendance is 90% or greater, the school will maintain or increase the percentage. ATTENDANCE GOAL- ABSENCES By the year 2013, there will be a decrease of students who are absent ten or more days. When 40% or more of the students have ten or more absences annually, there will be a minimum of a 4 percentage point decrease. If less than 40% of the students have ten or more absences annually, there will be a minimum of a 2 percentage point decrease . ATTENDANCE GOAL- TARDY By the year 2013, there will be a decrease of students who are Tardy ten or more days. When 30% or more of the students have ten or more Tardies annually, there will be a minimum of a 4 percentage point decrease. If less than 30% of the students have ten or more Tardies annually, there will be a minimum of a 2 percentage point decrease. If the current percent of Tardies is 10% or less, the school can maintain or decrease the percentage.
2012 Current Attendance Rate:	**2013 Expected Attendance Rate:**

95.1% (325/342)	97.1%
2012 Current Number of Students with Excessive Absences (10 or more)	**2013 Expected Number of Students with Excessive Absences (10 or more)**
106	99
2012 Current Number of Students with Excessive Tardies (10 or more)	**2013 Expected Number of Students with Excessive Tardies (10 or more)**
17	10

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.1. Funding Source Parents don't see the importance of having their student in school every day. Transportation issues	1.1. Implement a positive attendance reward system to recognize increases in student attendance for target students. Certificates are awarded for attendance Names are mentioned on the Morning News Awards for best attendance Bulletin board to promote attendance	1.1. Executive Director Guidance Counselor Classroom Teachers Title 1 Teachers ESE Teachers	1.1. Monitor attendance data on a monthly basis	1.1. Attendance data
2	1.2. Economic challenges for the community Parents have transportation difficulty	1.2. Provide community outreach resources and supports where needed Food bank available for families Holiday special help Parent Empowerment Festival	1.2. Guidance Counselor	1.2. Monitor attendance data on a monthly basis and make parent calls/visits as needed	1.2. Attendance data
3	1.3. Parents can't afford health care	1.3. Health issues- make parents/students aware of preventative measures	1.3. School Nurse	1.3. Alert parents to prevent the spread of illness	1.3. Attendance data

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g., PLC,subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
No Data Submitted						

Attendance Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **Attendance** Goal(s)*

Suspension Goal(s)

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of suspension data, and reference to "Guiding Questions", identify and define areas in need of improvement:	
1. Suspension **Suspension Goal #1:**	By the year 2013, there will be a reduction of suspensions from the previous year. If the current percentage of suspensions is 10% or less, the school will maintain or decrease the percentage. If the current percentage is between 11-49%, the school will reduce the percentage by 5%. If the current percentage is 50% or higher than the previous year, the school will reduce the percentage by 10%.
2012 Total Number of In-School Suspensions	**2013 Expected Number of In-School Suspensions**
14	14
2012 Total Number of Students Suspended In-School	**2013 Expected Number of Students Suspended In-School**
6	6

2012 Number of Out-of-School Suspensions	2013 Expected Number of Out-of-School Suspensions
15	15

2012 Total Number of Students Suspended Out-of-School	2013 Expected Number of Students Suspended Out-of-School
9	9

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.1. Students don't like school Parents don't stress good behavior and/or support the schools programs	1.1. Recognize and reward positive behavior Pizza/popcorn/special parties for students who achieve reading goals Art work is displayed in the community Reading charts show success Classroom competitions	1.1. Classroom Teacher Dean of students	1.1. Monthly review of discipline data	1.1. Discipline data
2	1.2. Students don't know what behavior is expected of them Students don't have good role models Parents lacking parenting skills	1.2. Clearly communicate expectations and use common school language Create bulletin boards around the school the school expressing the expectations Classroom community sessions to build community Student Council Involvement Sports program rewards behavior and academic achievements	1.2. Leadership Team	1.2. Monthly review of discipline data	1.2. Discipline data
3	1.3. Parents not in contact with the school Parents feel uncomfortable in the school Parents do not speak English Parents give inaccurate contact information	1.3. Increase positive parent communication Weekly/monthly reports are available online through Teacherease Parent requested reports are sent home Shout outs to students showing improvement Provide translators	1.3. All school personnel	1.3. Review parent conferences and communication notes	1.3. Discipline data

		Parents welcomed at all times			

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g., PLC,subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
No Data Submitted						

Suspension Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **Suspension** Goal(s)*

Parent Involvement Goal(s)

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of parent involvement data, and reference to "Guiding Questions", identify and define areas in need of improvement:	
1. Parent Involvement **Parent Involvement Goal #1:**	Suncoast School for Innovative Studies strives to celebrate and recognize each individual child so that all students will achieve their full intellectual and social potential. Family committment to the learning process as the use of multi-groupings and multi-modality teaching, will help develop in each child a love of learning and the

**Please refer to the percentage of parents who participated in school activities, duplicated or unduplicated.*	ability to engage in critical thinking and a mastery of comprehensive academics. Families and the larger community will be partners in the achievement of the students. Specifically, parents are considered partners in this educational process and every effort will be made to elicit their interest and support in helping their child(ren) become all they can be.
2012 Current Level of Parent Involvement:	**2013 Expected Level of Parent Involvement:**
76%	80%

Problem-Solving Process to Increase Student Achievement

	Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
1	1.1 Parents not able to attend because of work committments Parents do not see the connection between these activites and school success Lack of transportation Lack of child care	1.1 To improve the parent participants in school wide activities in order to have better communication between home and school Activities would include: Parking Lot communications Weekly newsletters Various reading incentives Agenda books Website information	1.1 Executive Director Title 1 Parent Coordinator Leadership Team Lead Teachers	1.1 Number of parents that attend the various planned meetings Staff members remind parents of meetings and special news Parents attend more consistently Parents indicate they have read something on the internet Parents consistently sign the agenda books	1.1 Sign-in sheets Student effort increases because they know the parents like good reports The agenda book process becomes second nature to students
2	1.2 Parents do not see the value of being a partner with the school Parents feel they do not have the skills to help their student(s) Parents do not have the resources to effectively help their student(s)	1.2 To train parents in strategies they can use to support their student (s) Health Week FCAT Explorer Night Math Game Night Book Adventures Science Fair Art Displays/Units	1.2 Title 1 Coordinator All School Personnel	1.2 The attendance at these specialized training sessions Health- learn healthy habits and parents share professions Parents learn strategies to use the FCAT Explorer All events have a curriculum agenda, and parents learn more about these areas	1.2 Sign-in Sheets Students show interest in healthy living Students/parents work together on projects Parents become familiar with the curriculum their students are studying Parents learn to use effective strategies
3	1.3 Parents do not have time to take part in these offerings Parents think they have nothing to offer Some students may see them as a waste of time	1.3 To actively increase the parent-volunteer program working toward the 5 Star School Award Activities would include: Vocabulary Parade	1.3 Pals Coordinator Executive Director Classroom teachers are the key personnel to facilitate these clubs	1.3 The number of volunteers increases: Vocabulary Hats are made and parade takes place Parents come in to share their careers with students	1.3 Volunteer Sign-In Book Parents make presentations Increased presentations and membership

		Career Share Clubs: Art, Girl Scouts, Cooking, etc...		Many students take part in these parent-led clubs	

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g. , PLC, subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
Parent Meetings-Title 1	All Levels	Ms. Kephart Ms. Melendy	All parents, teachers, and staff	Ongoing	Reflection on input from parents, additional sessions based on needs	Executive Director Title 1 Coordinator
Strategies-Needs Assessments	All Levels	Staff	Teachers and staff	Ongoing	A list of strategies prepared	Executive Director Title 1 Coordinator Leadership Team
Increase volunteers	All Levels	Ms. Jen	All teachers and staff	Ongoing	A list of services needed to be filled, ie jobs that need to be done	Volunteer Coordinator

Parent Involvement Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
Professional Presenter	Improve parent-teacher communication Help students to be academically successful	Title 1	$2,200.00
			Subtotal: $2,200.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
Parents learn how to use computers for assistance at home (FOCUS, FCAT Explorer)	Specific Curriculum Nights- Parent Meetings	N/A	$0.00
Parents learn how to access student data through Crosspoint and SIS	Four times a year Parent-Teacher conferences	N/A	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $2,200.00

Science, Technology, Engineering, and Mathematics (STEM) Goal(s)

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of school data, identify and define areas in need of improvement:	
1. STEM **STEM Goal #1:**	

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g., PLC,subject, grade level, or school-wide)	Target Dates (e.g., early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
No Data Submitted						

STEM Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Other			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**

No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **STEM** Goal(s)*

Career and Technical Education (CTE) Goal(s)

** When using percentages, include the number of students the percentage represents (e.g., 70% (35)).*

Based on the analysis of school data, identify and define areas in need of improvement:	
1. CTE **CTE Goal #1:**	

Problem-Solving Process to Increase Student Achievement

Anticipated Barrier	Strategy	Person or Position Responsible for Monitoring	Process Used to Determine Effectiveness of Strategy	Evaluation Tool
No Data Submitted				

Professional Development (PD) aligned with Strategies through Professional Learning Community (PLC) or PD Activity

Please note that each Strategy does not require a professional development or PLC activity.

PD Content /Topic and/or PLC Focus	Grade Level/Subject	PD Facilitator and/or PLC Leader	PD Participants (e.g. , PLC,subject, grade level, or school-wide)	Target Dates (e.g. , early release) and Schedules (e.g., frequency of meetings)	Strategy for Follow-up/Monitoring	Person or Position Responsible for Monitoring
No Data Submitted						

CTE Budget:

Evidence-based Program(s)/Material(s)			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Technology			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
Professional Development			
Strategy	**Description of Resources**	**Funding Source**	**Available Amount**

No Data	No Data	No Data	$0.00
			Subtotal: $0.00

Other

Strategy	Description of Resources	Funding Source	Available Amount
No Data	No Data	No Data	$0.00
			Subtotal: $0.00
			Grand Total: $0.00

*End of **CTE** Goal(s)*

Additional Goal(s)

No Additional Goal was submitted for this school

FINAL BUDGET

Evidence-based Program(s)/Material(s)				
Goal	**Strategy**	**Description of Resources**	**Funding Source**	**Available Amount**
Parent Involvement	Professional Presenter	Improve parent-teacher communication Help students to be academically successful	Title 1	$2,200.00
				Subtotal: $2,200.00
Technology				
Goal	**Strategy**	**Description of Resources**	**Funding Source**	**Available Amount**
Parent Involvement	Parents learn how to use computers for assistance at home (FOCUS, FCAT Explorer)	Specific Curriculum Nights- Parent Meetings	N/A	$0.00
Parent Involvement	Parents learn how to access student data through Crosspoint and SIS	Four times a year Parent-Teacher Conferences	N/A	$0.00
				Subtotal: $0.00
Professional Development				
Goal	**Strategy**	**Description of Resources**	**Funding Source**	**Available Amount**
Reading	Classroom Management	K-12 Teachers Alliance	Title 1	$2,240.00
Reading	Kagan Workshop (Higher Level Thinking Skills)	K-12 Teachers Alliance	Title 1	$4,499.00
Mathematics	Classroom Management	K-12 Teachers Alliance	Title 1	$2,730.00
Mathematics	Kagan Workshop (Higher Level Thinking Skills)	K-12 Teachers Alliance	Title 1	$4,499.00
Science	Common Core Training	K-12 Teachers Alliance	Title 1	$1,200.00
				Subtotal: $15,168.00
Other				
Goal	**Strategy**	**Description of Resources**	**Funding Source**	**Available Amount**
No Data	No Data	No Data	No Data	$0.00
				Subtotal: $0.00
				Grand Total: $17,368.00

Differentiated Accountability

School-level Differentiated Accountability Compliance

○ Priority ○ Focus ○ Prevent ◉ NA

Are you a reward school: ○ Yes ◉ No

A reward school is any school that improves their letter grade or any school graded A.

No Attachment (Uploaded on 10/22/2012)

School Advisory Council

School Advisory Council (SAC) Membership Compliance

The majority of the SAC members are not employed by the school district. The SAC is composed of the principal and an appropriately balanced number of teachers, education support employees, students (for middle and high school only), parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school. Please verify the

statement above by selecting "Yes" or "No" below.

✓ **Yes. Agree with the above statement.**

Describe projected use of SAC funds	Amount
No data submitted	

Describe the activities of the School Advisory Council for the upcoming year

Monthly meetings

AYP DATA

Adequate Yearly Progress (AYP) Trend Data 2011-2012
Adequate Yearly Progress (AYP) Trend Data 2010-2011
Adequate Yearly Progress (AYP) Trend Data 2009-2010

SCHOOL GRADE DATA

No Data Found

Sarasota School District
SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
2010-2011

	Reading	Math	Writing	Science	Grade Points Earned	
% Meeting High Standards (FCAT Level 3 and Above)	71%	62%	80%	51%	264	**Writing and Science:** Takes into account the % scoring 4.0 and above on Writing and the % scoring 3 and above on Science. Sometimes the District writing and/or science average is substituted for the writing and/or science component.
% of Students Making Learning Gains	64%	56%			120	3 ways to make gains: • Improve FCAT Levels • Maintain Level 3, 4, or 5 • Improve more than one year within Level 1 or 2
Adequate Progress of Lowest 25% in the School?	73% (YES)	74% (YES)			147	Adequate Progress based on gains of lowest 25% of students in reading and math. Yes, if 50% or more make gains in both reading and math.
FCAT Points Earned					531	
Percent Tested = 100%						Percent of eligible students tested
School Grade*					**A**	Grade based on total points, adequate progress, and % of students tested

Sarasota School District
SUNCOAST SCHOOL FOR INNOVATIVE STUDIES
2009-2010

	Reading	Math	Writing	Science	Grade Points Earned	
% Meeting High Standards (FCAT Level 3 and Above)	59%	58%	70%	39%	226	**Writing and Science:** Takes into account the % scoring 4.0 and above on Writing and the % scoring 3 and above on Science. Sometimes the District writing and/or science average is substituted for the writing and/or science component.
% of Students Making Learning Gains	51%	52%			103	3 ways to make gains: • Improve FCAT Levels • Maintain Level 3, 4, or 5 • Improve more than one year within Level 1 or 2
Adequate Progress of Lowest 25% in the School?	61% (YES)	50% (YES)			111	Adequate Progress based on gains of lowest 25% of students in reading and math. Yes, if 50% or more make gains in both reading and math.
FCAT Points Earned					440	
Percent Tested = 100%						Percent of eligible students tested
School Grade*					**C**	Grade based on total points, adequate progress, and % of students tested

Suncoast School for Innovative Studies

Please describe any discrepancies in goals between the School Improvement Plan and the Charter goals.

The School Improvement Plan was created in isolation of the Charter goals due to the fact that the Student Performance Objectives in the 2003 Charter Review are currently obsolete. These previous goals are no longer measurable. However, the current SIP plan takes in to account the previous year's FCAT scores and the state student achievement goals.

Suncoast School for Innovative Studies

Please explain any instructional methodologies that are critical to the success of your program goals.

At Suncoast School for Innovative Studies we use a myriad of instructional strategies, all of which make our program what it is today. Some approaches we use include Kagan strategies, multiple intelligences, real world experiences, current events projects and technology. However, the instructional method that stands out for us is Howard Gardner's Theory of Multiple Intelligences.

Suncoast School for Innovative Studies has been using Gardner's theory of Multiple Intelligences since the school's inception and still finds it critical in the instructional process of our students. Howard Gardner believed we all learn and/or process information differently. SSIS screens each student using the TEELE Inventory for Kindergarten through Second Grade and an online screening through Edutopia for grades three through eight. After the screening each teacher incorporates the results and adapts his/her lesson plans accordingly.

According to Howard Gardner there are eight different ways we process information. The intelligences are: 1) logical-mathematical, 2) visual-spatial, 3) verbal-linguistic, 4) bodily-kinesthetic, 5) musical, 6) Interpersonal, 7) Intrapersonal, and 8) naturalistic. SSIS incorporates all eight of these intelligences into our student's daily learning. Our kindergartners sing the alphabet song as well as the days of the week song. First grade uses bodily-kinesthetic intelligence by acting out their robust vocabulary words each week. Our second graders incubate chicken eggs for 21 days while following the development from embryo to newborn chicks, using the naturalistic intelligence. In third grade our students design their own hats based on a vocabulary word and present the school with a Vocabulary Parade which uses the verbal-linguistic intelligence. Both our fourth graders and middle school students incorporate the interpersonal intelligence by journaling. Our fifth graders are exposed to Brain Pop in their classrooms as well as hands-on science experiments with friction using the logical-mathematical intelligence.

Suncoast School for Innovative Studies

In any area in which there is needed improvement, please highlight the strategies in place to remediate problems or strengthen achievement.

- **Positive Behavior Support System-** In 2011, SSIS implemented a PBS system that follows the Florida PBS project model. This system focuses on the positive behaviors of students instead of the traditional discipline method. The strong collaboration that SSIS has between parents and staff allows for a team based approach to this model. Beginning in January 2013 a staff incentive plan will be added to PBS plan to reinforce a positive workplace for staff as well as students. Please see the details of our PBS plan in the attached documents.

- **Progress Monitoring-** All students who scored a level 1 or 2 on FCAT Reading or Math the prior year receive additional services from our support staff. Students in grades 3-8 that scored a level 1 or 2 in reading attend a 50 minute supplemental reading class once per week with our Title 1 student services teachers. Students in grades 3-8 who scored a level 1 or 2 in math receive additional support through a "push-in" method by these same teachers within their regular math classes. Student progress is measured using FAIR and LEARN scores three times per year as well as FCAT data at year end.

- **Florida Center for Reading Research-** Three times per year our teachers analyze student data from the Progress Monitoring and Reporting Network. They then utilize the resources from the FCRR to provide specific strategies to students in need of additional support.

- **English Speakers of Other Languages-** Due to the growing number of English Language Learners in need of additional support SSIS provides "pull-out" services. Students in need are pulled out and provided support on their classwork in their heritage language. These services are provided daily, bi-weekly, and weekly depending on the needs of the student.

- **Success Maker-** All students grades K-8 utilize the Success Maker computer program 2-3 times per week. This program allows each student to work at his/her own pace while receiving adaptive personalized lessons that aid in mastery of reading and mathematics concepts. Our teachers also use the data provided by Success Maker to differentiate instruction within their classrooms.

- **SSIS Free Tutoring Program**- SSIS provides free tutoring to all qualifying students grades K-8 2 times per week after school. Any student who scored a level 1 or 2 on the FCAT or has been referred by his/her teacher qualifies for this program. All tutors are highly qualified SSIS teachers. Students are tutored on the topics that they are currently covering in class through homework assistance. Students are grouped by grade level to allow peer assistance.

- **SES Tutoring**- Starting in 2012, SSIS students who received a level 1 or 2 on FCAT reading or math were given the opportunity to receive free tutoring funding by the state of Florida. Students who are selected receive 20 hours of small group or individual tutoring sessions provided by private tutoring companies. SSIS has taken full advantage of this program and currently has 43 students receiving services.

Suncoast Panther Expectations

P	Prepared
A	Accountable
W	Well-Mannered
S	Safe

School Wide Positive Behavior Support Plan / Non-Classroom Areas Expectations Matrix

Expectation /Area	Café	Hallways	Restrooms	Playground	Bus
P Prepared	– Know your lunch number – Line up by menu choice – Be ready to decide on lunch items	– Keep your items in your closed backpack – Keep shoes tied – Know where you are going	– Have a pass and a buddy – Ask to use the restroom only when necessary – Use proper bathroom procedures*	– Bring equipment out with you – Bring appropriate clothing – Check in / Check out	– Keep all materials in your backpack until at home or school – Pay attention for your stop – Be ready to board and exit the bus
A Accountable	– Focus on eating first – Clean up your own area – Place items in trash cans gently – Line up in the proper area	– Have a pass – Go directly to your destination and back – Pay attention to your surroundings	– Return directly to your class when finished – Flush toilet and leave the area clean – Let your teacher know about any bathroom concerns	– Line up quickly when signaled – Listen and follow directions – Be responsible for your personal items	– Sit in your assigned seat – Keep food and drink put away – Listen for your bus to be called during dismissal
W Well-mannered	– Use soft voices – Be quiet in line – Respond to staff signals – Respect your neighbors' space	– Walk silently with your class – Use soft voices – Be respectful of other classrooms	– Respect privacy and personal space of others – Lock stall when you enter and unlock when you exit – Use a soft voice	– Share equipment and take turns – Respect school property – Use good sportsmanship and positive talk	– Follow bus driver's directions – Move over so others can sit – Use a soft voice
S Safe	– Stand a safe distance from the serving cart – Stay seated until dismissed – Walk at all times – Eat your own food only	– Stay on the right side of the hallways – Single file in line – Keeps hands, feet, and objects to yourself	– Keep water in the sink – Keep your feet on the floor – Always walk	– Use equipment appropriately* – Stay in your assigned area – Use caution and walk only through the cones	– Keep hands, feet, voices, and objects inside the bus – Remain in your assigned seat – Keep objects out of the aisle

Acknowledgement of Positive Behavior

Monthly Incentives: *Panther Paws*

-Given out for behavior only (not academics)

-Can NOT be taken away from a student

-Each staff member receives a bag of paws. All staff should hand out paws randomly.

-Teachers should collect and track the number of paws per student on a weekly basis. Then, gather and return all yellow paws to Mrs. Loomis on Friday afternoons. Finally, totals from the month should be given to Mrs. Loomis on the designated date for that month.

-The reward store will be open the last Friday of each month

-All students present will be allowed to shop.

Quarterly Incentives: *Panther Awards*

Each classroom and specials teacher will recommend 1 student per quarter for a Gold, Silver, and Bronze award. Classroom teachers should choose 3 from their own class. Specials teachers should choose 3 from the entire elementary population.

-Students should be chosen based upon the criteria for each award level.

-**Gold Award**: Student ALWAYS follows PAWS Expectations.

-**Silver Award**: Student gives his/her best effort to follow PAWS Expectations.

-**Bronze Award**: Student has made improvements in effort to follow PAWS Expectations.

-Once per quarter VPK-2 and 3-5 will have an awards assembly to honor Panther Award recipients. This assembly will not honor academics. Awards will be pre-made. Classroom teachers will present the awards to their students.

-Panther Award recipients will be invited to join in all or part of the quarterly **Reward Day**.

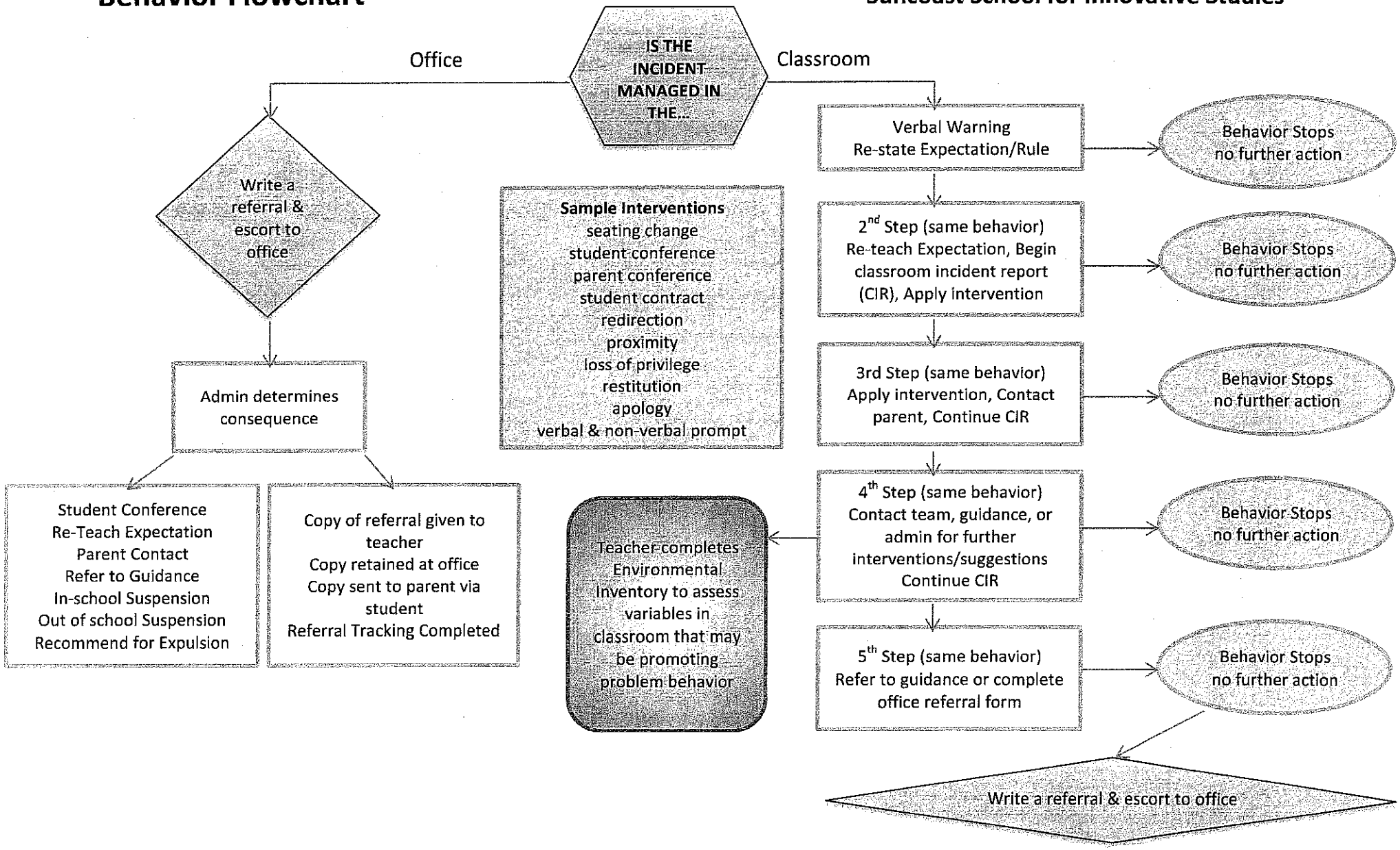
-**Bronze Reward**: snack/treat given out during lunch.

-**Silver Reward**: snack/treat given out during lunch and ½ hour of outside games after lunch.

-**Gold Reward**: snack/treat given out during lunch, ½ hour of outside games after lunch, and end of the day movie.

Behavior Flowchart

Suncoast School for Innovative Studies



Hierarchy of Discipline

Level 1 Behaviors:	Level 2 Behaviors:	Level 3 Behaviors:
Managed in the Classroom	*Managed in the Office*	*Managed by Office or Police*
Disruptions	Physical Alltercations	Possession of Weapon
Defiance	Aggressive Actions	Possession of Drugs / Paraphanalia
Disrespect	Threats of Violence on Staff, Self, or Others	Gang Activity
Teasing	Repeated Defiance or Disrespect (prior referral given)	Hate Crimes
Inappropriate Language (minor)	Profanity (major)	
Property Misuse	Bullying	
Stealing (possible level 2)		
Cheating (FCAT- level 2)		
Following Classroom Procedures		

Suncoast School for Innovative Studies

Please attach a graph or chart showing 5 year trends in reading, math, science and writing achievement and any other data that may be relevant.

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 3

Reading

Year	% 3 and Above
2008	94
2009	83
2010	80
2011	74
2012	53

Math

Year	% 3 and Above
2008	94
2009	89
2010	85
2011	77
2012	42

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 4

Reading

Year	% 3 and Above
2008	61
2009	82
2010	38
2011	81
2012	66

Math

Year	% 3 and Above
2008	74
2009	82
2010	56
2011	81
2012	81

Writing

Year	% 4 and Above	% 3 and Above
2008	43	52
2009	67	83
2010	32	81
2011	65	100
2012	17	80

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 5

Reading

Year	% 3 and Above
2008	71
2009	55
2010	60
2011	51
2012	44

Math

Year	% 3 and Above
2008	46
2009	50
2010	44
2011	56
2012	44

Science

Year	% 3 and Above
2008	42
2009	35
2010	32
2011	42
2012	28

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 6

Reading

Year	% 3 and Above
2008	72
2009	63
2010	55
2011	61
2012	48

Math

Year	% 3 and Above
2008	36
2009	48
2010	45
2011	39
2012	38

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 7

Reading

Year	% 3 and Above
2008	81
2009	65
2010	73
2011	55
2012	53

Math

Year	% 3 and Above
2008	67
2009	38
2010	55
2011	55
2012	40

Suncoast School for Innovative Studies

5 Year FCAT Trends in Reading, Writing, Math, and Science

Grade 8

Reading

Year	% 3 and Above
2008	50
2009	68
2010	44
2011	68
2012	55

Math

Year	% 3 and Above
2008	77
2009	73
2010	53
2011	50
2012	55

Science

Year	% 3 and Above
2008	45
2009	36
2010	35
2011	44
2012	41

Writing

Year	% 4 and Above	% 3 and Above
2008	80	85
2009	74	78
2010	71	100
2011	95	100
2012	13	67

Suncoast School for Innovative Studies

Please attach a chart showing the history of your school grades/AYP

School Grades

Year	2008	2009	2010	2011	2012
Grade	A	A	C	A	B

Adequate Yearly Progress

Year	2008	2009	2010	2011	2012
AYP	NO	NO	NO	NO	NO
% of Criteria Met	90%	92%	79%	79%	NA*

*FLDOE has not updated the file to reflect 2012 criteria.

Section VIII. Financial Sustainability

Please provide the following information to document the school's financial sustainability:

- Please submit a copy of the school's financial policy and procedure manual including all instructions for managing internal controls.
- Please submit a copy of the school's Financial Recovery Plan (if applicable).
- Please detail any anticipated significant changes in school revenue or expenditures during the next five years, including grants or other external funding, enrollment changes, and capital needs.
- If there is a plan for a change in the school's current site or a plan to move to another site, please give a detailed description of the manner in which those changes would be financed.

Suncoast School for Innovative Studies

Suncoast School for Innovative Studies (SSIS) is one of the oldest charter schools in Sarasota County, opening its door in 1998. Since its inception, SSIS has had its share of good times, however; good times were at times overshadowed by continuous concerns. Since 1998 SSIS has had five different administrative leaders. There has been on-going student behavioral concerns, and low to average academic performance. The schools technology and overall amenities were well below standard as well as the facilities which were overpriced, thus leading to serious financial concerns and the schools inability to increase its student population. In July of 2009, due to the schools poor financial over site, SSIS was required by the State of Florida to submit a Deficit Elimination Plan in an effort to keep its doors open.

During its tenure the school suffered a variety of concerns in the following areas: poor administrative leadership, staff turnover, poor attendance and student enrollment, records, finance, disciplinary issues and insufficient overpriced facilities. In three years our program has established clear leadership within our elementary and middle school buildings. We are pleased to share that 2010-2011 was our first year that we did not encounter any staff turnover. We have also increased our student body by over 100 students and now maintain one of the highest attendance rates in the district. Our student reenrollment for the last two years has been over 85%. Currently our reenrollment has surpassed 90% on both our campuses. Our student records and building level organizational records are exceptional. We are also pleased to share that our last two building audits have been clean with no outstanding concerns to report. In February of 2011, our elementary school broke from the 1300 South Tuttle Avenue location, shared with the middle school, and into a separate facility at 845 S. School Avenue. We also purchased the school's first outside play structure.

Our current enrollment at the elementary school is 233 students with 20 voluntary pre-kindergarteners. The middle school enrollment currently stands at 149. The total enrollment for the 2011-2012 school year for both campuses is 382 students. Our building capacity for the elementary school, complying with the Florida Class Size Amendment, is 254 students. Our current middle school building capacity, complying with the Florida Class Size Amendment and building space availability, is 192. We are currently working to facilitate such numbers for 2012-13 school year.

Suncoast School for Innovative Studies

Please submit a copy of the school's financial policy and procedure manual including all instructions for managing internal controls.

Suncoast School For Innovative Studies. Inc.

Accounting Procedure Manual

Adopted 6/29/10

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INTRODUCTION

The Directors and management of Suncoast School for Innovative Studies, Inc. (SSIS), recognize their responsibility to the students, teachers, taxpayers and general public to provide cost-effective educational services to its student population. As part of that responsibility, the Directors have adopted this accounting policy manual. The procedures in this manual are designed to safeguard the assets of the school and permitting the effective collection and distribution of financial information to interested parties.

The policies in this manual are constantly evaluated in lieu of changes in the external environment outside of the immediate control of SSIS. Such environmental issues may include but are not limited to changes in laws and regulations, technology, and generally accepted accounting principles. The Board of Directors may make changes to all or any portion of these policies as needed.

As with any system of internal control designed to protect assets, insure compliance with lawful regulations and accurate financial reporting, the cost of implementing control procedures must be compared with the related benefit. Larger organizations may use procedures and techniques that simply do not work well in smaller organizations like SSIS. The most common of these techniques is the adequate segregation of duties, denying any single employee the ability to safeguard an asset while having access to the related accounting records. The small number of administrative staff makes such safeguards difficult to implement. The accounting policies were designed assuming a limited number of administrative personnel and include an adequate separation of duties whenever this technique can be implemented on a cost effective basis.

BUDGETS

The Directors and Management of SSIS mandate the use of a one- year operating budget to:

- Monitor the operations of SSIS and take corrective action as needed.
- Evaluate the effectiveness of certain programs and initiatives in lieu of the resources utilized.
- Determine the need for additional short-term or long-term financing.

A summary of the budget follows:

Preliminary draft (Due June 1st)

The Executive Director and Accounting Manager will provide a preliminary draft of the operating budget to the SSIS Board of Directors no later than June 1st. The preliminary drafts will be created using:

- Prior year actual
- Known changes in existing contracts or expenditures
- Proposed changes in future operation

Budget modifications proposed by Executive Director and staff

The Executive Director, working in conjunction with the school staff, will make changes as needed. The budget ultimately presented to the Board of Directors cannot propose an operating deficit in excess of the amount of the prior year's accumulated surplus.

Board Approval due (June 1st)

A majority of the Board of Directors must approve a final budget before August 1st.

Subsequent changes

The Executive Director may propose changes to the budget during the year. The justification for the change as well as estimated cost shall be the Executive Director's considerations when making a change to an existing operating budget.

Changes to the budget that change the total revenues or expenditures by more than $5,000 must be approved by a majority vote of the Board of Directors.

PURCHASING

The Directors and Management of SSIS recognize a need for certain procedures to:

- Limit authorized expenditures to the ordinary and necessary needs of SSIS
- Assure that SSIS obtains value for the resources expended.
- Implement these controls in a cost effective manner.

The related procedures vary according to the amount of the anticipated purchase and the type of product or service acquired.

Contracts for instructional, professional and similar services

The Executive Director shall be responsible to negotiate contracts with:

- Instructors (both full-time and part-time)
- Teachers Aides
- Other certified providers (speech & language therapy, physical therapy, tutoring)
- Professional service providers (curriculum development, accounting, human resources)
- Other service providers (custodial, maintenance, facility maintenance)

The value of these contracts should consider the current market conditions for the service acquired and associated educational and work experience. The aggregate of these contracts will not exceed the annual budget for such services as approved by the Board of Directors.

Individual purchases of goods or services valued at less than $5,000

Purchases of $5,000 or less may be initiated by any school employee with written approval of the Executive Director and require 1 signature, that of the Executive Director. These purchases must be made from an approved vendor list created with management approval of any other vendors (well recognized, used in the past, recommended by the Executive Director, or alike). The Purchases may be executed by:

- Employee using their own money and requesting reimbursement
- Employee given a check payable to the vendor for the amount of purchase
- Employee may charge the purchase using a school credit/debit card.

Regardless of the method of purchase a receipt must be presented prior to reimbursement.

Individual purchases of $5,000 or more

These purchases must be approved by the Executive Director and a majority of the Board of Directors after a competitive bidding process. The bidding process must include written estimates from no less than (3) recognized vendors. The Board of Directors should consider the overall value of each proposal and is permitted to, but not required to, select the lowest bidder.

The table below summarizes the various approvals needed for each purchase:

Type of Purchase	Type of approval	Level of approval
Contracts for services	Executive Director	Written
Less than $5,000	Executive Director	Written
$5,000 or more	Executive Director and Board	Written plus 3 bids

Invoice Approval

Strict adherence to the purchasing procedures described in the previous section mitigates much of the risk or processing of an inappropriate invoice. The remaining invoices will likely relate to recurring expenses related to occupancy and routine expenses. These expenditures are normally predictable and significant variations can easily be detected by the Accounting Manager while performing more routine duties.

Invoices that arrive in the incoming mail will be delivered to the Accounting Manager who will:

- Review the invoices for inappropriate vendors/or purchases and bring the same to the attention of the Executive Director for signature.
- Match any related paperwork (purchase orders, approvals or evidence of delivery) to the invoice and submit to Accounting Manager.
- Process the invoice into the computer system so it appears on the list of outstanding invoices to be paid. Get the Director's signature or Board signatures as appropriate.
- Provide the Executive Director with a current list of unpaid invoices as requested.

The Executive Director will approve each invoice for payment by signing off on the invoice.

DEPOSITS

Management recognizes that retaining or processing cash payments generates a significant risk of misappropriation. SSIS will make an effort to limit the amount of cash collected by the employees and management. Parents and funding sources will be asked to make remittances by check whenever possible.

The Administrative Assistant will gather and deposit funds as necessary. All deposits will be made intact and details of the payee and reason for the remittance will be documented on the deposit slip, funds identified and coded and submitted to the Accounting Manager. A duplicate deposit slip shall be retained in the books and records of SSIS.

COMPUTERIZED DISBURSEMENTS

Management recognizes that making expenditures by manual check generates an increased risk of misappropriation or misclassification. Every effort will be made to limit the number of manual checks written by SSIS.

As needed, the Accounting Manager will process unpaid invoices by writing computerized checks. In most circumstances, the budget process should enable each invoice to be paid in a timely manner. Every effort should be made to avoid late charges and penalties.

The computerized check should have at least one check stub. The check stub will be stapled to the supporting documents and/or invoice and presented to the Executive Director for signature. In compliance with the purchasing policy checks less than $5,000 shall be signed by the Executive Director, over $5,000 by the Executive Director and a Board Member. The signed checks should be given to the Administrative Assistant for mailing. After mailing, the supporting documents and/or invoices should be returned to the Accounting Manager for filing. The documents should be retained for no less than three years.

MANUAL DISBURSEMENTS/PETTY CASH

It may be necessary to write a manual/petty cash check if the Accounting Manager is not available. Efforts should be made to avoid these manual/petty cash checks since the risk of erroneous coding or mishandling increases when checks are written by hand.

CREDIT/DEBIT CARD

As banking becomes more and more automated, it is likely that SSIS will be encouraged to use a magnetic strip card (i.e. Credit/Debit Card) to make routine purchases from recognized vendors. While the Credit/Debit Card makes it easier to purchase goods and services, the lack of documentation and/or pre-approvals makes the control of these transactions more difficult.

The Credit/Debit Card should be released to SSIS employees only to make specific purchases and only after approval by the Executive Director. The card should be returned to the Administrative Assistant when the purchase is complete. The user of the Credit/Debit Card should also provide to the Administrative Assistant or Accounting Manager all related paperwork.

The Executive Director should make random examinations of the on-line bank statements to look for unauthorized charges and report those charges to the bank as soon as possible. Employees who use the Credit/Debit Card in an inappropriate manner are subject to disciplinary action which may include termination of employee and/or legal action.

CASH REPORTING AND BANK RECONCILIATIONS

The Accounting Manager is required to maintain a contemporaneous record of the cash balances and provide such a record to the Executive Director and/or Board of Directors as requested.

The monthly bank statements should be delivered directly to the Executive Director. The Executive Director will then forward them to the Accounting Manager. The Executive Director should review the statements and enclosures for significant or unusual items before delivering same to the Accounting Manager and Board Treasurer as requested.

The Accounting Manager should prepare a bank reconciliation for each cash account. The reconciliation should include a list of outstanding deposits and outstanding checks, enabling the user to evaluate the nature and quantity of reconciling items. The monthly bank reconciliations should be reviewed by the Executive Director and Board Treasurer for completeness and accuracy.

FINANCIAL REPORTING- EXECUTIVE DIRECTOR

The Executive Director shall have access to all of the books and records of SSIS and can request various reports and schedules from the Accounting Manager as considered necessary.

It is anticipated that the Executive Director will request:

- Check registers (a summary of deposits, withdrawals and cash balances)
- Accounts receivable aging schedule
- Accounts payable aging schedule
- Schedules of projected cash balances (near-term, long-term)
- Schedule of property, plant and equipment (including allowances for depreciation)
- Payroll summaries
- Balance sheets
- Statements of income and/or operations
- Statements of budget versus actual
- General ledgers

The Executive Director must specifically authorize the distribution of financial information to outside parties other than the Board of Directors and the School Board of Sarasota County.

FINANCIAL REPORTING- BOARD OF DIRECTORS

The Accounting Manager shall provide to the Executive Director for subsequent distribution to the Board of Directors monthly financial statements which include:

- Balance sheets
- Statements of income and/or operations
- Statements of budget versus actual
- General ledgers

Additional financial information may be requested by the Board of Directors as considered necessary.

FINANCIAL REPORTING-SCHOOL BOARD OF SARASOTA COUNTY

Interim Financial Statements

The Accounting Manager shall provide to the School Board of Sarasota County no later than August 15th an unaudited financial statement prepared in accordance with governmental accounting standards including:

- All Funds

  -Statement of Net assets

  -Statement of Activities

* Government Funds

  -Balance Sheet

  - Reconciliation of the Government Funds Balance Sheet to the statement of Net Assets

  -Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental funds

  -Reconciliation of the Statement of Revenues, expenditures and changes in Fund Balances of Governmental Funds to the Statement of Activities

These financial statements may only omit the management discussion and analysis or MD&A, footnote disclosures, the report to the Auditor General and the management letter comments.

AUDIT

As a continuing effort to safeguard the public trust and improve the operations of SSIS, an annual audit of the financial records shall be performed by an independent certified public accountant licensed in Florida. The audit report and related management letter must be delivered to the Executive Director, School Board of Sarasota County and the Auditor General's office no later than November 1st.

Suncoast School for Innovative Studies

Please detail any anticipated significant changes in school revenue or expenditures during the next five years, including grants or other external funding, enrollment changes, and capital needs.

During the next 5 years SSIS is anticipating significant changes. The current rental rate for the elementary program is $12,000.00 per month with a ten (10) year lease. The middle school rental rate was $25,000.00 per month in a smaller facility with no amenities. The middle school lease rate has been renegotiated to $13,000.00 per month, through June of 2013. The current middle school lease agreement is through the 2015-16 school year, however, we have negotiated a buy-out option for the close of the 2012-13 school year. It is imperative that we have an option for our 2013-2014 middle school campus.

Our business plan consists of opting out of this current middle school lease agreement in an effort to continue to grow our middle school and our elementary program. If this is achieved within the next three years, we will then implement our high school leadership program. The leadership high school program/campus will consist of three rotations of each grade level 9-12 at 22 students each for a total of 264 students, thus increasing our revenue to over $6 million annually.

As of June 30, 2012 SSIS had 26 Sarasota County District asset items. As of December 1, 2012 all appropriate forms were completed for the return of these items to the district. As of December 12, 2012 these items have not yet been picked up. All remaining assets at SSIS are the property of SSIS. SSIS acquired the appropriate textbooks needed for core academic classes and made them accessible on line to students and parents.

The technology that SSIS currently uses has been on a lease to own basis. At the end of the 2012-2013 school year, the entire elementary computer lab and phone system will be paid in full and the property of SSIS. All Dell super thin laptop computers utilized by SSIS employees will also be paid in full. In 2012 Pansonic Elite Panaboards were installed in all elementary classrooms and middle school science and math classrooms. These will become the property of SSIS by the close of the 2014-2015 school year.

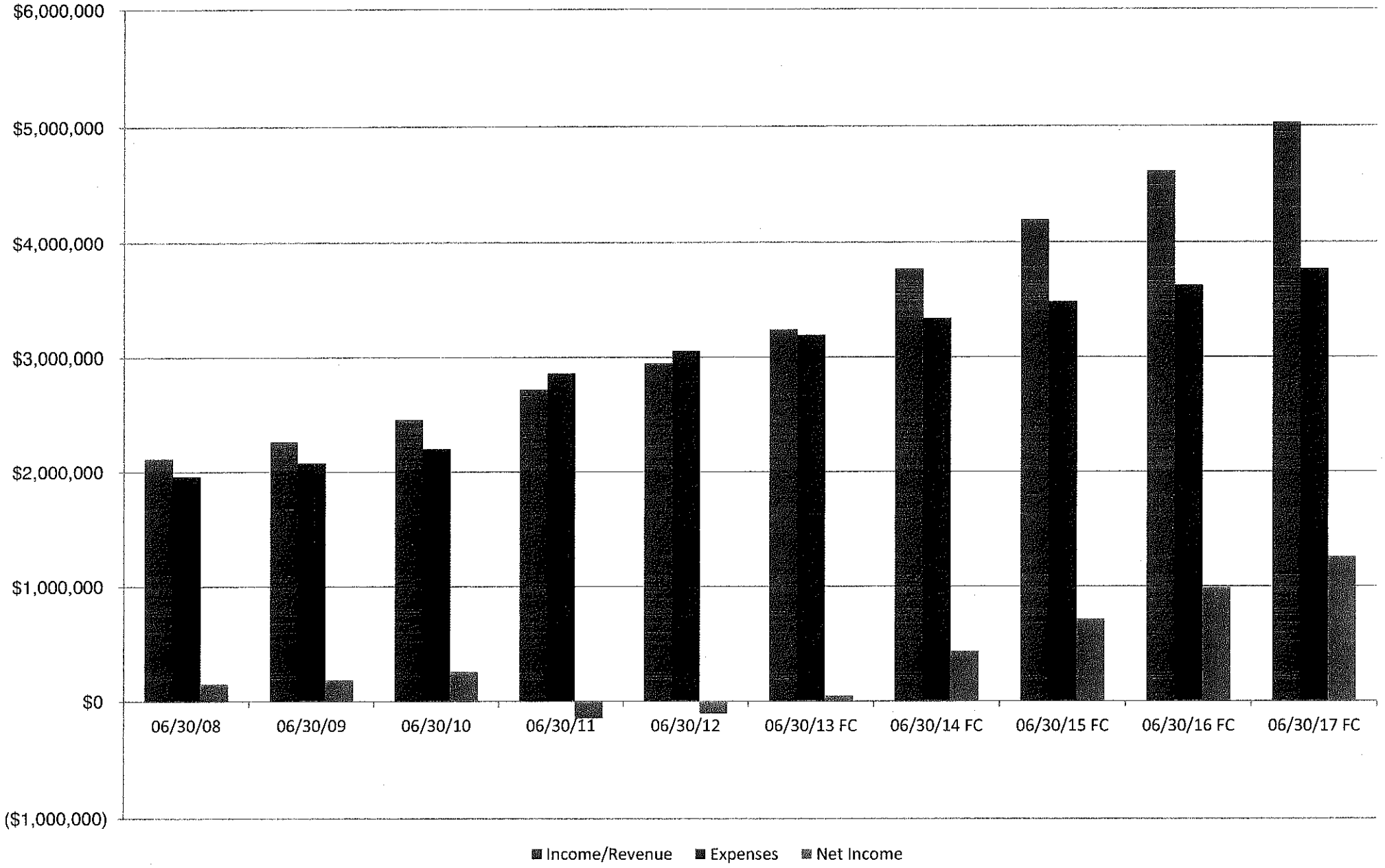
The combined elementary, middle and high school campuses would make SSIS one of the largest and most innovative charter schools in Sarasota County, and the only K-12 charter school in Sarasota County.

Suncoast School for Innovative Studies
Profit & Loss Statements

Year Ending:	06/30/08	06/30/09	06/30/10	06/30/11	06/30/12	06/30/13 FC	06/30/14 FC	06/30/15 FC	06/30/16 FC	06/30/17 FC
Enrollment			268	293	326	387	450	500	550	600
Revenue	$2,115,889	$2,265,715	$2,455,225	$2,717,341	$2,952,372	$3,244,811	$3,773,036	$4,192,262	$4,611,489	$5,030,715
Expenses	$1,962,461	$2,081,951	$2,202,137	$2,861,022	$3,055,394	$3,198,068	$3,340,742	$3,483,416	$3,626,090	$3,768,765
Net Income	$153,427	$183,764	$253,088	($143,681)	($103,022)	$46,743	$432,294	$708,846	$985,398	$1,261,950

Suncoast School for Innovative Studies
Monthly Profit & Loss
June 2008 - June 2017

Reaching Toward the Future



Suncoast School for Innovative Studies

If there is a plan for a change in the school's current site or a plan to move to another site, please give a detailed description of the manner in which those changes would be financed.

Current Status

In the spring of 2009, under the direction of a new Board of Directors and new Executive Director, SSIS has made substantial improvements to its program over the last three years. Our current status includes:

- School population is 382 students
- Separate elementary school building, with all amenities, 845 School Ave
- Renegotiation of 1300 S. Tuttle Avenue building lease reduced by half; $25,000 per month to currently $13,000 per month with a buy out option in June of 2013, thus allowing early termination of our current lease which runs through 2015 It is saving the school over $400,000
- State of the art computer technology for staff and students on both campuses including kindles, smart PADs, and Interactive Panaboard technology
- Health and retirement plan coverage for employees
- Three consecutive clean financial audits

3-6 Year Student Growth Plan:

It is our goal by August of 2013 to increase both our school campus populations. In order for our campuses to facilitate the increases, property development will be required. This student increase will allow for both our school campuses to operate independently and become self-sustaining. In order to meet this aggressive timeline, SSIS is....

- Negotiating the terms to increase our elementary population from 233 to 400.
- Negotiating the terms for the relocation of our middle school, currently located at 1300 S. Tuttle Avenue. This relocation will allow for increased building wide amenities and a population from currently 149 to 300 students while maintaining a lower rental rate of $11,000 as opposed to the renovated rate of $23,000 per month.

It is our goal to increase our VPK-8th grade population from approximately 400 to 700 by 2014-2015.

Based on current parent and student interest, the Board of Directors has begun considering the implementation of a high school. If our three year development plans progress as scheduled, it will be our goal to amend our charter and move forward August 2015. We will increase our enrollment with the addition of grades 9 to 12 by the year 2018 with a maximum enrollment of 300 students at the high school level.

Special Note: All charter amendment requests require the SSIS Board of Directors' approval. This document should only be used as a proposed growth plan.

Section IX. Future Plans of the School

The Charter School should briefly discuss the future plans for the school, its students, and community.

- Please itemize any new instructional approaches planned for the future.
- Please submit any facility drawings or other building improvement documents (if applicable).
- Please define any ongoing concerns for which the school will need external assistance.

Suncoast School for Innovative Studies

Please itemize any new instructional approaches planned for the future.

If space is made available, it is our goal to grow our middle school program to at least 250 students mirroring the number and size of our elementary school. With 250 students the middle school would consist of at least three rotations of sixth, seventh, and eighth grade classes. If space is provided to do so, we would then have the option to grow our elementary campus to increase enrollment to 400 students. The combined campuses would increase our student enrollment to nearly 700 students. This additional class space would increase our annual revenues from $2,952,372.00 to an estimated $4,611,489.00.

We would then be able to accommodate an Arts program that would include music and drama. This would also allow SSIS to continue to add additional innovative technologies that will align with the approaching Common Core Standards. In order to continually improve student achievement SSIS plans to use Kagan strategies more aggressively. These strategies would include, but not be limited to mixed pair share, show down, round robin, and take off; touch down. The combined usage of Kagan Strategies and Gardner's Theory of Multiple Intelligences allows for more opportunities to incorporate differentiated instruction.

Current Numbers of Classroom Spaces:

Elementary Campus: 13

Middle School Campus: 6

Expected Number of Classroom Spaces by 2016-2017:

Elementary Campus: 18

Middle School Campus: 9-12

Suncoast School for Innovative Studies

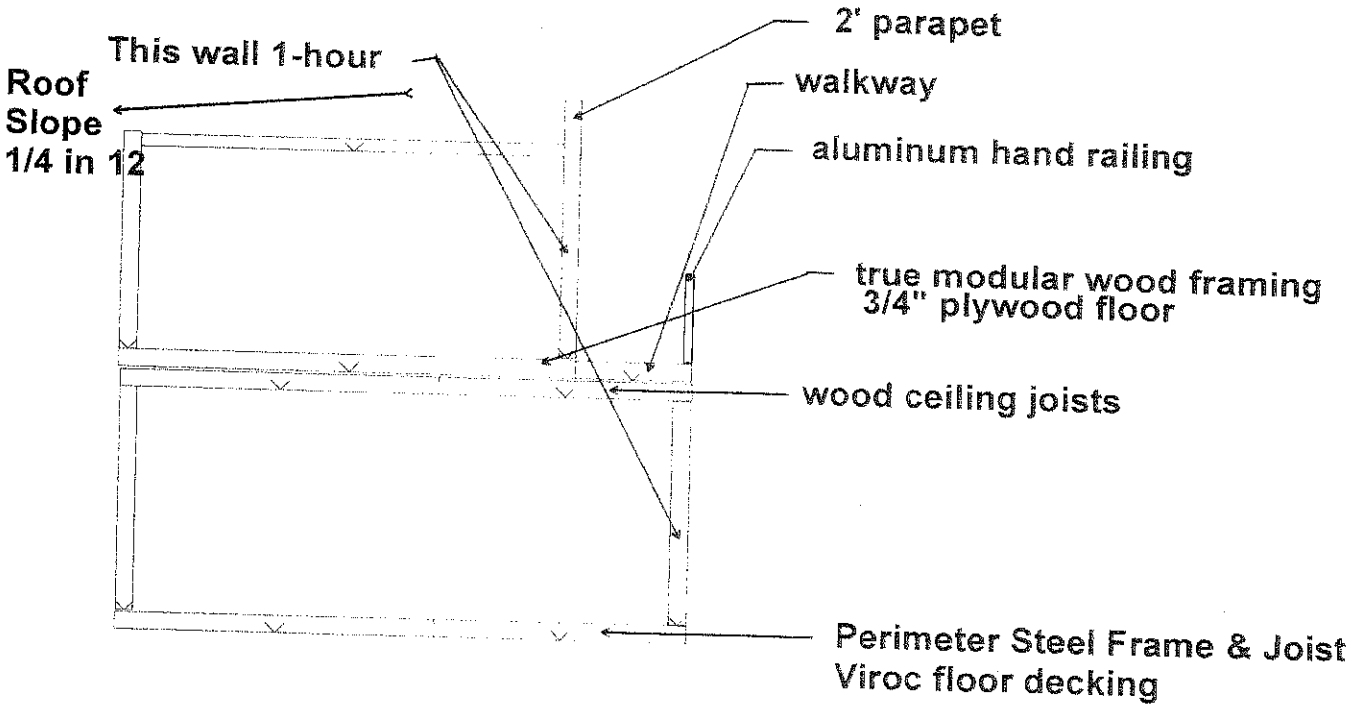
Please submit any facility drawings or other building improvement documents.

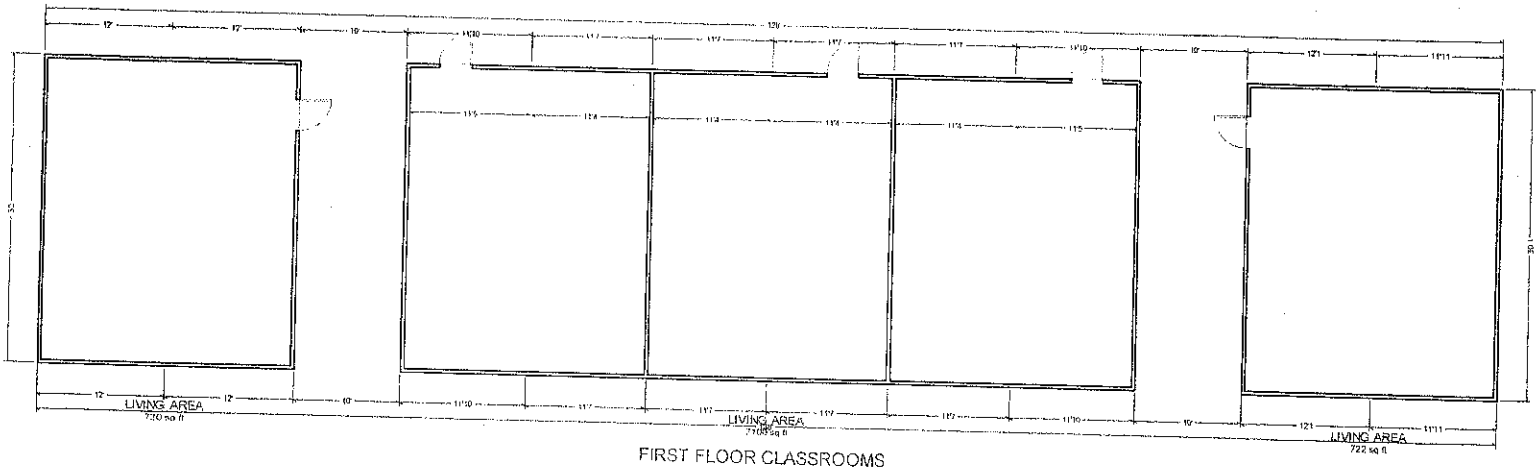
The future plan of the elementary campus is to add a modular building to the existing structure at 845 S. School Avenue. This would give 4 classrooms on the first floor of slightly over 800 square feet and five on the top floor of just over 700 square feet. The roof of the first floor would carry the walkway that would connect to the bridge going to the other building and restrooms on the second floor. The Board of Directors has plans to further discuss these ideas at the December 12th Board Meeting.

Sketches and pictures are on the following page.

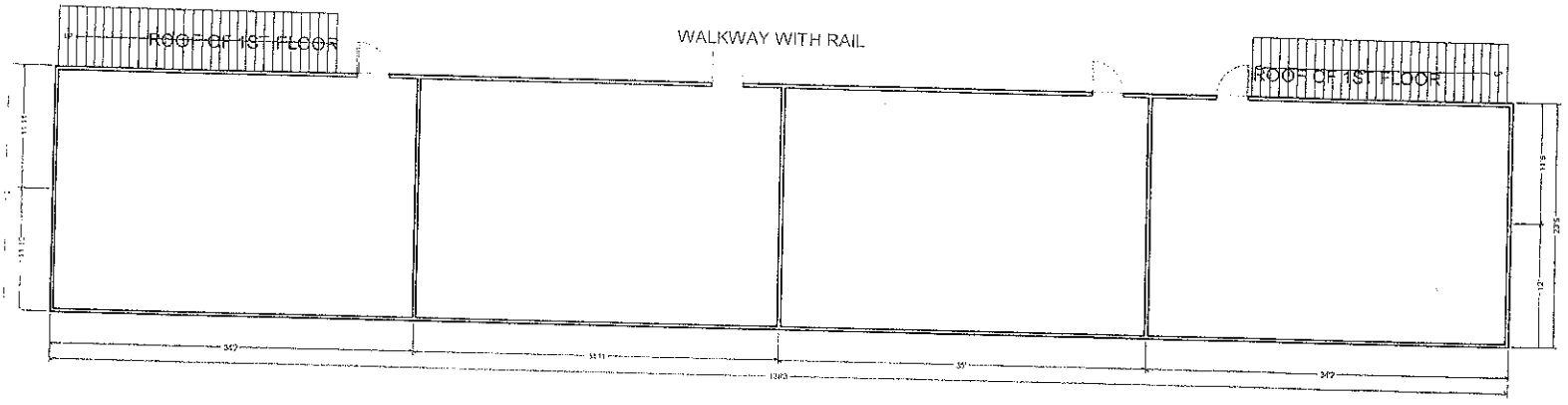
The future plan of the middle school is to relocate to the former West Florida Christian School Campus located at 4311 Wilkinson Rd. This campus will provide two classroom wings with 18 classrooms. There is a gym with lockers, a regulation size sports field, a music room, science lab, and library. Moving to this campus will allow amenities never offered before. Also, this campus is located off two main roadways, and provides for a safe school operating environment.

Sketches and pictures are on the following pages.


This wall 1-hour
Roof
Slope
1/4 in 12
2' parapet
walkway
aluminum hand railing
true modular wood framing
3/4" plywood floor
wood ceiling joists
Perimeter Steel Frame & Joist
Viroc floor decking



FIRST FLOOR CLASSROOMS



SECOND FLOOR
CLASSROOMS

Google

Tweet 6,324 Like 122k 5.3k

Map data ©2012 Google Imagery ©2012

Kevin Robbins

Harry E. Robbins
Associates Inc.

(941) 924-8346 Ext. 26

Kevin@RobbinsCommercial.com

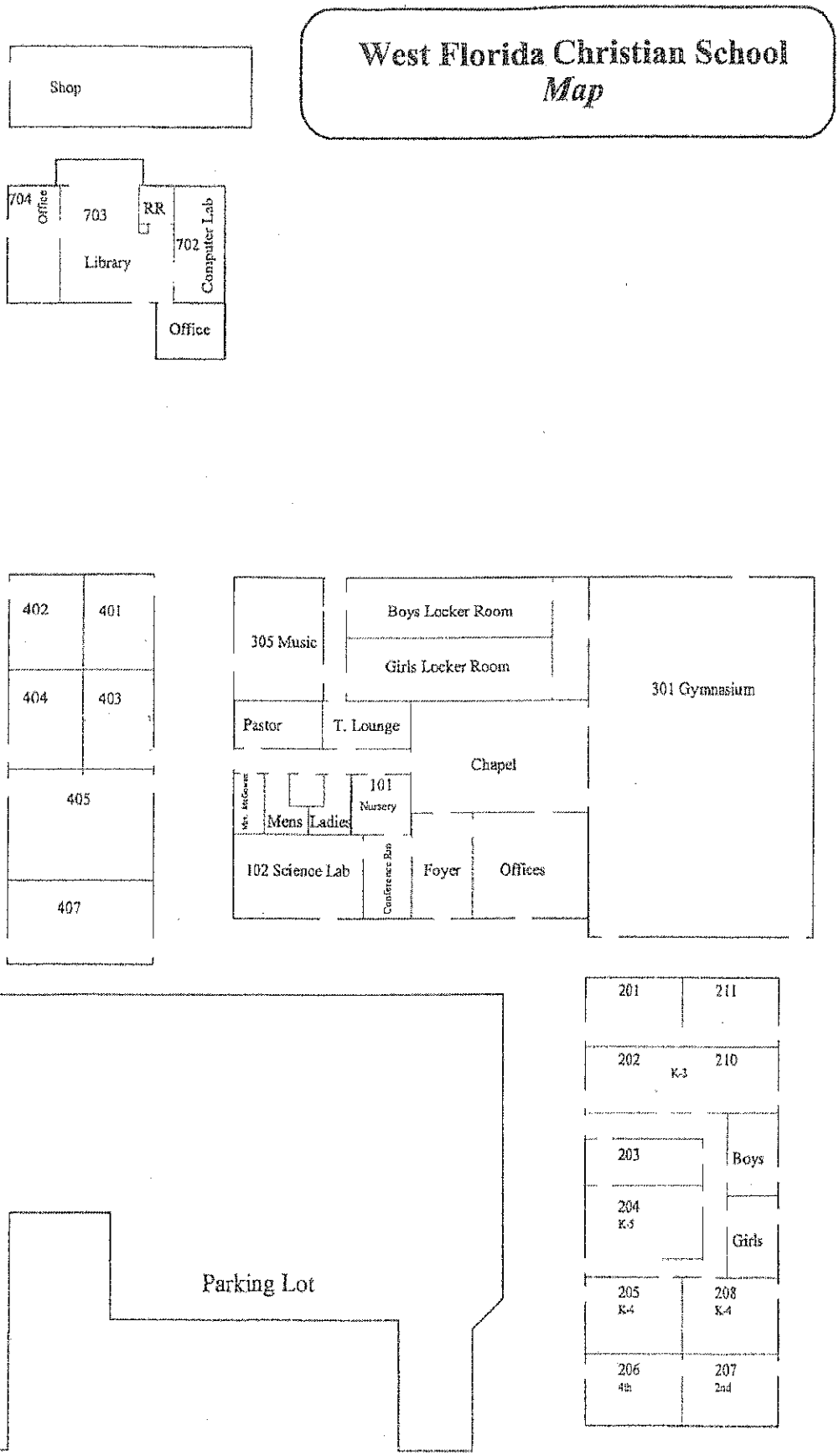
Temple Baptist Church Sarasota, FL 34233

31,000 + SF of Bldg.
On 8.8 Acres
Two classroom wings with 18 classes
Gym with lockers & regulation BB court
Athletic fields with regulation soccer/FB field
Music room, science lab & library

$1,750,000 or $17,500 NNN

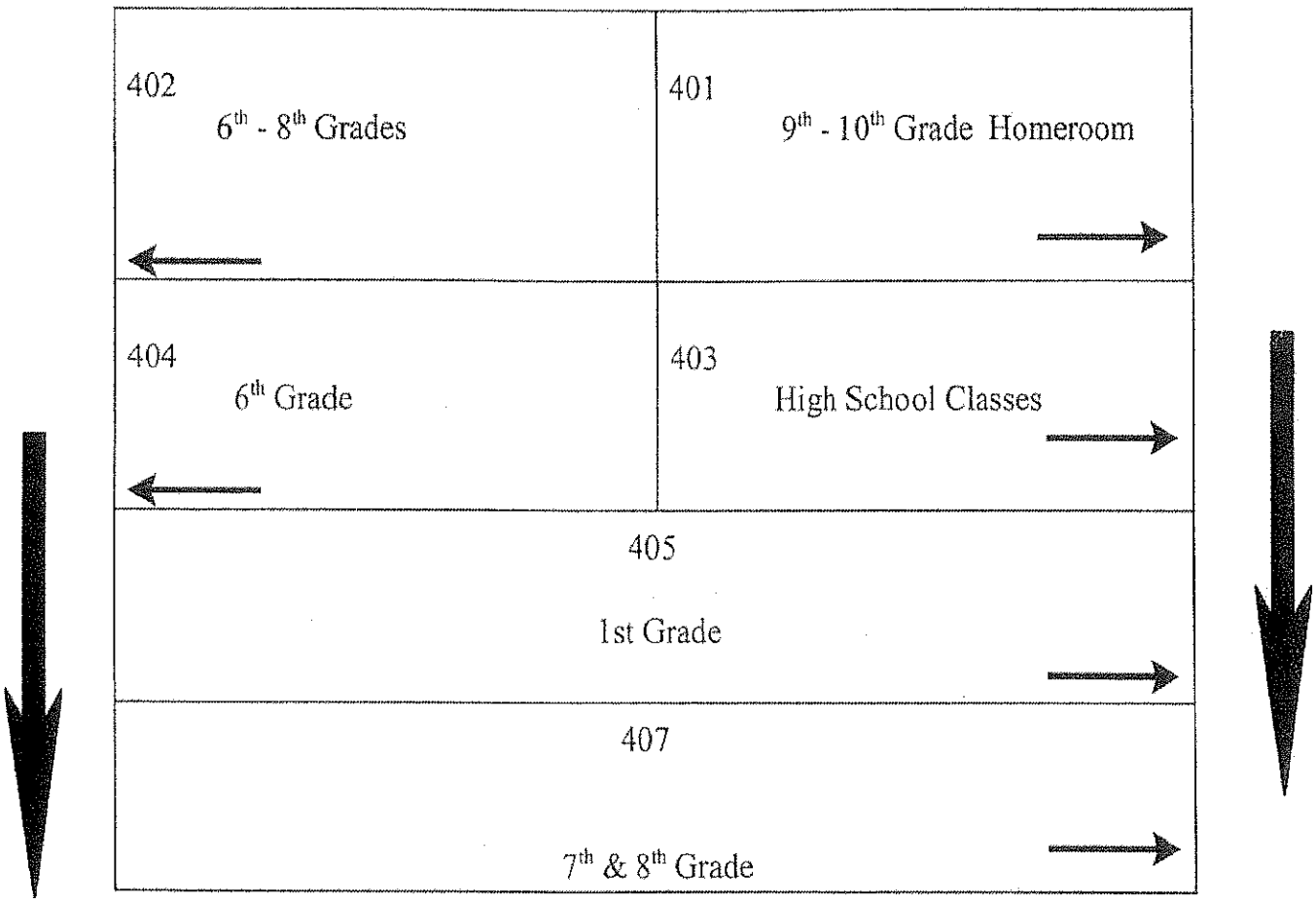
www.RobbinsCommercial.com

West Florida Christian School
Map



West Florida Christian School
400 Building Fire Escape Route

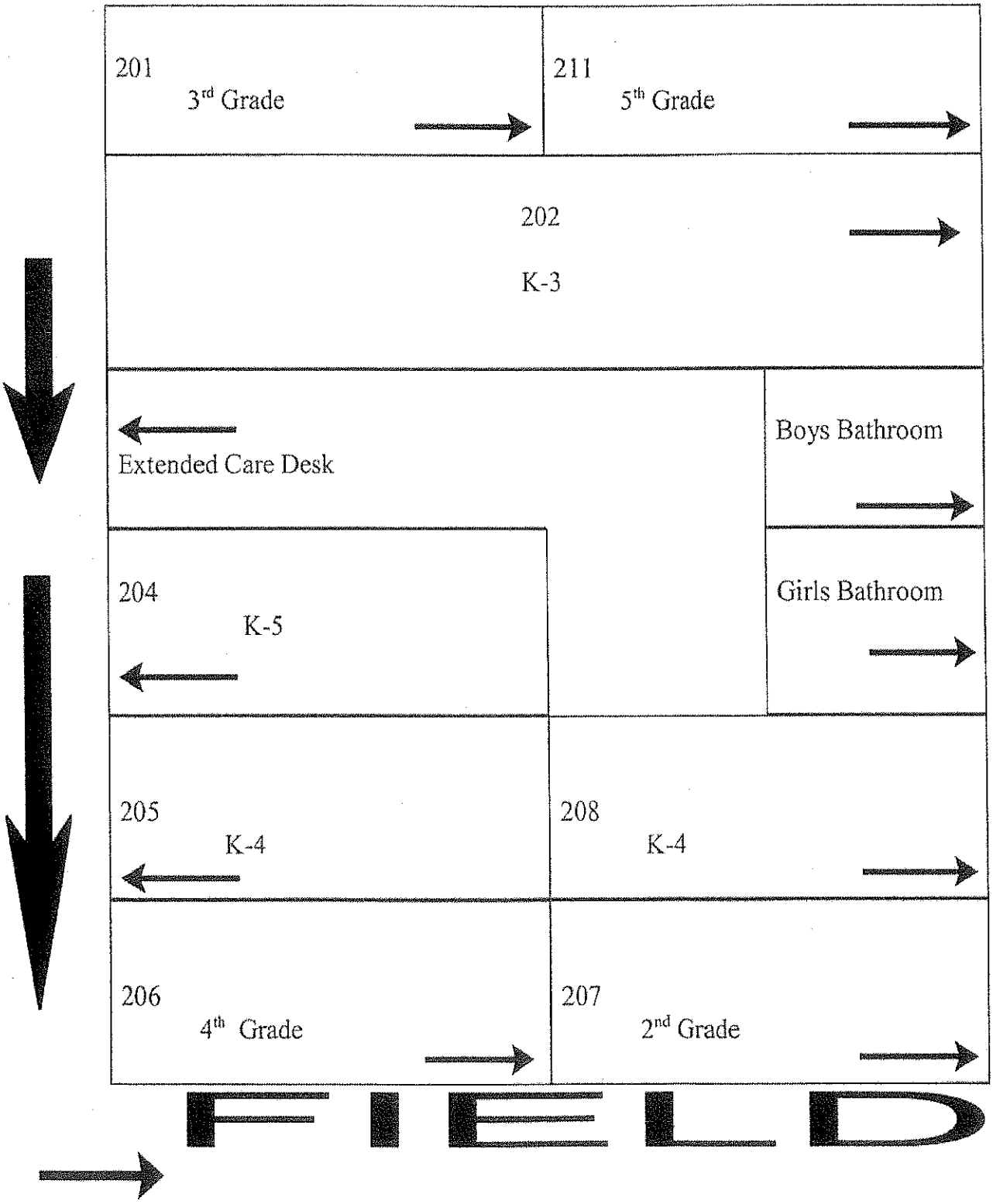
Play Ground

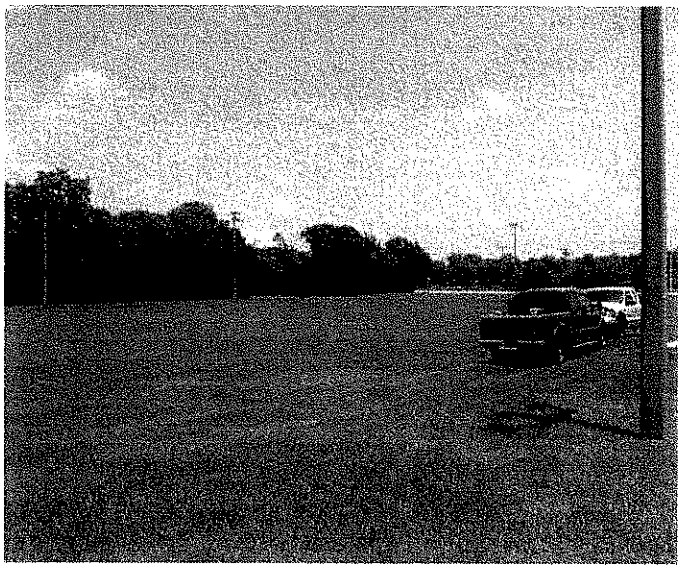


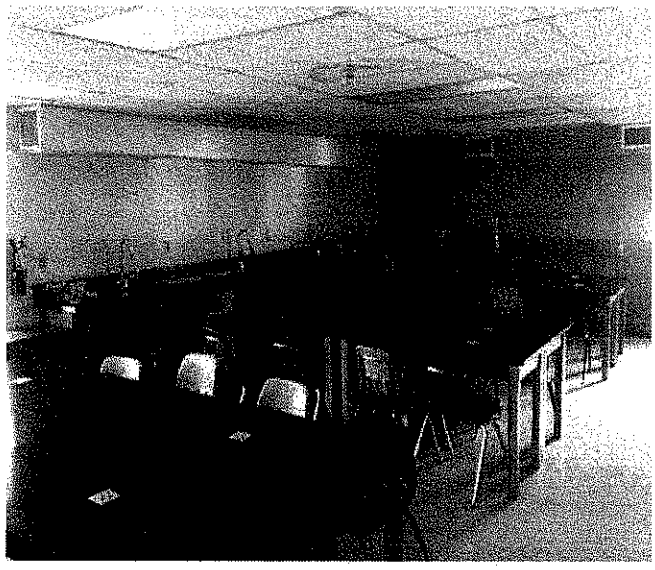
Parking Lot

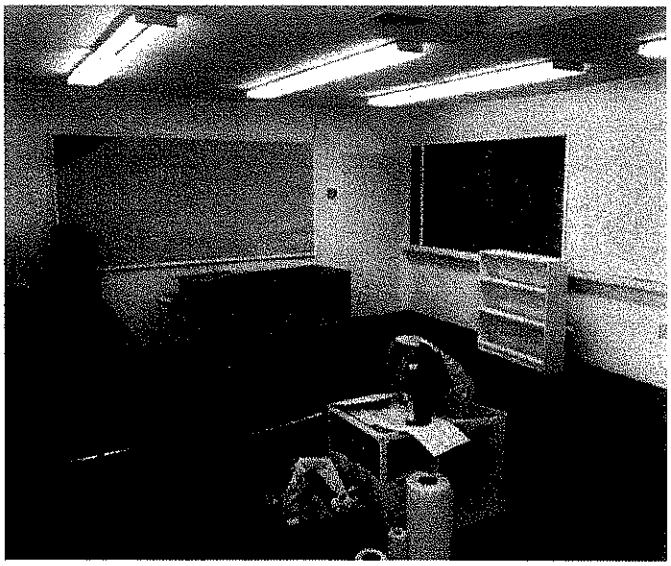
FIELD

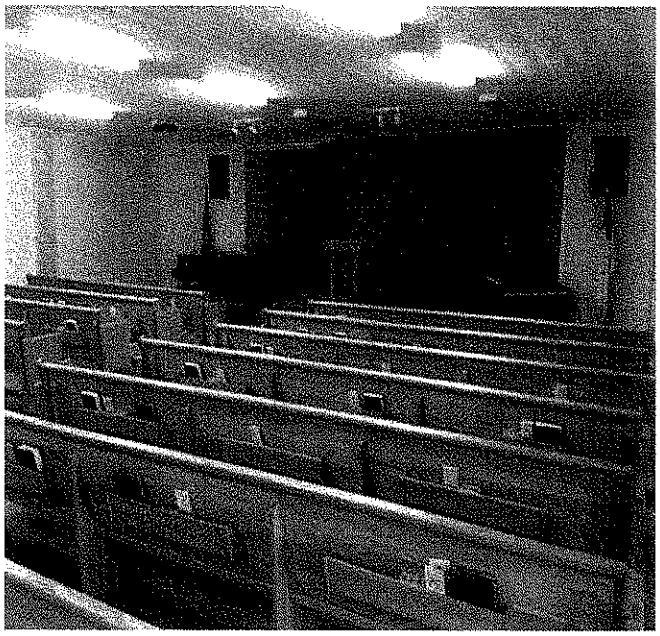
West Florida Christian School
200 Building Fire Escape Route

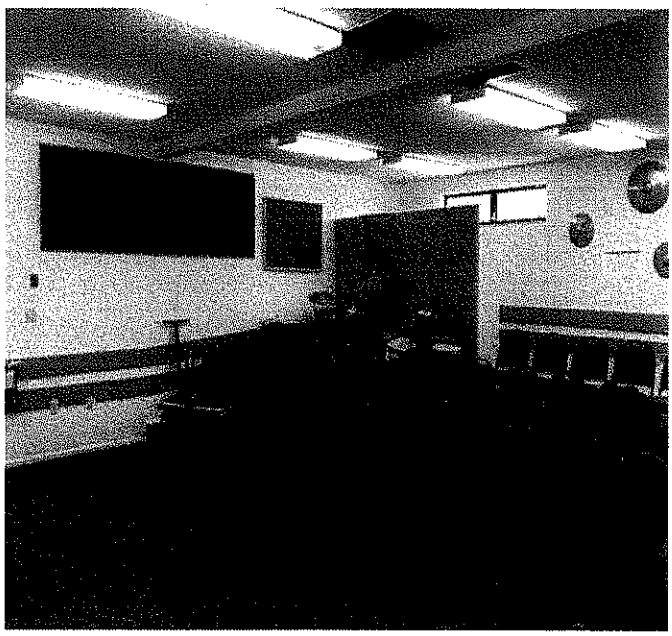












Section X. Special Education Assurances

The charter holder certifies that it has policies and procedures in place that ensure implementation of all federal laws and regulations, Florida laws, State Board of Education rules related to students with disabilities and further certifies that any future amendments to the laws, regulations, and rules will be incorporated and implemented.

Signature of Charter Board Chair
(must sign in blue ink)

12/12/12
Date

English Language Learner and Section 504 Assurances

A. The charter holder certifies that it has policies and procedures in place that ensure that it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to English Language Learner students.

Check one:

☒ Yes
☐ No

Section 504 of the Rehabilitation Act of 1973, *29 U.S.C. §794,* prohibits discrimination on the basis of disability in any program receiving federal financial assistance. A recipient that operates a public education program or activity shall provide a free, appropriate public education to qualified individuals.

B. The charter holder certifies that it has policies and procedures in place that ensure that it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to students protected by Section 504.

Check one:

☒ Yes
☐ No

I the undersigned hereby certify that the information contained in this document is, to the best of my knowledge, correct and that the governing body of the charter holder has authorized me to provide these assurances.

Signature of Charter Board Chair
(must sign in blue ink)

12/12/12
Date

Section XI. Certificate of Acknowledgement

This section requires at least a majority of the governing body of the charter holder to certify that it has had an opportunity to review the completed renewal application and has authorized, during an open meeting, submission of the application to the district for consideration of renewal of the charter.

CERTIFICATE OF ACKNOWLEDGEMENT

The undersigned members of the governing body of the charter holder hereby acknowledge that they have had an opportunity to review the completed renewal application and have authorized its submission, during an open meeting, to the Sponsor for consideration of the renewal of the charter:

**Members are to sign the acknowledgement during an open meeting; therefore, the date next to each signature should be the same*

Typed Name (type name next to corresponding signature)	**Signature** (must sign in blue ink)	**Date***
Larry Robbins		12/12/12
Terrell Neal		12/12/12
Michael Johnson		12/12/12
David Wertman		12/12/12

Certificate of Appreciation

Presented to

Suncoast School for Innovative Studies

Elementary School

In Recognition

Of Your Generous and Deeply Appreciated

Support In Helping to Feed the Hungry

Food Drive 2012

Certificate of Appreciation

MAYORS' FEED THE HUNGRY
SARASOTA ★ MANATEE

presented to

Suncoast School for Innovative Studies Elementary School

In Recognition
Of Your Generous and Deeply Appreciated Support

Food Drive 2011

Certificate of Appreciation

MAYORS' FEED THE HUNGRY
SARASOTA ★ MANATEE

presented to

Suncoast School for Innovative Studies Middle School

In Recognition
Of Your Generous and Deeply Appreciated Support

CHARLIE CRIST
GOVERNOR

November 6, 2009

Mr. Stephen Evans
Suncoast School For Innovative Studies
Sarasota
1300 South Tuttle Avenue
Sarasota, FL 34239-2603

Dear Mr. Evans:

Congratulations to the students and teachers of Suncoast School For Innovative Studies for their outstanding academic performance during the 2008-2009 school year. In recognition of this achievement, the State of Florida is pleased to present to you $17,701 in School Recognition Funds.

Earning this recognition is a distinct honor and demonstrates the proven ability of your staff to create a positive learning environment to ensure that all students are well prepared for their future. Your hard work and dedication are evidenced by the success of your students, and you should take pride in this accomplishment.

The 2009 Florida School Recognition Program rewards schools that receive an "A," improve one or more letter grades from the previous school year, or maintain their grade after having improved two or more letter grades from 2007 to 2008. The funds can be used for nonrecurring bonuses to your school's faculty and staff, nonrecurring expenditures for educational equipment or materials, or for temporary personnel to assist your school in maintaining or improving student performance. With funding provided by the Legislature, the state calculated awards based on $75 per full-time equivalent student. Awards will be electronically transferred to your school account, and you may access the funds as soon as your school's staff and school advisory council jointly decide how to use the award.

Thank you for your leadership and commitment to raising student achievement. Our best wishes to your entire school community for continued success in the new school year.

Sincerely,

Charlie Crist
Governor

Dr. Eric J. Smith
Commissioner of Education

Enclosure

THE CAPITOL
TALLAHASSEE, FLORIDA 32399 • (850) 488-2272 • FAX (850) 922-4292

2009 Florida School Recognition Award

Presented to

Suncoast School For Innovative Studies

for innovation and commitment to
achieving higher academic performance for all students.

Charlie Crist, Governor
State of Florida

Dr. Eric J. Smith, Commissioner
Florida Department of Education

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
OFFICE OF THE CHIEF OPERATING OFFICER
1960 LANDINGS BOULEVARD SARASOTA, FLORIDA 34231-3331
TELEPHONE (941) 927-9000, ext. 31103 • FAX (941) 927-2539

MEMORANDUM

TO: Mr. Stephen Evans, Director
Suncoast School for Innovative Studies

FROM: Scott Lempe
Chief Operating Officer

DATE: June 29, 2009

SUBJECT: **Grade "A" School**

I want to take this opportunity to say congratulations to the Suncoast School for Innovative Studies staff and students for being graded an "A" school by the Florida Department of Education. Because our District has achieved at such high levels, we often take these significant accomplishments for granted. In truth, an "A" grade is only possible through the hard work and dedication of the entire team; teachers, staff, parents and students.

You and your staff have every right to be very proud of your accomplishments. At the end of the day it's all about kids – and something is obviously working at Suncoast School for Innovative Studies.

Please pass my congratulations and thanks to your staff. I'm personally proud to be associated with such outstanding professionals. I hope you and your staff enjoy an extra long summer and are ready to come back to a new and exciting school year focused on our nation's most precious resource --- our children!

Sincerely,

Scott J. Lempe
Chief Operating Officer

SJL:rf

All Kids' Wonderland

Certificate of Appreciation

is hereby presented to:

Suncoast School for Innovative Studies- Elementary

For your donation for the children

that are patients at All Children's Hospital.

By: _____

Child Life Director

Date: December 2012

all children's hospital

JOHNS HOPKINS MEDICINE

All Kids' Wonderland

Certificate of Appreciation

is hereby presented to:

Suncoast School for Innovative Studies - Middle

For your donation for the children

that are patients at All Children's Hospital.

By: _____

Child Life Director

Date: December 2012

all children's hospital

JOHNS HOPKINS MEDICINE